

**AGENDA**  
REGULAR CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
5000 CLARK AVENUE  
LAKEWOOD, CALIFORNIA

September 12, 2023, 7:30 p.m.

*Pursuant to Government Code Section 54953(b), the following City Council meeting includes teleconference participation by Council Member Steve Croft from: Lake Tahoe Resort Hotel, 4130 Lake Tahoe Boulevard, South Lake Tahoe, California 96150*

**CALL TO ORDER**

**INVOCATION:** Ms. Shawya Mogharabi, Spiritual Assembly of the Bahá'í of Lakewood

**PLEDGE OF ALLEGIANCE:** Girl Scout Troop 2993

**ROLL CALL:** Mayor Ariel Pe  
Vice Mayor Todd Rogers  
Council Member Cassandra Chase  
Council Member Steve Croft  
Council Member Jeff Wood

**ANNOUNCEMENTS AND PRESENTATIONS:**

Presentation by Dr. Jose Fierro, President of Cerritos College, Regarding Cerritos College Update

Presentation to representatives of American Legion Post 496 of a proclamation declaring September 15 as POW-MIA Recognition Day in Lakewood

**ROUTINE ITEMS:**

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 MEETING MINUTES - Staff recommends City Council approve Minutes of the Meeting held August 8, 2023

RI-2 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.

RI-3 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.

RI-4 MEETING REPORTS AND AUTHORIZATIONS PURSUANT TO AB1234 - Staff recommends City Council receive and file the report.

RI-5 MONTHLY REPORT OF INVESTMENT TRANSACTIONS - JULY 2023 - Staff recommends City Council receive and file the report.

## City Council Agenda

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### **ROUTINE ITEMS:** - Continued

- RI-6 REAPPOINTMENT TO THE SOUTHEAST LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD - Staff recommends City Council approve reappointment of Mark Dameron to Southeast Los Angeles County Workforce Development Board of Directors.
- RI-7 APPOINTMENTS TO PROJECT SHEPHERD BOARD - Staff recommends City Council reappoint Thaddeus McCormack, City Manager, Valarie Frost, Director of Recreation and Community Services, and Jose Gomez, Director of Finance and Administrative Services, to the Project Shepherd Board, in their current roles, for an additional term of three years, to September 2026.
- RI-8 AMENDMENT NO. 2 TO AGREEMENT FOR TRAFFIC SIGNAL MAINTENANCE WITH THE CITIES OF BELLFLOWER AND CERRITOS – Staff recommends City Council approve Amendment No. 2 for traffic signal maintenance and authorize the City Manager to sign the amendment in a form approved by the City Attorney.
- RI-9 EXTENSION OF MEMORANDUM OF UNDERSTANDING FOR USE OF CITY OWNED PARCEL FOR FARMERS MARKET - Staff recommends City Council approve the extension of the Memorandum of Understanding with Farmers Marketplace of Lakewood for a weekly farmers market.
- RI-10 INSTALLATION OF A DISABLED PERSON DESIGNATED PARKING SPACE AT 4129 ANDY STREET, RESOLUTION NO. 2023-63 - Community Safety Commission recommends City Council adopt proposed resolution.
- RI-11 INSTALLATION OF A DISABLED PERSON DESIGNATED PARKING SPACE AT 4142 ANDY STREET, RESOLUTION NO. 2023-64 - Community Safety Commission recommends City Council adopt proposed resolution.
- RI-12 NOTICE OF COMPLETION – REHAB STEEL WATER TANKS 1 & 2 - PW 22-06 - Staff recommends City Council accept the work constructed by Advanced Industrial Services, Inc. of Los Alamitos in the amount of \$316,300.00 and authorize the City Clerk to file the Notice of Completion for the project.
- RI-13 PURCHASE OF BANQUET CHAIRS AND TABLES FOR THE CENTRE AND PARKS FACILITIES - Staff recommends City Council approve the purchase of tables and chairs from MityLite under CMAS purchasing contract at proposed price not to exceed \$118,614.16.
- RI-14 AGREEMENT AMENDMENT WITH LOS ANGELES COUNTY FOR COMMUNITY PROSECUTOR PROGRAM - Staff recommends City Council approve an amendment to the agreement with Los Angeles County through the Office of the District Attorney for the Community Prosecutor Program, and authorize the Mayor to sign the agreement in a form as approved by the City Attorney.
- RI-15 UPDATE ON PUBLIC WORKS PROJECT NO. 2023-03, CIVIC CENTER MODULAR OFFICE TRAILER SITE WORK AND INTERIOR IMPROVEMENTS- Staff recommends the City Council authorize staff to approve a cumulative total of change orders, as necessary not to exceed \$66,800.

## **City Council Agenda**

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### **PUBLIC HEARINGS:**

- 1.1 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) - Staff recommends City Council hold a public hearing to solicit citizen comments on the City's Consolidated Annual Performance and Evaluation Report for fiscal year July 1, 2022 through June 30, 2023, and direct staff to take into consideration all comments received and submit those comments, if any, along with the CAPER to the local HUD office.

### **LEGISLATION:**

- 2.1 SECOND READING AND ADOPTION OF ORDINANCE NO. 2023-6; REGARDING AMENDING THE CITY OF LAKEWOOD MUNICIPAL CODE TO UPDATE AND ADD VARIOUS REGULATIONS INCLUDING THOSE REGARDING PUBLIC NUISANCES OF BEES/WASPS AND BIRD FEEDING, WASTE HAULER ENFORCEMENT, FRONT YARD SAFETY AND PARKING STANDARDS, WALL/FENCE/HEDGE HEIGHT REVIEW PROCEDURES, APPEAL TIMELINES AND OTHERS - Staff recommends the City Council adopt the proposed ordinance.

### **REPORTS:**

- 3.1 FALL/WINTER RECREATION PROGRAMS AND EVENTS - Staff recommends City Council receive and file the report.
- 3.2 APPROVAL OF LEGAL SERVICES AGREEMENT WITH THE LAW FIRMS OF BARON & BUDD, P.C. AND COSSICH, SUMICH, PARSIOLA & TAYLOR LLC FOR LEGAL REPRESENTATION PURSUANT TO PER-AND-POLYFLUOROALKYL SUBSTANCES (PFAS) LITIGATION - Staff recommends City Council approve the legal services agreement and authorize the Mayor to sign the agreement in a form approved by the City Attorney.

## **AGENDA**

### **LAKWOOD HOUSING SUCCESSOR AGENCY**

1. REGISTER OF DEMANDS - Staff recommends Housing Successor Agency approve registers of demands.

### **ORAL COMMUNICATIONS:**

### **ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at [cityclerk@lakewoodcity.org](mailto:cityclerk@lakewoodcity.org) at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at [www.lakewoodcity.org](http://www.lakewoodcity.org)

# Routine Items

Routine Item 1 – City Council Minutes  
will be available prior to the meeting.

# DIVIDER SHEET

**COUNCIL AGENDA**

September 12, 2023

**TO:** The Honorable Mayor and City Council**SUBJECT:** Report of Personnel Transactions

<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
<b>1. FULL-TIME EMPLOYEES</b>			
<b>A. Appointments</b>			
Daniel Lopez Gonzalez	Water Utility Worker	12A	09/05/2023
Anthony Manzano	Asst. Director of Water Resources	42B	08/24/2023
Valarie Vaca	Public Safety Program Coordinator	20B	08/06/2023
<b>B. Changes</b>			
Mark Benavides	Licensed Pesticide Applicator Sr. Park Maintenance Worker	13A to 13A	08/06/2023
<b>C. Separations</b>			
None			
<b>2. PART-TIME EMPLOYEES</b>			
<b>A. Appointments</b>			
Lisa Macias	Community Services Leader II	B	08/06/2023
Alfredo Rivera Jr	Maintenance Services Aide III	B	08/08/2023
<b>B. Changes</b>			
Hugo Aguirre	Maintenance Trainee I Maintenance Trainee II	B to B	08/20/2023
Abraham Rios	Maintenance Trainee I Maintenance Trainee II	B to B	08/20/2023
<b>C. Separations</b>			
Luis Abraca Rodriguez	Maintenance Trainee I	B	08/25/2023
Edgar Montelongo	Community Safety Officer II	B	08/18/2023
Gerardo Pamanes	Maintenance Trainee II	B	08/24/2023

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Sergio Torres

Maintenance Trainee I

B

08/03/2023

PB for TM  
Thaddeus McCormack  
City Manager



# DIVIDER SHEET

**CITY OF LAKEWOOD  
FUND SUMMARY 8/3/2023**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	558,726.52
1020	CABLE TV	1,401.20
1030	CDBG CURRENT YEAR	2,015.55
1050	COMMUNITY FACILITY	1,334.07
1623	LA CNTY MEASURE W	594.00
3001	CAPITAL IMPROV PROJECT FUND	59,133.21
3070	PROPOSITION "C"	134.98
5020	CENTRAL STORES	3,408.89
5030	FLEET MAINTENANCE	33,506.17
7500	WATER UTILITY FUND	25,619.35
8020	LOCAL REHAB LOAN	38.00
		<hr/>
		<b>685,911.94</b>

Council Approval

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Date

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City Manager

Attest

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City Clerk

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Director of Finance and Administrative Services

# CITY OF LAKEWOOD

## SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/03/2023	SHAKER NERMINE	1,925.00
08/03/2023	ALESHIRE & WYNDER LLP	3,988.84
08/03/2023	ALLIED REFRIGERATION INC	402.18
08/03/2023	AMAZON CAPITAL SERVICES INC	859.84
08/03/2023	ROSS AVIATION INVESTMENT LLC	6,773.02
08/03/2023	TWO SHELLS ENTERPRISES INC	106.00
08/03/2023	BRIZUELA XOCHITL	858.00
08/03/2023	BROEKER, CANDACE	26.00
08/03/2023	CINTAS CORPORATION	166.08
08/03/2023	COMMUNITY FAMILY GUIDANCE CTR	708.33
08/03/2023	DAHLIN GROUP INC	217,018.15
08/03/2023	DICKSON R F CO INC	48,771.18
08/03/2023	GLOBAL MUSIC RIGHTS LLC	850.00
08/03/2023	HARA M LAWNMOWER CENTER	538.69
08/03/2023	HOME DEPOT	18,309.59
08/03/2023	LEON'S TRANSMISSION SERVICES INC	4,121.50
08/03/2023	LOS ANGELES CO FIRE DEPT	2,458.26
08/03/2023	LA COUNTY DEPT OF PUBLIC WORKS	72,229.93
08/03/2023	MACRO AUTOMATICS	16,715.06
08/03/2023	LOPEZ VAN METER KARLA	1,657.50
08/03/2023	OCAJ INC	38.00
08/03/2023	OCEAN BLUE ENVIRONMENTAL SERVICES	3,583.93
08/03/2023	PATHWAYS VOLUNTEER HOSPICE	708.33
08/03/2023	PAYMENTUS CORPORATION	6,958.71
08/03/2023	S.T.E.A.M.	31,359.84
08/03/2023	SAFETY-KLEEN CORP	289.00
08/03/2023	SCMAF OFFICE	991.42
08/03/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	163.99
08/03/2023	STEPHENS, ERIC	299.00
08/03/2023	ARIZONA MACHINERY LLC	3,257.89
08/03/2023	TETRA TECH INC	42,418.15
08/03/2023	TGIS CATERING SVCS INC	915.37
08/03/2023	WALTERS WHOLESALE ELECTRIC CO	477.78
08/03/2023	WILLDAN ASSOCIATES	594.00
08/03/2023	WYNN, LAKYN	52.00
08/03/2023	YOUTH EVOLUTION ACTIVITIES	910.00
08/03/2023	ACTIVE MULTIMEDIA SERVICES INC	981.23
08/03/2023	AFFORDABLE GENERATOR SERVICES INC	1,075.00
08/03/2023	ALEX MACIAS DOG TRAINING LLC	682.50
08/03/2023	MNRO HOLDINGS LLC	436.96
08/03/2023	ALLEN, JOHNNY	750.75
08/03/2023	AMAZON CAPITAL SERVICES INC	2,085.73
08/03/2023	AUTOZONE PARTS INC	38.74
08/03/2023	BENNETT-BOWEN & LIGHTHOUSE INC	68.05
08/03/2023	BERG, APRIL	1,069.25
08/03/2023	BIOMETRICS4ALL INC	10.50
08/03/2023	LONG BEACH FORD LLC	605.05

# CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/03/2023	BRIZUELA XOCHITL	750.75
08/03/2023	C A P I O	275.00
08/03/2023	CAL STATE AUTO PARTS INC	513.96
08/03/2023	CALIFORNIA ELECTRIC SUPPLY CO	130.99
08/03/2023	CARSON TRAILER INC	23,317.33
08/03/2023	CHARGEPOINT INC	2,310.00
08/03/2023	CINTAS CORPORATION	4.55
08/03/2023	CLAVERIE, COURTNEY DAY	292.50
08/03/2023	BRAGG INVESTMENT COMPANY INC	91.97
08/03/2023	COLOR CARD ADMINISTRATOR CORP	68.64
08/03/2023	D&J INTERNATIONAL INC	796.56
08/03/2023	DELL MARKETING LP	990.68
08/03/2023	ZW USA INC	194.00
08/03/2023	DUNRITE PEST CONTROL INC	260.00
08/03/2023	EAST LONG BEACH POOL SUPPLY	332.27
08/03/2023	ECS IMAGING INC	14,212.00
08/03/2023	ESTRADA, TERESA	35.20
08/03/2023	FERGUSON ENTERPRISES INC	42.85
08/03/2023	FLUE STEAM INC	241.00
08/03/2023	LA GATEWAY REGION INTEGRATED RNL	15,000.00
08/03/2023	GILLIBRAND P W CO INC	2,045.16
08/03/2023	GLOBAL MUSIC RIGHTS LLC	850.00
08/03/2023	GOSECURE INC	4,805.85
08/03/2023	HARA M LAWNMOWER CENTER	1,318.59
08/03/2023	HEBERT, RICH	1,800.00
08/03/2023	HOME DEPOT	1,453.14
08/03/2023	HOSE-MAN THE	20.55
08/03/2023	KICK IT UP KIDZ LLC	4,277.68
08/03/2023	KIDSGUIDE INC	495.00
08/03/2023	KIM, YVONNE	384.00
08/03/2023	SABLE COMPUTER INC	15,112.40
08/03/2023	AMERICAN GOLF	1,190.70
08/03/2023	YMCA OF GREATER LONG BEACH	1,250.00
08/03/2023	LEON'S TRANSMISSION SERVICES INC	4,791.83
08/03/2023	LIFTECH ELEVATOR SERVICES INC	447.00
08/03/2023	LOMBERA, RICKY	1,250.00
08/03/2023	MMASC	90.00
08/03/2023	MOLONEY, ANN	148.45
08/03/2023	NESTLE WATERS NORTH AMERICA	454.13
08/03/2023	O'REILLY AUTOMOTIVE STORES INC	444.66
08/03/2023	ODP BUSINESS SOLUTIONS LLC	457.11
08/03/2023	RAYVERN LIGHTING SUPPLY CO INC	204.54
08/03/2023	READWRITE EDUCATIONAL SOLUTIONS INC	822.90
08/03/2023	S & J SUPPLY CO	657.48
08/03/2023	SANCHEZ, EUGENE	270.00
08/03/2023	SCHAD, CHARLES JR	430.90
08/03/2023	SIGNAL HILL AUTO ENTERPRISES INC	308.26

# CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/03/2023	SO CALIF SECURITY CENTERS INC	142.90
08/03/2023	SOUTH COAST SHINGLE CO	992.64
08/03/2023	SPASEFF TED C	640.00
08/03/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	4,270.50
08/03/2023	STATE WATER RESOURCES CONTROL BOARD	90.00
08/03/2023	STEPHENS. ERIC	224.25
08/03/2023	KNIGHT SUNRISE HOLLYWOOD LLC	61,228.56
08/03/2023	THE RINKS-LAKEWOOD ICE	390.00
08/03/2023	HD SUPPLY INC	69.41
08/03/2023	WALTERS WHOLESALE ELECTRIC CO	36.44
08/03/2023	WB STUDIO ENTERPRISES INC	3,380.00
08/03/2023	WATERLINE TECHNOLOGIES INC	5,653.47
08/03/2023	WESTERN EXTERMINATOR CO	418.70
08/03/2023	WILSON. JOHN III	789.75
08/03/2023	YOUTH EVOLUTION ACTIVITIES	1,748.03
08/03/2023	BONITO. SUSAN	44.55
08/03/2023	LOPEZ. MARIA	250.00
08/03/2023	OGDEN. ERIN	97.84
08/03/2023	SAYNES. ADRIAN	250.00
08/03/2023	SORIANO. MARVIN	250.00
<b>Total:</b>		<b>685,911.94</b>

**CITY OF LAKEWOOD  
FUND SUMMARY 8/10/2023**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	248,768.30
1050	COMMUNITY FACILITY	25,938.13
1500	MISC-SPECIAL REVENUE FUND	8,475.00
1621	LA CNTY MEASURE R	31,805.05
1623	LA CNTY MEASURE W	34,719.17
3070	PROPOSITION "C"	2,090.87
5010	GRAPHICS AND COPY CENTER	1,163.14
5020	CENTRAL STORES	897.12
5030	FLEET MAINTENANCE	10,209.25
7500	WATER UTILITY FUND	293,360.56
8020	LOCAL REHAB LOAN	4.00
8030	TRUST DEPOSIT	3,613.48
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		<b>661,044.07</b>

Council Approval

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Date

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City Manager

Attest

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City Clerk

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Director of Finance and Administrative Services

# CITY OF LAKEWOOD

## SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/10/2023	ADVANTAGE MAILING LLC	3,726.84
08/10/2023	AFFORDABLE GENERATOR SERVICES INC	645.45
08/10/2023	COASTAL OCCUPATIONAL MEDICAL GROUP	720.00
08/10/2023	BUCKNAM PETER JOSEPH	31,805.05
08/10/2023	C AND C ORGANIX ENTERPRISES LLC	47,500.00
08/10/2023	FIREWORKS & STAGE FX AMERICA	9,000.00
08/10/2023	FRENETTE, ROBIN	105.27
08/10/2023	JONES RICHARD D. A PROF LAW CORP	3,089.27
08/10/2023	LAKEWOOD ROTARY CLUB	330.00
08/10/2023	LOS ANGELES CO SHERIFFS DEPT	15,425.37
08/10/2023	NORBERT'S ATHLETIC PRODUCTS INC	864.37
08/10/2023	ORANGE COUNTY TANK TESTING INC	464.00
08/10/2023	US BANCORP ASSET MANAGEMENT INC	3,019.07
08/10/2023	SAFETY-KLEEN CORP	998.93
08/10/2023	SERVICEWEAR APPAREL INC	352.88
08/10/2023	SITEONE LANDSCAPE SUPPLY LLC	475.24
08/10/2023	SOUTHERN CALIFORNIA EDISON CO	84,468.27
08/10/2023	WAXIE ENTERPRISES INC	106.19
08/10/2023	WESTERN WATER WORKS SUPPLY CO	1,432.60
08/10/2023	WILLDAN ASSOCIATES	34,379.25
08/10/2023	HEALTH AND HUMAN RESOURCES CENTER INC	275.40
08/10/2023	MNRO HOLDINGS LLC	939.40
08/10/2023	AMAZON CAPITAL SERVICES INC	192.44
08/10/2023	ATALLA, IBRAHIM	370.50
08/10/2023	N. HARRIS COMPUTER CORPORATION	22,582.88
08/10/2023	BAY AREA DRIVING SCHOOL INC	357.50
08/10/2023	BENNETT-BOWEN & LIGHTHOUSE INC	240.06
08/10/2023	TWO SHELLS ENTERPRISES INC	142.00
08/10/2023	BRIZUELA XOCHITL	643.50
08/10/2023	BROEKER, CANDACE	19.50
08/10/2023	BROWN, BONNIE	207.35
08/10/2023	CAL STATE AUTO PARTS INC	800.21
08/10/2023	CALIF. STATE DISBURSEMENT UNIT	157.38
08/10/2023	CALIF STATE FRANCHISE TAX BOARD	25.00
08/10/2023	CALIF JOINT POWERS INS AUTHORITY	1,353.00
08/10/2023	CHICAGO TITLE CO	4.00
08/10/2023	CINTAS CORPORATION	327.30
08/10/2023	CINTAS CORPORATION	332.20
08/10/2023	BRAGG INVESTMENT COMPANY INC	3,873.79
08/10/2023	DE LAGE LANDEN FINANCIAL SERVICES	394.81
08/10/2023	DIRECTV INC	46.25
08/10/2023	DOCUSIGN INC	5,967.00
08/10/2023	DUNRITE PEST CONTROL INC	260.00
08/10/2023	FRONTIER CALIFORNIA INC	2,516.84

# CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/10/2023	GREIF INC	604.20
08/10/2023	HACH COMPANY	2,015.37
08/10/2023	HARA M LAWNMOWER CENTER	470.44
08/10/2023	HDL COREN & CONE	4,875.00
08/10/2023	HOME DEPOT	7,497.53
08/10/2023	INFOSEND INC	6,426.71
08/10/2023	JHM SUPPLY INC	265.31
08/10/2023	KAMINSKI CARILYN MARIE	144.00
08/10/2023	KARTER, JANET	1,037.40
08/10/2023	KICK IT UP KIDZ LLC	1,591.20
08/10/2023	LAKEWOOD, CITY OF	100.00
08/10/2023	LONG BEACH, CITY OF	963.86
08/10/2023	LOPEZ, ADRIANA	8,475.00
08/10/2023	LOPEZ VAN METER KARLA	1,521.00
08/10/2023	MAGIC JUMP RENTALS INC	3,033.00
08/10/2023	MARKLEY, ELIZABETH	117.00
08/10/2023	MIEIR-KING, RICHARD	429.00
08/10/2023	O'REILLY AUTOMOTIVE STORES INC	1,108.61
08/10/2023	ODP BUSINESS SOLUTIONS LLC	245.40
08/10/2023	OFFICENATION INC	1,587.00
08/10/2023	PIERSON, JEREMY L	424.80
08/10/2023	READWRITE EDUCATIONAL SOLUTIONS INC	753.04
08/10/2023	SAN JUAN, CLYDE J	175.50
08/10/2023	SANCHEZ, EUGENE	140.00
08/10/2023	SANTILLAN, MICHAEL	188.90
08/10/2023	SCMAF OFFICE	210.00
08/10/2023	SO CALIF SECURITY CENTERS INC	39.13
08/10/2023	SOUND-CRAFT SYSTEMS LLC	9,796.59
08/10/2023	SOUTH COAST SHINGLE CO	298.20
08/10/2023	SOUTHERN CALIFORNIA EDISON CO	44,894.86
08/10/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	160.38
08/10/2023	SPICERS PAPER INC	768.33
08/10/2023	STEPHENS, ERIC	149.50
08/10/2023	STOVER SEED COMPANY	3,224.81
08/10/2023	T-MOBILE USA INC	61.60
08/10/2023	T2 SYSTEMS INC	95.00
08/10/2023	TT TECHNOLOGIES INC	978.71
08/10/2023	TUMBLE-N-KIDS INC	15,943.85
08/10/2023	TYLER TECHNOLOGIES MUNIS DIVISION	300.00
08/10/2023	CELLCO PARTNERSHIP	611.14
08/10/2023	VOORHEES, RONDA	1,023.75
08/10/2023	WATER REPLENISHMENT DISTRICT OF	254,033.92
08/10/2023	WATERLINE TECHNOLOGIES INC	1,675.80
08/10/2023	WAXIE ENTERPRISES INC	143.33



**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>
08/10/2023	WESTERN EXTERMINATOR CO	70.25
08/10/2023	WYNN. LAKYN	32.50
08/10/2023	JEFFRIES. BRENDA	869.07
08/10/2023	SERVICE CHAMPIONS	67.60
08/10/2023	TURNER. AMBER	470.12
	<b>Total:</b>	<b>661,044.07</b>

**CITY OF LAKEWOOD  
FUND SUMMARY 8/17/2023**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	2,322,790.59
1020	CABLE TV	1,547.40
1025	AMERICAN RESCUE PLAN	4,561.25
1030	CDBG CURRENT YEAR	3,464.58
1050	COMMUNITY FACILITY	1,727.35
1070	RETIREE BENEFITS	700.00
1336	STATE COPS GRANT	16,666.35
1500	MISC-SPECIAL REVENUE FUND	91.52
1621	LA CNTY MEASURE R	64,509.50
1623	LA CNTY MEASURE W	2,807.50
1630	USED OIL GRANT	2,495.86
3025	SB2-HOUSING	98,206.25
3060	PROPOSITION "A"	58,229.91
3070	PROPOSITION "C"	196.13
5010	GRAPHICS AND COPY CENTER	0.24
5020	CENTRAL STORES	7,081.22
5030	FLEET MAINTENANCE	3,637.70
7500	WATER UTILITY FUND	301,477.60
8020	LOCAL REHAB LOAN	12,150.00
8030	TRUST DEPOSIT	34,207.41
		<hr/>
		<b>2,936,548.36</b>

