



# CITY OF LAKEWOOD

## SB 1383 WAIVER REQUEST FORM

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Effective January 1, 2022, pursuant to Senate Bill 1383 (2016), all commercial businesses in the City of Lakewood, including multi-family residential dwellings, must comply with the State of California's recycling requirements for non-organic waste and organic waste. Non-organic waste includes aluminum, glass, cardboard & paper products, rigid plastics #1-7, and tin/bi-metal can. Organic waste includes food scraps/waste, non-waxy paper products, and landscape and pruning waste.

The City's franchise hauler provides non-organic waste and organic waste recycling programs. Certain commercial businesses may qualify for a waiver from participation in the franchise hauler's recycling programs. However, only businesses that have requested and received a waiver from the City may avoid mandatory participation in the franchise hauler's recycling programs. If a waiver is not approved by the City, a commercial business or multi-family residential property will be required to subscribe to the franchise hauler's recycling programs.

If you wish to apply for a waiver, the Waiver Request Form must be completed in its entirety. State law regulates the City's processing of waiver requests; therefore, approval of waiver applications is subject to review by CalRecycle.

Waivers must be requested for each type of exemption you believe applies to your business. To remain exempt, state law requires your business provide written verification of eligibility to the City every five years. In addition, during each of your five-year exemption periods, state law requires you notify the City any time the volume of waste generated at your business increases beyond the qualifying threshold, or when other relevant circumstances change.

On the Waiver Request Form, you must select the type(s) of waiver(s) you are seeking and provide the requested information. **Backup documentation for all waiver types must be provide with this completed form.** There are three types of waivers:

### **1. DE MINIMIS WAIVER**

Commercial businesses (excludes multi-family dwellings) may apply for a "de minimis" waiver, if they meet the criteria of (A) or (B):

**A.** The business has 2 cubic yards or more of total solid waste collection service (garbage + recycling + organics) per week, and the business has less than 20 gallons of organic waste subject to collection (in the recycling container or the organic waste recycling container per week, per applicable container of its total waste.

**or;**

**B.** The business has less than 2 cubic yards of total solid waste collection service (garbage + recycling + organics) per week, and the business has less than 10 gallons of organic waste subject to collection (in the recycling container or organic waste recycling container) per week per applicable container of its total waste.

### **2. SPACE CONSTRAINT WAIVER**

Commercial businesses and property owners may apply for a "space constraint" waiver if they meet the following criteria:

The businesses or property owner has premises that lack adequate space for separate recycling and/or organic waste recycling containers.

To qualify for this waiver, the business or property owner demonstrate space constraints that cannot be addresses by downsizing containers or other solutions. The business or property owner will have to confer with the City to consider all feasible solutions to the space constraint.

The City must have documentation from the business or property owner, or must have other evidence (from City staff, the franchise hauler, a licensed architect, or a licensed engineer) that the premises lack adequate space for the containers that are otherwise required.

### **3. THIRD-PARTY/SELF-HAUL RECYCLER WAIVER**

Commercial businesses and property owners may apply for a "third party/self-haul recycler" waiver if they meet the following criteria:

The business has internal recycling programs that by which it source separates on-site and hauls recyclable materials to a diversion or processing facility. Alternatively, the business uses a free recycling program offered by another service provider.

To qualify for this exemption, the business must submit quarterly information to verify ongoing programs (e.g., service provider, material type, quantity recycled, and receiving facility.)

If you are eligible and wish to apply for a waiver, please complete the required SB 1383 Waiver Request Form. Email your completed form to [kvivanti@lakewoodcity.org](mailto:kvivanti@lakewoodcity.org)



# CITY OF LAKEWOOD

(562) 866-9771 ext. 2507  
www.lakewoodcity.org

Mail Completed Form to:  
City of Lakewood  
5050 Clark Avenue  
Lakewood, CA 90712  
Attn: Public Works  
OR Email to:  
kvivanti@lakewoodcity.org

## SB 1383 WAIVER REQUEST FORM

### APPLICANT INFORMATION

### PROPERTY OWNER

LAKEWOOD BUSINESS/MULTI-FAMILY PROPERTY PHYSICAL ADDRESS			PROPERTY OWNER, MANAGER OR LEASE HOLDER		
BUSINESS/MULTI-FAMILY PROPERTY NAME			PHONE		
BUSINESS/MULTI-FAMILY # OF TENANTS OR UNITS			EMAIL		
BUSINESS/MULTI-FAMILY OFFICE MAILING ADDRESS			OWNER ADDRESS		
CITY	STATE	ZIP	CITY	STATE	ZIP
LAKEWOOD	CA				
IS BUSINESS IN A STRIP MALL?		Yes <input type="checkbox"/>	No <input type="checkbox"/>		

### CONTACT INFORMATION

Provide the designated business representative where waiver approval or rejection notice is to be delivered.