Council Approval

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Date

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City Manager

Attest

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City Clerk

\_\_\_\_\_  
Director of Finance and Administrative Services

# CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/17/2023	A T & T CORP	345.16
08/17/2023	AIRE RITE A/C & REFRIGERATION INC	4,855.15
08/17/2023	MNRO HOLDINGS LLC	183.65
08/17/2023	B&M LAWN AND GARDEN INC	679.02
08/17/2023	CAL-RECYCLE	2,495.86
08/17/2023	EMPLOYMENT DEVELOPMENT DEPT	5,295.00
08/17/2023	HUNTER, JOHN L & ASSOCIATES	4,210.00
08/17/2023	LAKEWOOD ROTARY CLUB	250.00
08/17/2023	LAKEWOOD, CITY WATER DEPT	54,179.95
08/17/2023	LONG BEACH CITY	3,636.09
08/17/2023	LONG BEACH PUBLIC TRANSPORTATION CO	21,729.18
08/17/2023	LOS ANGELES CO DIST ATTORNEY	22,124.09
08/17/2023	LOS ANGELES CO SHERIFFS DEPT	1,088,351.57
08/17/2023	LA COUNTY DEPT OF PUBLIC WORKS	29,912.50
08/17/2023	LA COUNTY DEPT OF PUBLIC WORKS	6,378.50
08/17/2023	MIDAMERICA ADMIN & RETIREMENT	700.00
08/17/2023	OCEAN BLUE ENVIRONMENTAL SERVICES	3,760.54
08/17/2023	SHARP ELECTRONICS CORPORATION	6,494.96
08/17/2023	WATER REPLENISHMENT DISTRICT OF	220,583.70
08/17/2023	WILLDAN ASSOCIATES	99,805.25
08/17/2023	A T & T CORP	348.71
08/17/2023	ADAMS-HILLERY SHARRON	3,199.58
08/17/2023	ALEX MACIAS DOG TRAINING LLC	780.00
08/17/2023	MNRO HOLDINGS LLC	38.81
08/17/2023	ALLIED REFRIGERATION INC	310.45
08/17/2023	AMAZON CAPITAL SERVICES INC	1,885.97
08/17/2023	AMERICAN TRUCK & TOOL RENTAL INC	632.40
08/17/2023	ROSS AVIATION INVESTMENT LLC	5,839.76
08/17/2023	BEGINNERS EDGE SPORTS TRAINING LLC	4,165.20
08/17/2023	BIG STUDIO INC	1,431.50
08/17/2023	BRIZUELA XOCHITL	1,287.00
08/17/2023	CAL STATE AUTO PARTS INC	243.68
08/17/2023	CALIFORNIA STATE DEPT OF JUSTICE	160.00
08/17/2023	CINTAS CORPORATION	79.49
08/17/2023	CAMERON WELDING SUPPLY	316.93
08/17/2023	CRAFCO INC	706.63
08/17/2023	DELTA DENTAL INSURANCE COMPANY	879.25
08/17/2023	DELTA DENTAL OF CALIFORNIA	6,960.60
08/17/2023	EDCO WASTE SERVICES LLC	525,672.29
08/17/2023	EMPIRE DESIGN & BUILD LLC	98,206.25
08/17/2023	FLUE STEAM INC	235.00
08/17/2023	FONTELA, THAO	2,100.15
08/17/2023	GANAHL LUMBER COMPANY	12.01
08/17/2023	GIACHELLO, LENNY	292.50

# CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/17/2023	GOLDEN STATE WATER COMPANY	18,177.25
08/17/2023	GRAINGER W W INC	393.19
08/17/2023	GREENE BACKFLOW	2,226.00
08/17/2023	HEATON, KATHRYN	292.50
08/17/2023	HOME DEPOT	1,823.81
08/17/2023	J KIM ELECTRIC INC	284,169.95
08/17/2023	JONES RICHARD D. A PROF LAW CORP	17,252.50
08/17/2023	NORTH AMERICAN YOUTH ACTIVITIES LLC	3,045.90
08/17/2023	KILEY GREGORY THOMAS	4,000.00
08/17/2023	LAKEWOOD. CITY WATER DEPT	93,228.99
08/17/2023	LAWSON PRODUCTS INC	45.62
08/17/2023	LIEBERT CASSIDY WHITMORE	348.00
08/17/2023	LIFTECH ELEVATOR SERVICES INC	447.00
08/17/2023	LONG BEACH CITY	1,260.89
08/17/2023	LONG BEACH CITY GAS & WATER DEPT	373.86
08/17/2023	MALLORY SAFETY AND SUPPLY LLC	337.49
08/17/2023	MOSES-CALDERA, ISABEL	478.40
08/17/2023	MUNOZ YENITZA	275.00
08/17/2023	NATIONAL UNION FIRE INSURANCE CO	444.55
08/17/2023	O'REILLY AUTOMOTIVE STORES INC	642.61
08/17/2023	OCEAN BLUE ENVIRONMENTAL SERVICES	1,693.13
08/17/2023	ODP BUSINESS SOLUTIONS LLC	65.49
08/17/2023	PETERS SHELLY RAE	250.00
08/17/2023	PULLMAN, GARY	700.00
08/17/2023	CERRITOS FORD INC	71,157.57
08/17/2023	ROMAN, CASSIDY	51.35
08/17/2023	SAFETY-KLEEN CORP	997.04
08/17/2023	SCMAF OFFICE	528.76
08/17/2023	SECTRAN SECURITY INC	202.07
08/17/2023	WORKFORCE DEVELOPMENT CORPORATION OF SC	1,250.00
08/17/2023	SERVICEWEAR APPAREL INC	185.50
08/17/2023	SHI INTERNATIONAL CORP	36,500.73
08/17/2023	SITEONE LANDSCAPE SUPPLY LLC	1,976.34
08/17/2023	SMART & FINAL INC	391.37
08/17/2023	SOMERS ENTERPRISES INC	15,400.00
08/17/2023	SOUTHERN CALIFORNIA EDISON CO	21,294.01
08/17/2023	SOUTHERN CALIFORNIA GAS CO	3,535.60
08/17/2023	SOUTHWEST PATROL INC	15,744.00
08/17/2023	STANDARD INSURANCE CO UNIT 22	2,044.90
08/17/2023	STANDARD INSURANCE CO UNIT 22	10,280.52
08/17/2023	STEPHENS, ERIC	419.25
08/17/2023	SU CASA ENDING DOMESTIC VIOLENCE	265.00
08/17/2023	THURSTON ELEVATOR CONCEPTS INC	146.00
08/17/2023	TRANSAMERICA LIFE INSURANCE COMPANY	1,038.19

# CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/17/2023	TUMBLE-N-KIDS INC	4,527.90
08/17/2023	U S POSTAL SERVICE	12,000.00
08/17/2023	CELLCO PARTNERSHIP	5,163.94
08/17/2023	VIDIFLO INC	1,250.00
08/17/2023	VIGILANT SOLUTIONS LLC	1,892.98
08/17/2023	VISION SERVICE PLAN	4,048.30
08/17/2023	WAIT, STUART	3,909.40
08/17/2023	WAMBA, DIANE B	301.60
08/17/2023	WATER REPLENISHMENT DISTRICT OF	12,906.00
08/17/2023	WATER SYSTEM SERVICES LLC	195.00
08/17/2023	WATERLINE TECHNOLOGIES INC	4,834.86
08/17/2023	WAXIE ENTERPRISES INC	4,327.81
08/17/2023	WECK ANALYTICAL ENVIRONMENTAL SERVICES I	1,525.00
08/17/2023	WESTERN WATER WORKS SUPPLY CO	12,753.75
08/17/2023	WILBER, BILL	105.00
08/17/2023	AUBREY, CHENAE	250.00
08/17/2023	ESTRADA, CHERYL	30.00
08/17/2023	FRED'S OUALITY CONCRETE	12,150.00
08/17/2023	GREGORY, STEPHEN	2,316.21
08/17/2023	HAN, ANNA CHO	50.00
08/17/2023	LALANGAN, NIDA	165.00
08/17/2023	THE GOLDEN THRONE CORP	149.70
08/17/2023	AEF SYSTEMS CONSULTING INC	4,561.25
Total:		2,936,548.36

**CITY OF LAKEWOOD  
FUND SUMMARY 8/24/2023**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	412,174.11
1015	SPECIAL OLYMPICS	29.61
1020	CABLE TV	1,739.27
1025	AMERICAN RESCUE PLAN	5,763.75
1030	CDBG CURRENT YEAR	1,156.75
1050	COMMUNITY FACILITY	207.10
1070	RETIREE BENEFITS	2,958.05
1621	LA CNTY MEASURE R	8,523.00
1622	LA CNTY MEASURE M	193.93
1623	LA CNTY MEASURE W	11,543.00
3025	SB2-HOUSING	3,150.00
3070	PROPOSITION "C"	91.38
5010	GRAPHICS AND COPY CENTER	2,130.56
5020	CENTRAL STORES	2,461.47
5030	FLEET MAINTENANCE	91,863.72
7500	WATER UTILITY FUND	115,113.66
8030	TRUST DEPOSIT	100.00
		<hr/>
		<b>659,199.36</b>

Council Approval

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Date

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City Manager

Attest

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City Clerk

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Director of Finance and Administrative Services

# CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/24/2023	ADDINK TURF FARMS	3,000.00
08/24/2023	ARDURRA GROUP INC	11,728.12
08/24/2023	MANHATTAN STITCHING CO INC	691.76
08/24/2023	CAL STATE AUTO PARTS INC	140.04
08/24/2023	CENTERPOINT COMMUNICATIONS INC	37,469.59
08/24/2023	CERRITOS CITY	4,862.00
08/24/2023	CAMERON WELDING SUPPLY	322.12
08/24/2023	GANAHL LUMBER COMPANY	2.63
08/24/2023	GARIBALDO'S NURSERY	72.00
08/24/2023	HARPER & ASSOCIATES ENGINEERING INC	8,260.00
08/24/2023	LA COUNTY DEPT OF PUBLIC WORKS	51,717.37
08/24/2023	LA COUNTY DEPT OF PUBLIC WORKS	125,353.28
08/24/2023	NSWC MECHANICAL SERVICE LLC	2,842.75
08/24/2023	PHASE II SYSTEMS INC	2,958.05
08/24/2023	STEARNS CONRAD & SCHMIDT CONSLT ENG	3,150.00
08/24/2023	SITEONE LANDSCAPE SUPPLY LLC	1,852.13
08/24/2023	WESTERN EXTERMINATOR COMPANY	4,376.84
08/24/2023	U S BANK NATIONAL ASSOCIATION	3,944.84
08/24/2023	WHITE HOUSE FLORIST INC	210.00
08/24/2023	ZUMAR INDUSTRIES INC	193.93
08/24/2023	AEF SYSTEMS CONSULTING INC	5,763.75
08/24/2023	MNRO HOLDINGS LLC	373.92
08/24/2023	ALLEN, JOHNNY	375.70
08/24/2023	AMAZON CAPITAL SERVICES INC	30.25
08/24/2023	B&M LAWN AND GARDEN INC	18,782.39
08/24/2023	BIG STUDIO INC	483.00
08/24/2023	MEL GIFFIN INC	14,337.22
08/24/2023	MANHATTAN STITCHING CO INC	1,948.12
08/24/2023	BRIZUELA XOCHITL	858.00
08/24/2023	BUCKNAM PETER JOSEPH	8,523.00
08/24/2023	C A C E O	500.00
08/24/2023	CAL STATE AUTO PARTS INC	2,294.23
08/24/2023	CALIF. STATE DISBURSEMENT UNIT	157.38
08/24/2023	CALIF STATE FRANCHISE TAX BOARD	25.00
08/24/2023	CANNON CORPORATION	702.00
08/24/2023	SEMA INC	1,373.77
08/24/2023	CINTAS CORPORATION	4.55
08/24/2023	CINTAS CORPORATION	166.10
08/24/2023	COMMUNITY FAMILY GUIDANCE CTR	548.33
08/24/2023	CORELOGIC INC	30.25
08/24/2023	D&J INTERNATIONAL INC	796.56
08/24/2023	FEDERAL EXPRESS CORP	104.37
08/24/2023	GARIBALDO'S NURSERY	368.23
08/24/2023	GONSALVES JOE A & SON	4,526.00

# CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/24/2023	HAP'S AUTO PARTS	191.77
08/24/2023	HARA M LAWNMOWER CENTER	36,887.60
08/24/2023	HAWK. TRUDY (FAHTIEM)	155.00
08/24/2023	HERMAN. LINDA	250.00
08/24/2023	HOME DEPOT	1,376.98
08/24/2023	HUMAN SERVICES ASSOCIATION	598.33
08/24/2023	JHM SUPPLY INC	296.58
08/24/2023	JONES RICHARD D. A PROF LAW CORP	1,551.60
08/24/2023	KARTER. JANET	124.80
08/24/2023	LAKEWOOD CHAMBER OF COMMERCE	1,833.33
08/24/2023	LAKEWOOD. CITY OF	100.00
08/24/2023	LANCE. STEVEN JOSEPH	350.00
08/24/2023	LINCOLN EQUIPMENT INC	177.46
08/24/2023	MERRIMAC PETROLEUM INC	28,883.67
08/24/2023	MIEIR-KING. RICHARD	117.00
08/24/2023	MILLER DON & SONS	33.69
08/24/2023	O'REILLY AUTOMOTIVE STORES INC	223.30
08/24/2023	ODP BUSINESS SOLUTIONS LLC	650.82
08/24/2023	POLLARD JOSEPH G COMPANY INC	182.72
08/24/2023	PUMPMAN LLC	11,543.00
08/24/2023	CERRITOS FORD INC	71,157.50
08/24/2023	S & J SUPPLY CO	3,047.60
08/24/2023	SOUTHERN COUNTIES OIL CO	3,736.80
08/24/2023	SO CALIF SECURITY CENTERS INC	19.71
08/24/2023	SOUTHERN CALIFORNIA EDISON CO	85,739.09
08/24/2023	SOUTHERN CALIFORNIA EDISON	618.47
08/24/2023	SPICERS PAPER INC	756.79
08/24/2023	STANDARD INSURANCE CO UNIT 22	2,036.40
08/24/2023	STATE WATER RESOURCES CONTROL BOARD	55.00
08/24/2023	STEIN. ANDREW T	1,552.11
08/24/2023	STEPHENS. ERIC	308.75
08/24/2023	SUPERIOR COURT OF CALIFORNIA	10,245.00
08/24/2023	SUPERIOR COURT OF CALIFORNIA	6,923.00
08/24/2023	THE RINKS-LAKEWOOD ICE	828.75
08/24/2023	U S BANK NATIONAL ASSOCIATION	46,379.62
08/24/2023	HD SUPPLY INC	1,489.17
08/24/2023	VITAL RECORDS HOLDING LLC	168.99
08/24/2023	WATANABE. BRYCE	1,339.00
08/24/2023	WATERLINE TECHNOLOGIES INC	7,138.92
08/24/2023	WAXIE ENTERPRISES INC	446.40
08/24/2023	WESTERN WATER WORKS SUPPLY CO	701.00
08/24/2023	WHITE HOUSE FLORIST INC	763.48
08/24/2023	WILLIAMS. MICHELLE	194.34
08/24/2023	WYNN. LAKYN	81.25



**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

<b>CHECK DATE</b>	<b>VENDOR NAME</b>	<b>CHECK AMOUNT</b>
08/24/2023	YBARRA, ALBERT JR	525.00
08/24/2023	FRANCO, JENA	250.00
08/24/2023	KIAMCO, MARIA	250.00
08/24/2023	PULLMAN, GARY	700.00
	<b>Total:</b>	<b>659,199.36</b>

**CITY OF LAKEWOOD  
FUND SUMMARY 8/31/2023**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	280,943.31
1020	CABLE TV	969.97
1050	COMMUNITY FACILITY	1,147.33
1070	RETIREE BENEFITS	2,400.00
1621	LA CNTY MEASURE R	39,930.50
1623	LA CNTY MEASURE W	8,370.00
3025	SB2-HOUSING	158,667.25
3070	PROPOSITION "C"	134.98
5010	GRAPHICS AND COPY CENTER	145.49
5020	CENTRAL STORES	3,520.42
5030	FLEET MAINTENANCE	2,155.18
7500	WATER UTILITY FUND	3,600,771.66
8020	LOCAL REHAB LOAN	10,081.00
8030	TRUST DEPOSIT	100.00
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		<b>4,109,337.09</b>

Council Approval

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Date

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City Manager

Attest

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City Clerk

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Director of Finance and Administrative Services

# CITY OF LAKEWOOD

## SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/31/2023	ADVANCED INDUSTRIAL SERVICES INC	300,485.00
08/31/2023	AMAZON CAPITAL SERVICES INC	231.74
08/31/2023	DG INVESTMENT INTERMEDIATE HOLDINGS 2 INC	6,040.00
08/31/2023	DATA TICKET INC	200.00
08/31/2023	HOME DEPOT	2,092.95
08/31/2023	KNORR SYSTEMS INC	1,636.65
08/31/2023	LA COUNTY DEPT OF PUBLIC WORKS	37,071.44
08/31/2023	SHUSTER ADVISORY GROUP LLC	2,400.00
08/31/2023	SO CALIF SECURITY CENTERS INC	14.78
08/31/2023	T2 SYSTEMS INC	1,803.23
08/31/2023	VARIABLE SPEED SOLUTIONS	1,080.00
08/31/2023	WATER REPLENISHMENT DISTRICT OF	3,223,953.87
08/31/2023	WESTERN EXTERMINATOR CO	418.70
08/31/2023	WILLDAN ASSOCIATES	18,673.50
08/31/2023	DAY RENE L	904.59
08/31/2023	ALESHIRE & WYNDER LLP	1,326.00
08/31/2023	AMAZON CAPITAL SERVICES INC	2,016.24
08/31/2023	ANGELUS PACIFIC LLC	429.18
08/31/2023	BALA KAROL	2,500.00
08/31/2023	BEAR COMMUNICATIONS INC	400.21
08/31/2023	BRIZUELA XOCHITL	429.00
08/31/2023	CAL STATE AUTO PARTS INC	602.98
08/31/2023	CENTRAL BASIN WATER ASSN	5,048.96
08/31/2023	CERRITOS. CITY OF	50,571.40
08/31/2023	CINTAS CORPORATION	165.34
08/31/2023	CINTAS CORPORATION	166.10
08/31/2023	COLOR CARD ADMINISTRATOR CORP	143.72
08/31/2023	COUCH. RON JR	240.00
08/31/2023	CREATE A PARTY INC	3,942.57
08/31/2023	DANGELO COMPANY	801.16
08/31/2023	DATA TICKET INC	200.00
08/31/2023	DELTA DENTAL INSURANCE COMPANY	879.25
08/31/2023	DELTA DENTAL OF CALIFORNIA	7,110.37
08/31/2023	DICKSON R F CO INC	50,376.98
08/31/2023	DOCUSIGN INC	936.00
08/31/2023	EMPIRE DESIGN & BUILD LLC	158,646.12
08/31/2023	PLAYCORE WISCONSIN INC	17,126.01
08/31/2023	GRAINGER W W INC	2,139.01
08/31/2023	GROH. MARK LEE	400.00
08/31/2023	HARA M LAWNMOWER CENTER	23.16
08/31/2023	HOME DEPOT	3,959.78
08/31/2023	HUNT. TIM	185.00
08/31/2023	JHM SUPPLY INC	331.18
08/31/2023	JJS PALOMO'S STEEL INC	12.51

# CITY OF LAKEWOOD

## SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/31/2023	KICK IT UP KIDZ LLC	26.00
08/31/2023	LAKEWOOD, CITY OF	100.00
08/31/2023	LOMBERA, RICKY	950.00
08/31/2023	MACAULAY, CHRISTINA	150.00
08/31/2023	MALLORY SAFETY AND SUPPLY LLC	45.61
08/31/2023	MANHOLE ADJUSTING INC	7,650.00
08/31/2023	MARTIN MARIETTA MATERIALS INC	420.00
08/31/2023	MMASC	110.00
08/31/2023	NATIONAL UNION FIRE INSURANCE CO	444.55
08/31/2023	NESTLE WATERS NORTH AMERICA	184.34
08/31/2023	O'REILLY AUTOMOTIVE STORES INC	361.06
08/31/2023	ODP BUSINESS SOLUTIONS LLC	937.64
08/31/2023	ORANGE COUNTY TANK TESTING INC	330.00
08/31/2023	LONG BEACH PUBLISHING CO	551.44
08/31/2023	S & J SUPPLY CO	2,617.28
08/31/2023	S.T.E.A.M.	28,791.56
08/31/2023	SCHULTZ, ISABELLE	225.00
08/31/2023	STEARNS CONRAD & SCHMIDT CONSLT ENG	3,670.00
08/31/2023	SERVICEWEAR APPAREL INC	36.38
08/31/2023	SIGNAL HILL AUTO ENTERPRISES INC	693.58
08/31/2023	SITEONE LANDSCAPE SUPPLY LLC	5,230.09
08/31/2023	SKILL SURVEY INC	250.00
08/31/2023	SO CALIF SECURITY CENTERS INC	880.61
08/31/2023	MWB COPY PRODUCTS INC	115.76
08/31/2023	SOUTHWEST PATROL INC	14,760.00
08/31/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	4,270.50
08/31/2023	CHARTER COMMUNICATIONS HOLDINGS LLC	80.19
08/31/2023	STANDARD INSURANCE CO UNIT 22	10,340.39
08/31/2023	T2 SYSTEMS INC	3,307.52
08/31/2023	TENG, WHEA-FUN	264.00
08/31/2023	THE RINKS-LAKEWOOD ICE	195.00
08/31/2023	TRANSAMERICA LIFE INSURANCE COMPANY	1,038.19
08/31/2023	URBAN PROFESSIONAL BUILDERS INC	68,400.00
08/31/2023	VARSITY BRANDS HOLDING CO INC	571.59
08/31/2023	VIDIFLO INC	400.00
08/31/2023	VISION SERVICE PLAN	4,139.55
08/31/2023	VITAL RECORDS HOLDING LLC	17.90
08/31/2023	WALTERS WHOLESALE ELECTRIC CO	542.56
08/31/2023	WATERLINE TECHNOLOGIES INC	3,854.34
08/31/2023	WAXIE ENTERPRISES INC	1,302.36
08/31/2023	WEST COAST SAND AND GRAVEL INC	728.01
08/31/2023	WESTERN EXTERMINATOR CO	70.25
08/31/2023	WESTERN WATER WORKS SUPPLY CO	355.82
08/31/2023	WILLDAN ASSOCIATES	21,257.00

**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

<b>CHECK DATE</b>	<b>VENDOR NAME</b>	<b>CHECK AMOUNT</b>
08/31/2023	AFFORDABLE BUILT CONSTRUCTION	10,081.00
08/31/2023	AVILA. FRANCISCO	26.06
08/31/2023	MEALS ON WHEEL OF LONG BEACH	250.00
08/31/2023	TITAN SOLAR POWER CA INC	199.28
	<b>Total:</b>	<b>4,109,337.09</b>

**CITY OF LAKEWOOD**  
**SUMMARY ACH/WIRE REGISTER AUGUST 2023**

<b>ACH date</b>	<b>Amount</b>	<b>Recipient</b>	<b>Purpose</b>	<b>Period</b>
8/4/23	\$3,944.47	The Technology Depot	Communications Services 1 of 2	August 2023
8/4/23	\$126,120.43	CalPERS	Payroll - Retirement Plan	Jul 9-July 22, 2023
8/4/23	\$119,497.64	CalPERS	Employee Medical Premiums	August 2023
8/9/23	\$5,158.47	HUD	FY 22-23 CDBG Interest Earnings	Aug 2023
8/9/23	\$14,904.47	HUD	Return Overdrawn Allocation	Aug 2023
8/9/23	\$678,483.68	Various	Employee Payroll	Jul 23-Aug 5, 2023
8/9/23	\$118,030.14	IRS via F&M	Payroll - Federal Taxes	Jul 23-Aug 5, 2023
8/10/23	\$32,805.23	EDD	Payroll - State Taxes	Jul 23-Aug 5, 2023
8/10/23	\$8,090.65	MidAmerica	Retiree Medical Benefit	Jul 23-Aug 5, 2023
8/10/23	\$13,484.78	VOYA	Payroll -Deferred Compensation	Jul 23-Aug 5, 2023
8/10/23	\$31,806.70	VOYA	Payroll - Deferred Compensation	Jul 23-Aug 5, 2023
8/10/23	\$3,425.00	PARS via U.S. Bank	Payroll - Retirement Plan 1 of 2	Jul 23-Aug 5, 2023
8/10/23	\$4,597.88	PARS via U.S. Bank	Payroll - Retirement Plan 2 of 2	Jul 23-Aug 5, 2023
8/11/23	\$301.29	The Technology Depot	Communications Services 2 of 2	August 2023
8/17/23	\$25,975.22	MidAmerica	Retiree Medical Benefit	August 2023
8/18/23	\$499.80	LEF	Online Donations	Apr-Jun 2023
8/18/23	\$298.90	Meals on Wheels	Online Donations	Apr-Jun 2023
8/18/23	\$2,891.98	Project Shepherd	Online Contributions	Apr-Jun 2023
8/18/23	\$875.00	LB Meals on Wheels	Monthly Contribution	June 2023
8/18/23	\$2,500.00	LEF	Gold Sponsorship	August 2023
8/18/23	\$125,768.77	CalPERS	Payroll - Retirement Plan	Jul 23-Aug 5, 2023
8/23/23	\$116,606.00	IRS via F&M	Payroll - Federal Taxes	Aug 6-19, 2023
8/23/23	\$670,718.49	Various	Employee Payroll	Aug 6-19, 2023
8/24/23	\$32,165.01	EDD	Payroll - State Taxes	Aug 6-19, 2023
8/24/23	\$7,576.11	MidAmerica	Retiree Medical Benefit	Aug 6-19, 2023
8/24/23	\$12,324.33	VOYA	Payroll -Deferred Compensation	Aug 6-19, 2023
8/24/23	\$8,022.87	PARS via U.S. Bank	Payroll - Retirement Plan 1 of 1	Aug 6-19, 2023
8/24/23	\$31,806.70	VOYA	Payroll - Deferred Compensation	Aug 6-19, 2023
8/25/23	\$2,550.00	LCEA	Employee Paid Dues	August 2023
8/25/23	\$706.66	LB Meals on Wheels	Monthly Contribution	July 2023
8/29/23	\$254,074.00	CalPERS	Retirmnt-Unfunded Accrued Liab	August 2023
8/30/23	\$124,027.48	CalPERS	Payroll - Retirement Plan	Aug 6-19, 2023
8/30/23	\$120,120.06	CalPERS	Employee Medical Premiums	September 2023

Council Approval

\_\_\_\_\_

Date

\_\_\_\_\_

City Manager

Attest

\_\_\_\_\_

City Clerk

\_\_\_\_\_

Director of Finance & Administrative Services

**CITY OF LAKEWOOD  
FUND SUMMARY 9/7/2023**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	215,426.36
1025	AMERICAN RESCUE PLAN	7,068.00
1050	COMMUNITY FACILITY	22,275.34
1070	RETIREE BENEFITS	500.00
1623	LA CNTY MEASURE W	4,450.00
3070	PROPOSITION "C"	2,985.09
5020	CENTRAL STORES	1,217.12
5030	FLEET MAINTENANCE	4,511.09
7500	WATER UTILITY FUND	5,507.79
8030	TRUST DEPOSIT	1,763.30
		<hr/>
		<b>265,704.09</b>

Council Approval

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

Attest

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Director of Finance and Administrative Services

# CITY OF LAKEWOOD

## SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
09/07/2023	PERRIS FENCE & SUPPLY	24.64
09/07/2023	A T & T CORP	367.87
09/07/2023	SHAKER NERMINE	1,925.00
09/07/2023	ACTUARIAL RETIREMENT CONSULTING LLC	500.00
09/07/2023	HEALTH AND HUMAN RESOURCES CENTER INC	278.64
09/07/2023	AFFORDABLE GENERATOR SERVICES INC	465.98
09/07/2023	ALL CITY MANAGEMENT SERVICES INC	6,874.35
09/07/2023	MNRO HOLDINGS LLC	832.02
09/07/2023	ALLIANT INSURANCE SERVICES	329.00
09/07/2023	AMAZON CAPITAL SERVICES INC	254.76
09/07/2023	ANICETO, SANDRA	663.00
09/07/2023	ATALLA, IBRAHIM	195.00
09/07/2023	BAY AREA DRIVING SCHOOL INC	97.50
09/07/2023	BIG STUDIO INC	1,212.20
09/07/2023	BIOMETRICS4ALL INC	27.00
09/07/2023	BREA, CITY OF	38,906.25
09/07/2023	BROEKER, CANDACE	29.25
09/07/2023	CAL STATE AUTO PARTS INC	1,108.44
09/07/2023	CALIF JOINT POWERS INS AUTHORITY	12,590.00
09/07/2023	LONG BEACH LINCOLN MERCURY INC	141.62
09/07/2023	CLAVERIE, COURTNEY DAY	130.00
09/07/2023	CAMERON WELDING SUPPLY	104.93
09/07/2023	CRAFCO INC	943.30
09/07/2023	DUNRITE PEST CONTROL INC	260.00
09/07/2023	EAST LONG BEACH POOL SUPPLY	806.65
09/07/2023	GIEMONT DEBORAH	333.96
09/07/2023	HOME DEPOT	2,114.84
09/07/2023	JCL TRAFFIC SERVICES	757.97
09/07/2023	KICK IT UP KIDZ LLC	5,018.00
09/07/2023	KIM, YVONNE	470.40
09/07/2023	LANDCARE HOLDINGS INC	16,630.00
09/07/2023	LEE HECHT HARRISON LLC	1,168.00
09/07/2023	LONG BEACH, CITY OF	1,077.90
09/07/2023	LOS ANGELES CO CLERK	75.00
09/07/2023	MALLORY SAFETY AND SUPPLY LLC	342.89
09/07/2023	MARKLEY, ELIZABETH	195.00
09/07/2023	STEVEN MAHR PRINTING INC	1,146.15
09/07/2023	MILLIKEN & COMPANY	29,188.53
09/07/2023	MOORE IACOFANO GOLTSMAN INC	4,914.54
09/07/2023	MORRIS, DAVID	820.00
09/07/2023	O'REILLY AUTOMOTIVE STORES INC	432.06
09/07/2023	PRES-TECH MANUFACTURERS	2,868.83
09/07/2023	PUMPMAN LLC	4,450.00
09/07/2023	RAYVERN LIGHTING SUPPLY CO INC	578.03



**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

<b>CHECK DATE</b>	<b>VENDOR NAME</b>	<b>CHECK AMOUNT</b>
09/07/2023	SAN JUAN, CLYDE J	279.50
09/07/2023	SERVICEWEAR APPAREL INC	833.12
09/07/2023	SMART & FINAL INC	672.47
09/07/2023	SO CALIF SECURITY CENTERS INC	190.20
09/07/2023	SOUTHERN CALIFORNIA EDISON CO	103,960.58
09/07/2023	STEIN, ANDREW T	999.85
09/07/2023	ARIZONA MACHINERY LLC	1,146.61
09/07/2023	T-MOBILE USA INC	61.60
09/07/2023	THE SALVATION ARMY	7,068.00
09/07/2023	TRAFFIC MANAGEMENT INC	4,709.18
09/07/2023	VASIN SIGN SOLUTIONS INC	425.48
09/07/2023	VOORHEES, RONDA	455.00
09/07/2023	WALTERS WHOLESALE ELECTRIC CO	153.03
09/07/2023	WAXIE ENTERPRISES INC	619.47
09/07/2023	WILLDAN ASSOCIATES	1,922.00
09/07/2023	WYNN, LAKYN	58.50
09/07/2023	MARTIN, STELLA	250.00
09/07/2023	RAMIREZ, NORMA	250.00
	<b>Total:</b>	<b>265,704.09</b>

# DIVIDER SHEET

**COUNCIL AGENDA**  
September 12, 2023

**TO:** The Honorable Mayor and City Council

**SUBJECT:** AB 1234 Meeting Report

**INTRODUCTION**

Assembly Bill 1234 became effective January 1, 2006. The legislation requires members of a legislative body to provide brief reports on the meetings they attended at the expense of the local agency at the next regular meeting of the legislative body.

**STATEMENT OF FACT**

- Mayor Ariel Pe and Council Member Steve Croft attended the annual California Joint Powers Insurance Authority Risk Management Forum from August 30 – September 1, 2023. They attended sessions on investigating incidents, accidents and preserving evidence; abuse prevention solutions for cities; and well-being as a tool for success, among other sessions.
- Mayor Ariel Pe and Council Member Jeff Wood attended the 2023 Fall Educational Summit hosted by the California Contract Cities Association. They attended sessions on homelessness and the future of Measure H, affordable housing, legislative updates, maximizing Inflation Reduction Act funding, among other topics.

**RECOMMENDATION**

That the City Council receive and file this report.

Paolo Beltran **PB**  
Deputy City Manager

**PB for TM**  
Thaddeus McCormack  
City Manager

# DIVIDER SHEET

**COUNCIL AGENDA**

September 12, 2023

**TO:** The Honorable Mayor and City Council**SUBJECT:** Monthly Report of Investment Transactions – July 2023**INTRODUCTION**

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased. The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer “shall make a monthly report of those transactions to the legislative body.” In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

**STATEMENT OF MONTHLY ACTIVITY**

Date	Amount at Cost	Investment	Transaction	Rate*
01-Jul-23	\$20,341.08	CAMP	Interest	5.310%
01-Jul-23	836.63	BOND	Interest	1.455%
01-Jul-23	3,034.90	BOND	Interest	1.958%
01-Jul-23	1,666.85	BOND	Interest	1.258%
05-Jul-23	3,000,000.00	CAMP Pool	Sell	5.310%
05-Jul-23	7,000,000.00	CAMP Pool	Sell	5.310%
05-Jul-23	6,000,000.00	CAMP Pool	Sell	5.310%
05-Jul-23	4,000,000.00	CAMP Pool	Sell	5.310%
05-Jul-23	10,000,000.00	CAMP Pool	Sell	5.310%
05-Jul-23	10,000,000.00	CAMP Pool	Sell	5.310%
05-Jul-23	3,000,000.00	CAMP Term	Purchase	5.310%
05-Jul-23	7,000,000.00	CAMP Term	Purchase	5.310%
05-Jul-23	6,000,000.00	CAMP Term	Purchase	5.310%
05-Jul-23	4,000,000.00	CAMP Term	Purchase	5.310%
05-Jul-23	10,000,000.00	CAMP Term	Purchase	5.310%
05-Jul-23	10,000,000.00	CAMP Term	Purchase	5.310%
07-Jul-23	104,870.85	CORP	Purchase	5.250%
08-Jul-23	1,372.50	CORP	Interest	3.050%
11-Jul-23	807.50	CORP	Interest	1.700%
13-Jul-23	2,300,000.00	CAMP Pool	Sell	5.310%
13-Jul-23	33,173.54	CORP	Sell	0.625%
14-Jul-23	84,873.35	CORP	Purchase	4.950%
14-Jul-23	177,367.21	CORP	Sell	1.750%
14-Jul-23	123,052.49	CORP	Sell	0.537%

Monthly Investment Transactions  
September 12, 2023  
Page 2

Date	Amount at Cost	Investment	Transaction	Rate*
14-Jul-23	\$95,633.25	CORP	Sell	0.450%
15-Jul-23	14.99	ABS	Interest	0.380%
15-Jul-23	106.33	ABS	Interest	0.580%
15-Jul-23	366.00	ABS	Interest	3.660%
15-Jul-23	94.31	ABS	Interest	0.550%
15-Jul-23	862.00	ABS	Interest	4.310%
15-Jul-23	5,812.50	TREAS	Interest	3.875%
15-Jul-23	375.83	ABS	Interest	4.510%
15-Jul-23	1,534.11	ABS	Interest	4.420%
15-Jul-23	16.12	ABS	Interest	0.500%
15-Jul-23	1,413.75	CORP	Interest	1.950%
15-Jul-23	461.30	ABS	Interest	4.870%
15-Jul-23	6.19	ABS	Interest	0.440%
15-Jul-23	833.38	ABS	Interest	3.390%
15-Jul-23	0.22	ABS	Interest	0.550%
15-Jul-23	247.00	ABS	Interest	1.040%
15-Jul-23	387.50	ABS	Interest	4.650%
15-Jul-23	1,583.33	ABS	Interest	5.000%
15-Jul-23	35.82	ABS	Interest	0.520%
15-Jul-23	8.36	ABS	Interest	0.340%
15-Jul-23	1,597.50	CORP	Interest	3.550%
15-Jul-23	317.43	ABS	Interest	5.230%
15-Jul-23	876.71	ABS	Interest	3.970%
15-Jul-23	359.67	ABS	Interest	3.320%
15-Jul-23	5,105.16	ABS	Paydown	0.440%
15-Jul-23	2,346.01	ABS	Paydown	0.340%
15-Jul-23	486.71	ABS	Paydown	0.550%
15-Jul-23	11,389.54	ABS	Paydown	0.550%
15-Jul-23	4,119.40	ABS	Paydown	0.500%
15-Jul-23	4,367.99	ABS	Paydown	0.380%
15-Jul-23	5,819.74	ABS	Paydown	0.520%
18-Jul-23	64,988.48	ABS	Purchase	5.470%
18-Jul-23	11.76	ABS	Interest	0.370%
18-Jul-23	186.50	ABS	Interest	3.730%
18-Jul-23	6,518.47	ABS	Paydown	0.370%
18-Jul-23	549,950.80	SUPRA	Sell	0.250%
19-Jul-23	79,996.53	ABS	Purchase	5.480%
19-Jul-23	139,976.13	ABS	Purchase	5.460%

Monthly Investment Transactions  
September 12, 2023  
Page 3

Date	Amount at Cost	Investment	Transaction	Rate*
19-Jul-23	\$79,996.91	ABS	Purchase	5.450%
20-Jul-23	379,699.26	FNMA	Purchase	4.819%
20-Jul-23	565,000.00	CD	Purchase	5.080%
20-Jul-23	6.61	ABS	Interest	0.340%
20-Jul-23	10.79	ABS	Interest	0.470%
20-Jul-23	18.75	ABS	Interest	0.500%
20-Jul-23	10,085.42	ABS	Paydown	0.470%
20-Jul-23	22,414.31	ABS	Paydown	0.340%
20-Jul-23	162,219.57	TREAS	Sell	4.000%
20-Jul-23	90,405.51	CORP	Sell	3.050%
20-Jul-23	505,145.21	TREAS	Sell	4.125%
20-Jul-23	243,148.31	TREAS	Sell	1.750%
21-Jul-23	1,200,000.00	CAMP Pool	Sell	5.310%
21-Jul-23	412.50	FNMA	Interest	0.375%
22-Jul-23	6,703.13	CORP	Interest	4.125%
23-Jul-23	3,062.50	CORP	Interest	3.500%
24-Jul-23	662.10	CORP	Interest	4.414%
25-Jul-23	514.69	FNMA	Interest	2.745%
25-Jul-23	862.23	FNMA	Interest	2.653%
25-Jul-23	1,094.51	FNMA	Interest	3.243%
25-Jul-23	767.02	FNMA	Interest	3.347%
25-Jul-23	1,171.92	FNMA	Interest	3.430%
25-Jul-23	1.64	ABS	Interest	0.480%
25-Jul-23	2,500.35	ABS	Paydown	0.480%
27-Jul-23	306,044.65	FNMA	Purchase	4.777%
28-Jul-23	2,662.50	CORP	Interest	4.260%
30-Jul-23	3,600.00	CORP	Interest	2.400%
31-Jul-23	369,951.96	FNMA	Purchase	4.190%
31-Jul-23	1,406.25	TREAS	Interest	0.375%
31-Jul-23	3,093.75	TREAS	Interest	1.375%
31-Jul-23	4,500.00	TREAS	Interest	1.500%
31-Jul-23	8,937.50	TREAS	Interest	2.750%
31-Jul-23	2,625.00	TREAS	Interest	3.500%

\* Rates shown for MMF, LAIF, and CAMP are distribution yields. All others are coupon rates.