NAME/TITLE	PHONE	EMAIL

### WAIVER TYPES

Check the appropriate box(es) and provide answers to ALL questions for the selected type of waiver you are seeking:

<input type="checkbox"/> <b>DE MINIMIS WAIVER</b>	<i>Excludes multi-family properties</i>		
1. Average number of employees onsite:			
2. Average number of employees that eat meals/snacks onsite:			
3. Is edible food (food intended for human consumption) produced, distributed or consumed at your site?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
4. Does your business have a break room for employees?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
5. Does your business have a contracted landscape service provider?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
If so, provide contracted landscape service provider name:			
And landscape service provider contact/representative (including phone #):			

<input type="checkbox"/> <b>SPACE CONSTRAINT WAIVER</b>			
1. Have you worked with the franchise hauler to adjust container sizes to resolve space constraint issues? (i.e. requested smaller bin sizes or split bins for recycling and trash, or other solutions, etc. to resolve space constraints)		<input type="checkbox"/> YES	<input type="checkbox"/> NO
2. Do you have documentation from the franchise hauler or a licensed engineer or an architect that the premises lack adequate space for the containers that are otherwise required?		<input type="checkbox"/> YES	<input type="checkbox"/> NO

### Waiver Request For The Following Waste Stream: (Please check one)

<input type="checkbox"/> <b>RECYCLING ONLY</b>	<input type="checkbox"/> <b>ORGANIC WASTE RECYCLING ONLY</b>	<input type="checkbox"/> <b>RECYCLING AND ORGANIC WASTE</b>
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### Weekly Trash and Recycling Collection Service Levels:

	BIN TYPES	QUANTITY	COLLECTIONS (PER WEEK)		BIN TYPES	QUANTITY	COLLECTIONS (PER WEEK)
<b>TRASH</b>	DUMPSTERS			<b>RECYCLING</b>	DUMPSTERS		
	CARTS				CARTS		



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 www.lakewoodcity.org

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**THIRD-PARTY RECYCLER or INTERNAL RECYCLING PROGRAM WAIVER**

Complete either section (A) or (B) :

**SECTION A - THIRD-PARTY RECYCLER WAIVER**

1. Contracted third-party recycling service provider name:	
2. Contracted third-party recycling service provider contact/representative:	
3. Contracted third-party recycling service provider phone number/e-mail:	
4. Contracted landscape service provider name:	
5. Contracted landscape service provider contact/representative:	
5. Contracted landscape service provider phone number/e-mail:	
7. City of Lakewood business license number of contracted service provider:	
8. City of Lakewood Self-Haul Permit number of contracted service provider:	

**All third-party recyclers and landscape service providers must have a Lakewood Business License and be authorized by the City to self-haul and must agree to report tonnages and disposal/recycling information to the City quarterly. Please contact the City to obtain a self-haul application at kvivanti@lakewoodcity.org.**

**SECTION B - INTERNAL RECYCLING PROGRAM WAIVER**

1. Description of internal recycling efforts by employees at the business:	
2. Type(s) of material recycled:	
3. Estimated quantity of material recycled per week:	_____ gallons <b>OR</b> _____ cubic yards
4. Facility where this material is taken for recycling:	

**NOTE: Businesses/properties granted waivers may be exempt for a five-year period from SB 1383 requirements. To remain exempt, you are required you to submit written verification of eligibility to the City every five years or upon request. During the waiver period, CalRecycle requires that you notify the City any time the your business exceeds the qualifying waste-generation amount or of any other relevant changes. I understand that my business may be subject to periodic random inspections and spot checks to confirm the information provided on this waiver request are accurate. If recyclables and/or organic waste is found in the trash, the approved waiver will be cancelled and the account will need to comply with all SB 1383 requirements. Waiver(s) are not transferable and can be revoked at anytime by the City or CalRecycle.**

By signing this form, you are certifying all information entered is true and accurate and that you have full understanding of your businesses' obligations to provide information, report to, and otherwise fully cooperate with the City, as detailed in the instructions herein which accompany this form.

AUTHORIZED BUSINESS REPRESENTATIVE	DATE
NAME	TITLE