## **INVESTMENT GLOSSARY**

### **ABS (Asset-Backed Securities)**

A mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond.

### **AGENCY (U.S. Government Agency Issues)**

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no portfolio percentage limits for U. S. Government Agency issues.

### **BOND (Municipal Bonds or Note)**

Registered treasury notes or bonds issued by states or municipalities, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.

### **CAMP (California Asset Management Program) Pool and Term**

A Joint Powers Authority established in 1989 by the treasurers and finance directors of several California public agencies to provide an investment tool at a reasonable cost. Participation is limited to California public agencies. The Pool option offers daily liquidity with a variable rate of return. In recent years the Term option was added offering an investment tool for a fixed period (up to one year) and a fixed rate of return.

### **CD (Certificate of Deposit)**

Negotiable CDs are issued by large banks and are freely traded in secondary markets as short term (2 to 52 weeks), large denomination (\$100,000 minimum) CDs, that are either issued at a discount on its par value, or at a fixed interest rate payable at maturity.

### **COM (Commercial Paper)**

Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization.

### **CORP (Corporate Notes)**

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States, or any state and operating within the United States.

### **FNMA (Federal National Mortgage Association)**

A government-sponsored, privately owned corporation established to create a secondary market for Federal Housing Administration mortgages.



**LAIF (Local Agency Investment Fund, State of California)**

The Treasurer of the State of California administers this investment pool, providing a high-level of liquidity and strong safety through diversification of investments.

**MMF (Money Market Fund)**

This is a money market interest-bearing checking account that is fully insured and collateralized.

**SUPRA (Supra-National Agency Bonds or Notes)**

Supranational bonds and notes are debt of international or multi-lateral financial agencies. The debt is used to finance economic/infrastructure development, environmental protection, poverty reduction and renewable energy around the globe, rated AAA, highly liquid and issued in a range of maturities.


**TREAS (U.S. Treasury Notes)**

A Treasury obligation of the U.S. Government to provide for the cash flow needs of the Federal Government.

**RECOMMENDATION**

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of July 2023.

  
Jose Gomez  
Director of Finance & Administrative Services

  
Thaddeus McCormack  
City Manager

# DIVIDER SHEET

## **COUNCIL AGENDA**

September 12, 2023

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Southeast Los Angeles County Workforce Development Board (SELACO WDB)

### **INTRODUCTION**

The City of Lakewood has two private sector representatives serving on the Workforce Investment Board of Southeast Los Angeles County. The Workforce Development Board (WDB) members' terms are fixed and staggered and each year on June 30<sup>th</sup> one member's term expires.

### **STATEMENT OF FACTS**

Mark Dameron has been the Lakewood Business Representative serving on the Workforce Development Board since April of 2016. He is currently serving as Chair of the Board of Directors. As required under the WDB Policy Board Agreement, the selected representative must be approved by the City Council.

Mr. Dameron is a member of the Board of Directors for the Greater Lakewood Chamber of Commerce and a Past President for the Rotary Club of Lakewood. He is an energetic and enthusiastic individual who has been active in the community and in the business sector. He is a valuable asset on the SELACO WDB.

### **RECOMMENDATION**

It is recommended that the City Council approve the reappointment of Mark Dameron to the Southeast Los Angeles County Workforce Development Board of Directors.

Paolo Beltran **PB**  
Deputy City Manager

**PB for TM**  
Thaddeus McCormack  
City Manager

# DIVIDER SHEET

## **COUNCIL AGENDA**

September 12, 2023

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Renewal of Lakewood Project Shepherd Board Appointments

### **INTRODUCTION**

The Lakewood Project Shepherd nonprofit corporation has a Board of Directors comprised of seven members. Three represent the Lakewood Rotary Club, three represent the City of Lakewood Municipality, and the remaining member comes from the Lakewood Community. Board members serve three-year terms.

Three Board Members will end their current three-year terms in September 2023: City Manager, Thaddeus McCormack, President; Director of Recreation and Community Services, Valarie Frost, Secretary; and Director of Administrative Services, Jose Gomez, Chief Financial Officer. A renewal of these Lakewood Project Shepherd Board appointments is requested.

### **RECOMMENDATION**

It is recommended that the City Council of the City of Lakewood reappoint Thaddeus McCormack, Valarie Frost and Jose Gomez to the Lakewood Project Shepherd Board, in their current roles, for an additional three-year term, ending in September 2026.

Valarie Frost, Director *VF*  
Recreation and Community Services

Thaddeus McCormack *PB to TM*  
City Manager

# DIVIDER SHEET

## **COUNCIL AGENDA**

September 12, 2023

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve Amendment No. 2 to Traffic Signal Maintenance Agreement with the Cities of Bellflower and Cerritos

### **INTRODUCTION**

The City shares an intersection with the cities of Bellflower and Cerritos that has a traffic signal. An agreement to formalize responsibilities for the signal was approved by the City Council in June of 2011. On June 8, 2021, City Council approved Amendment No. 1 to extend the Agreement to July 11, 2023. Staff is seeking authorization for approval of Amendment No. 2 to further extend the term to April 24, 2028.

### **STATEMENT OF FACT**

Lakewood shares the intersection of Palo Verde Avenue and Allington Street with the cities of Bellflower and Cerritos. There is a traffic signal at this intersection that is operated and maintained by Bellflower.


The original agreement is identified as "Agreement File No. 541: Agreement among the Cities of Bellflower, Cerritos and Lakewood (Traffic Signal Maintenance and Repair at the Intersection of Palo Verde Avenue and Allington/183<sup>rd</sup> Street)."

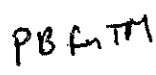
The south approach is in the city of Lakewood, the west approach is in the city of Bellflower and the north and east approaches are in the city of Cerritos. Therefore, Lakewood is responsible for 25% of the cost of operating and maintaining the traffic signal.

Bellflower has proposed the attached Amendment No. 2 which extends the Agreement for an additional period commencing July 12, 2023 and ending April 24, 2028.

### **RECOMMENDATION**

That the City Council approve Amendment No. 2 to Agreement File No. 541 with the cities of Bellflower and Cerritos for traffic signal maintenance at the intersection of Palo Verde Avenue and Allington Street and authorize the City Manager to sign Amendment No. 2 to the agreement in a form approved by the City Attorney.

Kelli Pickler   
Director of Public Works

Thaddeus McCormack   
City Manager

**AMENDMENT NO. 2 TO  
AGREEMENT FILE NO. 541 BETWEEN  
THE CITIES OF BELLFLOWER, CERRITOS AND LAKEWOOD FOR  
TRAFFIC SIGNAL MAINTENANCE SERVICES AT THE INTERSECTION  
OF PALO VERDE AVENUE AND ALLINGTON/183<sup>RD</sup> STREET**

**THIS AMENDMENT NO. 2** ("Amendment") is entered into on this 14<sup>th</sup> day of August 2023, by and between the City of Bellflower, a Municipal Corporation and general law city ("Bellflower"), the City of Cerritos, a Municipal Corporation and charter city ("Cerritos") and the City of Lakewood ("Lakewood"), a Municipal Corporation and general law city. The City of Bellflower, the City of Cerritos and the City of Lakewood are sometimes individually referred to as the "Party" and collectively as the "Parties".

WHEREAS, City of Bellflower, City of Cerritos and City of Lakewood entered into an Agreement ("Agreement") on July 11, 2011 for Traffic Signal Maintenance Services as more specifically described in the Agreement; and

WHEREAS, the Parties desire to amend the Agreement to extend the term of the Agreement; and

WHEREAS, the Parties intend to be bound by the terms and provisions of the Agreement as it is amended herein.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained, the Parties agree as follows:

**SECTION 1.**     AMENDMENTS

A.     City of Bellflower, City of Cerritos and City of Lakewood hereby amend Section 1 of the Agreement to read as follows:

"This Agreement shall be extended for a period commencing July 12, 2023 and ending April 24, 2028, unless sooner terminated pursuant to the provisions of this Agreement."

**SECTION 2.**     The rights, obligations and fees of the Parties under this Agreement shall not otherwise be amended, altered or revised except as expressly provided for herein and all other terms of the Agreement shall remain in full force and effect.

**SECTION 3.**     ELECTRONIC SIGNATURES. This Amendment may be executed by the Parties on any number of separate counterparts, and all such counterparts so executed constitute one amendment binding on all the Parties notwithstanding that all the Parties are not signatories to the same counterpart. In accordance with Government Code §16.5, the Parties agree that this Amendment, amendments ancillary to this Amendment, and related documents to be entered into in connection with this Amendment will be considered signed when the signature of a party is delivered by electronic transmission. Such electronic signature will be treated in all respects as having the same effect as an original signature.

[SIGNATURES ON NEXT PAGE]



IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 2 to Agreement File No. 541 as of the date first written above.

**CITY OF BELLFLOWER**

  
\_\_\_\_\_  
Jeffrey L. Stewart, City Manager

Attest:

  
\_\_\_\_\_  
Mayra Ochiqui, City Clerk

Approved as to Form:

  
\_\_\_\_\_  
Karl H. Berger, City Attorney  
City of Bellflower

**CITY OF CERRITOS**

  
\_\_\_\_\_  
Art Gallucci, City Manager

Attest:

  
\_\_\_\_\_  
Vida Barone, City Clerk

**CITY OF LAKEWOOD**

\_\_\_\_\_  
Thaddeus McCormack, City Manager

Attest:

\_\_\_\_\_  
Jo Mayberry, City Clerk

# DIVIDER SHEET

## **COUNCIL AGENDA**

September 12, 2023

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Extension of Memorandum of Understanding for Use of City Owned Parcel for Farmers Market

### **INTRODUCTION**

The current memorandum of understanding is set to expire on September 12, 2023. The agreement allows the city to extend the term at its discretion additional one year terms.

### **STATEMENT OF FACTS**

Based on the positive feedback received on the farmers market, staff is recommending that the agreement be extended for another year under the same terms. The farmers market operator (Farmers Marketplace of Lakewood) is also desirous of the extension. Staff have been mindful of minimizing the City-borne cost for the market, and they have been very minimal. There was an initial outlay of minimal in-kind labor that city staff provided in preparation of the site, including the placement of k-rails, delineators, and striping of the parking lot. The operator has been diligent in maintaining the parcel each week, including cleaning up afterwards. Throughout the course of the agreement's term, city staff assisted in publicizing the farmers market to the broader Lakewood community.

### **RECOMMENDATION**

That the City Council approve the extension of the Memorandum of Understanding between the Operators and the City of Lakewood for a weekly farmers market.

Paolo Beltran **PB**  
Deputy City Manager

Thaddeus McCormack **PB for TM**  
City Manager

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LAKEWOOD AND  
FARMERS MARKETPLACE OF LAKEWOOD REGARDING THE USE OF CITY  
PROPERTY, IDENTIFIED AS ASSESSOR'S PARCEL NUMBER 7172-002-905,  
LAKEWOOD, CALIFORNIA

This Memorandum of Understanding ("Agreement") is entered into on this 12<sup>th</sup> day of September 2023, by and between the City of Lakewood ("City"), a municipal corporation located at 5050 Clark Avenue, Lakewood California, and Farmers Marketplace of Lakewood ("Operator"). City and Operator may be referred to, individually or collectively, as "Party" or "Parties."

RECITALS

A. City owns a property identified as Assessor's Parcel Number 7172-002-905 (the "City Parcel") which is depicted on Exhibit "A", attached hereto.

B. Operator desires to operate and manage a Farmer's Market (the "Authorized Event") on the City Parcel. In order to manage the Authorized Event, Operator will need to temporarily use driveway and parking spaces on the City Parcel.

C. City desires to allow Operator to manage the Authorized Event.

NOW, THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. City declares, covenants and agrees, by and for itself, its heirs, executors and assigns, and all persons claiming under or through it that the City Parcel may be used and occupied by Operator's officers, visitors, staff, and vendors ("Operator's Parties") subject to the restrictions hereinafter set forth, which restrictions are established for the benefit of for the use of visitors to the Authorized Event.

2. Scope of Services. In compliance with all of the terms and conditions of this Agreement, Operator shall perform the work or services set forth below in Section 2. Operator warrants that it has the experience and ability to perform all work and services required hereunder and that it shall diligently perform such work and services in a professional and satisfactory manner.

3. Roles and Responsibilities.

**A. Operator will perform and/or oversee the following tasks to ensure compliance as follows:**

(1) provide 20-30 Vendor/Farmers/Crafters for each Saturday (exceptions: when a City sponsored event falls on a Saturday); (2) ensure vendors/farmers/crafters will arrive and setup between 6:00 a.m. and 8:00 a.m.; (3) ensure vendors/farmers/crafters will breakdown and depart between 1:00 p.m. and 3:00 p.m.; (4) ensure vendors/farmers/crafters will begin event at 8:00 p.m.; (5) provide oversight of vendors/farmers/crafters; (5) make available portable restrooms to patrons (with restrooms being serviced and maintained regularly); (6) at the end of the day, properly secure portable restrooms and storage container and cleanup of site; (7) placement of signage at the site, at the entrance driveway adjacent to Iacoboni Library and other designated areas as agreed upon by the City and Operator; (8) empty portable trash/recycling/organic waste receptacles into designated bins located adjacent to The Centre and ensure that the items being dumped into the designated bins are not cross-contaminated; (9) apply for all applicable licenses, permits, and insurances necessary to operate a certified Farmers Market.

**B. City will perform the following tasks:** (1) provide the space at said location; (2) provide 3 portable trash/recycling/organic waste receptacles and designated bins to dispose the trash, recycling and organic waste in; (3) closure of driveways; (4) provide designated parking for vendors and patrons; (5) allow placement of signage at the site, at the driveway entrance adjacent to the Iacoboni Library and other mutually agreed upon sites.

4. Compliance With Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of City and any Federal, State, County, or local governmental agency of competent jurisdiction.

5. Licenses, Permits, Fees and Assessments. Operator shall obtain at its sole cost and expense such licenses (including resale licenses), permits (including sellers permit), and approvals as may be required by law for the performance of the services required by this Agreement. Operator shall ensure that all vendors have been certified, licensed, permitted, and approved by the requisite Federal, State, County, City, or local governmental agency of competent jurisdiction. Operator must submit vendors' authorizations, licenses, permits, and any associated documentation to City.

6. Compensation.

A. Rental Amount. For the services rendered pursuant to this Agreement and for the first six months commencing on the executed date of this Agreement, City shall be compensated by Operator in the monthly amount of EIGHT HUNDRED DOLLARS (\$800.00) (the "Rental Sum"). Compensation will be remitted by Operator to City in a monthly payment by the 15<sup>th</sup> of each month. City will provide Operator a monthly invoice. After six months, the parties may re-evaluate the rental amount based on performance of the Authorized Event, as well as any other unanticipated city costs that may have arisen during the first six months.

B. Invoices. Each month, City will furnish Operator an original invoice for the Rental Sum for the following month in a form approved by City's Director of Finance and Administrative Services. Operator agrees to pay City within thirty (30) days of receipt of City's invoice.

7. Term.

A. This Agreement shall continue in full force and effect until completion of the services but not exceeding one (1) year from the date of this Agreement. City may, in its sole discretion, extend the Term for two (2) additional one (1) year terms.

B. Termination Prior to Expiration of Term. City may terminate this Agreement at any time, with or without cause, upon thirty (30) days' written notice to Operator, except that where termination is for material cause, the period of notice may be such shorter time as may be determined by City in its sole discretion. Operator may terminate this Agreement at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is for material cause, the period of notice may be such shorter time as may be determined by Operator in its sole discretion. Upon receipt of any notice of termination, Operator shall cease all services hereunder in accordance with said notice and except such as may be specifically approved by City.

8. Non-Exclusive Use.

A. The right to use the driveway and parking lot is non-exclusive, and City hereby reserves and retains the right to make any permitted use of the area, to the extent that the permitted use does not interfere with the rights granted to Operator under this agreement.

B. Notwithstanding the forgoing, City will not enter into other agreements for the right to use any portion of the City Parcel in conflict with the Operator's use, so long as Operator abides by the Terms set forth in this Agreement and this Agreement remains in full force and effect. However, Operator agrees to cease use of the site for City-sponsored events that occur during the same hours of operation of the farmers market.

9. Hours of Operation. The Authorized Event may be operated from 8:00 a.m. to 1:00 p.m. on Saturdays during the Term of this Agreement. Additionally, Operator may access and use the City Property, for set up from 6:00 a.m. to 8:00 a.m., and clean up from 1:00 p.m. to 3:00 p.m., respectively. City may, in its sole discretion, revise the hours of operation and the hours for setup and cleanup of the Authorized Event by delivering written notice of such change, and the effective date thereof, to Operator. At the conclusion of each period of use, Operator shall tear down and clean up all items brought to the City Parcel, or a designated alternative site, by any person in connection with the Authorized Event. The failure to tear down or clean up the City Parcel may result in termination of this Agreement for material cause at the sole discretion of City.

10. Damage to Property. Operator, vendors and their agents, whether or not in actual possession of the City Parcel or any designated alternative site, shall be liable for all damages to the City Property or any designated alternative site occurring during the Term of this Agreement.

11. Permitted Use. City and any successor, tenant, or assignee of City shall use or permit the use of the City Parcel by Operator and Operator Parties for the purposes stated in Section 1 hereof. Such permitted use shall be subject to the restriction that Operator's use of the City Parcel will not conflict with City's principal operating hours and uses, including city events that use the parcel at designated times throughout the year. City's principal operating hours for the City Parcel are 7:00 a.m. to 3:00 p.m. The parking areas within the Parking Area shall at all times be maintained and kept clear, unobstructed and overnight parking (with the exception of any organizationally owned Operator vehicles or prearranged Operator overnight programming parking) shall be prohibited.

12. General Insurance Requirement.

A. Insurance Generally. Proper coverage is required for all vendors, as set forth below. Further, all vendors shall be required to execute an indemnity agreement in the form attached hereto.

B. Proof of insurance. Operator shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

C. General Liability Insurance. A policy of comprehensive general liability insurance written on a per occurrence basis in an amount not less than \$2,000,000.00 with an aggregate of \$4,000,000.00 against liability for damages due to injury, including death, and against liability for damages to property.

D. Automobile Liability. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than a combined single limit of \$1,000,000.00.

E. Workers' Compensation. A policy of worker's compensation insurance in such amount as will fully comply with the statutory laws of the State of California and which shall indemnify, insure and provide legal defense for the Operator and the City against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by the Operator in the course of carrying out the work or services contemplated in this Agreement.

F. Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Operator or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Operator hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

G. Enforcement of agreement provisions (non-estoppel). Operator acknowledges and agrees that any actual or alleged failure on the part of City to inform Operator of non-compliance with any requirement imposes no additional obligations on City nor does it waive any rights hereunder.

H. Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If Operator maintains higher limits than the minimums shown above, City requires and shall be entitled to coverage for the higher limits maintained by Operator. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to City.

I. Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

### 13. Indemnification.

To the full extent permitted by law, Operator agrees to indemnify, defend and hold harmless City, its officers, employees and agents and volunteers ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, fines, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity (including but not limited to the County of Los Angeles or any vendors) arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Operator, its officers, employees, agents, subcontractors, invitees, or any individual or entity for which Operator is legally liable ("indemnitors"), or arising from Operator's or indemnitors' reckless or willful misconduct, or arising from Operator's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, except claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions. The indemnity obligation shall be binding on successors and assigns of Operator and shall survive termination or expiration of this Agreement.

14. Miscellaneous Provisions.

A. No change, amendment, alteration, or revision of this Agreement shall be valid unless evidenced by a written agreement approved and executed by both City and Operator.

B. City represents that as of the effective date hereof, it is the sole owner of the City Parcel and that it has the authority to enter into this Agreement and that, once authorized and in effect, this Agreement is a valid and binding obligation of City.

C. Operator represents the person signing on this Agreement has the authority to bind Operator to the same.

D. It is understood that there are no oral agreements between the Parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the Parties, and none shall be used to interpret this Agreement.

E. In construing the provisions of this Agreement, neither Party shall be presumed to have been the drafter hereof.

15. Notices.

All notices and other communications given pursuant to this Agreement shall be in writing and shall be deemed properly served if delivered in person to the Party to whom it is addressed or three (3) days after mailing, if mailed by first class mail. For purposes of notice, the address of the Parties shall be as follows:

City: City of Lakewood, Attn: City Manager, 5050 Clark Avenue, Lakewood, California 90712  
Operator: Farmers Marketplace of Lakewood, 209 South Ventura Road #34, Port Hueneme,  
California 93041

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date first written above.

“City”: CITY OF LAKEWOOD”

Operator:” Farmers Marketplace of Lakewood

By: \_\_\_\_\_  
Title: Ariel Pe, Mayor

By: \_\_\_\_\_  
Title: Farmers Market Manager

• APPROVED AS TO FORM:

\_\_\_\_\_  
Office of the City Attorney

ATTEST:

\_\_\_\_\_  
Jo Mayberry, City Clerk



Exhibit A



# DIVIDER SHEET

## **COUNCIL AGENDA**

September 12, 2023

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Community Safety Commission Recommendation – Disabled Person Parking

### **INTRODUCTION**

The Community Safety Commission met on August 7 to consider various community safety matters that included the consideration of a request for a disabled person parking space at 4129 Andy Street.


### **STATEMENT OF FACT**

The Public Works Department received a request for a disabled person parking space at 4129 Andy Street. The resident stated her husband is disabled, and he does drive. She stated that the house does not have a driveway, and the garage access is in the alley behind a second house. It is a long distance to walk for a disabled person, so he parks on the street in front of the house. Parking can be limited in the evenings and on weekends. There are three vehicles and one disabled driver at the address. Staff observed the location, checked the placard number, and recommended installation of a space.

The Community Safety Commission, at their regular meeting on August 7, approved recommending installation.

### **RECOMMENDATION**

The Community Safety Commission recommends that the City Council adopt the attached resolution authorizing installation of a disabled person designated parking space at 4129 Andy Street.

Kelli Pickler   
Director of Public Works

Thaddeus McCormack   
City Manager

RESOLUTION NO. 2023-63

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LAKEWOOD ESTABLISHING DISABLED PERSON  
DESIGNATED PARKING ON THE NORTH SIDE OF ANDY  
STREET WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to Section 21458 and 22507 of the Vehicle Code of the State of California, and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. Disabled person designated parking is hereby established on the north side of Andy Street, beginning twenty seven (27) feet east of the east curb line of Pimenta Avenue, continuing east for a distance of twenty (20) feet within the City of Lakewood. No vehicle shall stop, stand or park in said parking restriction unless displaying a special identification license plate or placard issued by the Department of Motor Vehicles pursuant to Section 22511.55 of the California Vehicle Code.

SECTION 3. This resolution shall be effective as long as said restriction is painted and posted in accordance with the requirements of Vehicle Code Section 22511.7 of the California Vehicle Code. In addition, this resolution shall be in effect only as long as Lionel Gilbert, physically disabled person, occupies the house at 4129 Andy Street.

SECTION 4. This resolution has been adopted pursuant to a Community Safety Commission recommendation.

ADOPTED AND APPROVED this 12th day of September, 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# DIVIDER SHEET

## **COUNCIL AGENDA**

September 12, 2023

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Community Safety Commission Recommendation – Disabled Person Parking

### **INTRODUCTION**

The Community Safety Commission met on August 7 to consider various community safety matters that included the consideration of a request for a disabled person parking space at 4142 Andy Street.


### **STATEMENT OF FACT**

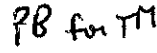
The Public Works Department received a request for a disabled person parking space at 4142 Andy Street. The resident stated his father is disabled, and he does drive. He stated that the house does not have a driveway, and the garage access is in the alley behind the house. It is a long distance to walk for a disabled person, so he parks on the street in front of the house. Parking can be limited in the evenings and on weekends. There are four vehicles and one disabled driver at the address. Staff observed the location, checked the placard number, and recommended installation of a space.

The Community Safety Commission, at their regular meeting on August 7, approved recommending installation.

### **RECOMMENDATION**

The Community Safety Commission recommends that the City Council adopt the attached resolution authorizing installation of a disabled person designated parking space at 4142 Andy Street.

Kelli Pickler   
Director of Public Works

Thaddeus McCormack   
City Manager

RESOLUTION NO. 2023-64

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LAKEWOOD ESTABLISHING DISABLED PERSON  
DESIGNATED PARKING ON THE SOUTH SIDE OF ANDY  
STREET WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to Section 21458 and 22507 of the Vehicle Code of the State of California, and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. Disabled person designated parking is hereby established on the south side of Andy Street, beginning forty three (43) feet west of the west curb line of Lakewood Boulevard service road, continuing west for a distance of twenty five (25) feet within the City of Lakewood. No vehicle shall stop, stand or park in said parking restriction unless displaying a special identification license plate or placard issued by the Department of Motor Vehicles pursuant to Section 22511.55 of the California Vehicle Code.

SECTION 3. This resolution shall be effective as long as said restriction is painted and posted in accordance with the requirements of Vehicle Code Section 22511.7 of the California Vehicle Code. In addition, this resolution shall be in effect only as long as Jose Flores, physically disabled person, occupies the house at 4142 Andy Street.

SECTION 4. This resolution has been adopted pursuant to a Community Safety Commission recommendation.

ADOPTED AND APPROVED this 12th day of September, 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# DIVIDER SHEET



## **COUNCIL AGENDA**

September 12, 2023

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Notice of Completion – “Rehab Steel Water Tanks 1 & 2- PW Project 22-06”

### **INTRODUCTION**

Two steel water tanks at the Arbor Yard were refurbished. Each tank is 18 feet high with a diameter of 120 feet with a capacity of 1.5 million gallons. The inside and outside of the tanks had areas that were stripped of all coating, spot primed and coated to current AWWA standards. Corroded nuts and bolts were replaced. A new interior ladder was installed, exterior downspouts were replaced and a cathodic protection system was installed. The tanks were last recoated in 2005. The tanks are regularly inspected and the new interior and exterior coatings have an anticipated life of approximately twenty years.

### **STATEMENT OF FACT**

The City Council authorized a contract for “Rehab Steel Water Tanks 1 & 2- PW Project 22-06” in an amount of \$278,100 to Advanced Industrial Services, Inc. of Los Alamitos on December 13, 2022. The City Council also authorized staff to approve a cumulative total of contract change orders not to exceed \$50,000.

The final amount of the construction contract was \$316,300. The increased contract amount of \$38,200 was due to quantity adjustments for additional area to be recoated and for dehumidification of Tanks 1 & 2.

### **RECOMMENDATION**

That the City Council accept the work constructed by Advanced Industrial Services, Inc. of Los Alamitos for “Rehab Steel Water Tanks 1 & 2- PW Project 22-06” in the amount of \$316,300.00 and authorize the City Clerk to file the Notice of Completion for the project.

Kelli Pickler ✓  
Director of Public Works

Thaddeus McCormack  
City Manager

PB for TM

# DIVIDER SHEET

## **COUNCIL AGENDA**

September 12, 2023

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Purchase of Banquet Chairs and Tables for The Centre and Parks Facilities

### **INTRODUCTION**

Lakewood parks and The Centre, Lakewood's premier community event facility, host hundreds of banquets, meetings and celebrations annually. The purchase of new facility equipment is necessary to uphold the reputations of these facilities in the community and to continue to remain relevant in the market place. The purchase of new tables and chairs will help to achieve this goal now and into the future.

### **STATEMENT OF FACT**

Part of keeping The Centre competitive in the marketplace is to continually improve and enhance its appearance. The Centre team is working closely with the Public Works Department to complete facility improvement projects. Most recently, The Centre received new lighting and controls in the ballroom, new carpet on the second floor, and paint throughout the facility. The purchase of new banquet chairs for The Centre is vital to complement the new carpet in the Centre Ballroom. The Centre team along with Public Works, selected a Classic Square Open Chair with a champagne finish with a neutral color seat and back. A total of 600 chairs is requested to service events at The Centre, matching current inventory to be replaced.

In addition to new chairs at The Centre, replacement of tables which have aged due to ongoing, regular use are also proposed for purchase at The Centre and park facilities. As tables are used at virtually every hosted event at a Lakewood facility, replacement of the tables is crucial to continue to offer top tier community event facilities with ample and quality service equipment. A total of 79 banquet and round tables have been quoted for replacement at community centers.

Staff have specified MityLite to supply the tables and chairs. MityLite is a highly reputable company supplying commercial grade tables and chairs for meetings and events. The city has purchased tables and chairs from MityLite for over 15 years with ongoing satisfaction in their products with regard to durability, and customer satisfaction, while also maintaining ease of use for staff to expedite set up and break down for events. Additionally, MityLite is a member of the California Multiple Award Schedules (CMAS) purchasing co-op, ensuring best governmental pricing in their quotes.

### **SUMMARY**

The purchase of new tables and chairs from MityLite for park facilities and The Centre is approved in the FY 2023-24 Adopted Budget. MityLite has provided a quote for the equipment in the amount of \$32,038.66 for tables and \$86,575.50 for chairs, for a total of \$118,614.16, inclusive of tax and shipping.

**RECOMMENDATION**

Staff recommends that the City Council approve the purchase of tables and chairs from MityLite under the CMAS purchasing contract at the proposed price not to exceed \$118,614.16.

Valarie Frost VF  
Director of Recreation and Community Services

Thaddeus McCormack PB for TM  
City Manager

# SALES INVOICE

Please Use This # On  
Remittance



**MITYLITE**

**holsag**

**BERTOLINI**

**XpressPort**

**INVOICE No.** 00164985  
**INVOICE DATE:** 8/24/2023  
**CUSTOMER No.** 477695

Page: 1 Of 1

**Bill** CITY OF LAKEWOOD  
**To:** Lorraine Delarosa  
5050 Clark Ave.  
Lakewood, CA 90714  
United States

**Ship** CITY OF LAKEWOOD  
**To:** Lorraine Delarosa  
5050 Clark Ave.  
Lakewood, CA 90714  
United States

F.O.B	Terms	Due Date
-------	-------	----------

ORIGIN, Freight Prepaid

Net 30 Days

9/23/2023

Customer P.O. Number	Order Date	Sales Order No.	SalesPerson
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SO138025

7/19/2023

SO138025

John King

Item/Description	Unit	Quantity	Unit Price	Total Price
RT3072GRBXE00060000 RT 3072 GRB W29BLK XEA	Each	25	287.66	7,191.50

ABS RECTANGLE TABLE 30" X 72" Top: Grey

Bottom: Black Xtreme Edge

Leg: Wishbone Leg/Base Color: Black Sand

Height: 29in. Tall

CT60GRBXE00060000 CT 60 GRB W29BLK XEA	Each	52	375.82	19,542.64
-------------------------------------------	------	----	--------	-----------

ABS ROUND TABLE 60" (5FT) Top: Grey

Bottom: Black Xtreme Edge

Leg: Wishbone Leg/Base Color: Black Sand

Height: 29in. Tall

Order Subtotal:  
Sales Tax: 29,200.54  
2,838.12  
Order Total: 32,038.66

**Invoice Total: 32,038.66**

\* Shipment date is calculated when prepayment is received.

\* All sales subject to current warranty.

\* MityLite reserves the right to refuse the return of merchandise that is custom in nature.

\* Mity, Inc. reserves the right to charge a 20% re-stocking fee on returned merchandise.

\* A Finance Charge of 2% per month (24% APR) may be charged on all overdue accounts.

\* Mity, Inc. charges a 3% processing fee for all credit card payments.



REMIT TO: MityLite Inc. P.O. BOX 732698, Dallas, TX, 75373-2698 US PHONE 801-224-0589 ext 4200 FAX 801-224-6191

# SALES INVOICE

Please Use This # On  
Remittance



**MITYLITE**

**holsag**

**BERTOLINI**

**XpressPort**

**INVOICE No.** 00164985  
**INVOICE DATE:** 8/24/2023  
**CUSTOMER No.** 477695  
Page: 1 Of 1

**Bill** CITY OF LAKEWOOD  
**To:** Lorraine Delarosa  
5050 Clark Ave.  
Lakewood, CA 90714  
United States

**Ship** CITY OF LAKEWOOD  
**To:** Lorraine Delarosa  
5050 Clark Ave.  
Lakewood, CA 90714  
United States

F.O.B	Terms	Due Date
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ORIGIN, Freight Prepaid

Net 30 Days

9/23/2023

Customer P.O. Number	Order Date	Sales Order No.	SalesPerson
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SO138025

7/19/2023

SO138025

John King

CT72BGBXE000F0000  
CT 72 BGB W29BRN XEA

Each 2 477.28 **954.56**

ABS ROUND TABLE 72" (6FT) Top: Beige

Bottom: Brown Xtreme Edge

Leg: Wishbone Leg/Base Color: Brown

Height: 29in. Tall

Freight Estimate - 23' Truck #130187 1 1,511.84 **1,511.84**

will have a fork lift on site for the delivery CMAS contract #4-23-08-1021

Quote is good till 6/8/2023 Call Lorraine 24 HRS B4 the delivery

562-866-9771 x 2802

Order Subtotal:  
Sales Tax: 29,200.54  
2,838.12  
Order Total: 32,038.66

**Invoice Total: 32,038.66**

\* Shipment date is calculated when prepayment is received.

\* All sales subject to current warranty.

\* MityLite reserves the right to refuse the return of merchandise that is custom in nature.

\* Mity, Inc. reserves the right to charge a 20% re-stocking fee on returned merchandise.

\* A Finance Charge of 2% per month (24% APR) may be charged on all overdue accounts.

\* Mity, Inc. charges a 3% processing fee for all credit card payments.



REMIT TO: MityLite Inc. P.O. BOX 732698, Dallas, TX, 75373-2698 US PHONE 801-224-0589 ext 4200 FAX 801-224-6191

# SALES INVOICE

Please Use This # On  
Remittance



**MITYLITE**

**holsag**

**BERTOLINI**

**XpressPort**

**INVOICE No.** 00164985  
**INVOICE DATE:** 8/24/2023  
**CUSTOMER No.** 477695

Page: 1 Of 1

**Bill** CITY OF LAKEWOOD  
**To:** Lorraine Delarosa  
5050 Clark Ave.  
Lakewood, CA 90714  
United States

**Ship** CITY OF LAKEWOOD  
**To:** Lorraine Delarosa  
5050 Clark Ave.  
Lakewood, CA 90714  
United States

F.O.B		Terms		Due Date	
ORIGIN, Freight Prepaid		Net 30 Days		9/23/2023	
Customer P.O. Number		Order Date		Sales Order No.	
SO138025		7/19/2023		SO138025	
				John King	

Order Subtotal:  
Sales Tax: 29,200.54  
2,838.12  
Order Total: 32,038.66

**Invoice Total: 32,038.66**

\* Shipment date is calculated when prepayment is received.

\* All sales subject to current warranty.

\* MityLite reserves the right to refuse the return of merchandise that is custom in nature.

\* Mity, Inc. reserves the right to charge a 20% re-stocking fee on returned merchandise.

\* A Finance Charge of 2% per month (24% APR) may be charged on all overdue accounts.

\* Mity, Inc. charges a 3% processing fee for all credit card payments.

REMIT TO: MityLite Inc. P.O. BOX 732698, Dallas, TX, 75373-2698 US PHONE 801-224-0589 ext 4200 FAX 801-224-6191



# ORDER ACKNOWLEDGEMENT

THIS IS NOT AN INVOICE



**MITYLITE**

**BERTOLINI**

**holsag**

**XpressPort**

Sales Order Number SO138891  
Ordering Customer Number 477695  
Billing Customer Number 477695

**Prepayment of 50% required on all orders, subject to credit approval. Note: This invoice does not include tax. Tax is charged on final invoice.**

Bill To:  
CITY OF LAKEWOOD  
Lorraine Delarosa  
5050 Clark Ave.  
Lakewood, CA 90714  
United States

Sell To:  
CITY OF LAKEWOOD  
Lorraine Delarosa  
5050 Clark Ave.  
Lakewood, CA 90714  
United States

Ship To:  
CITY OF LAKEWOOD  
Lorraine Delarosa  
5050 Clark Ave.  
Lakewood, CA 90714  
United States  
562-866-9771

Shipping Terms	Sch. Shipment Date	Payment Terms	Sales Person
ORIGIN, Freight Prepaid	11/15/2023	NET30	John King
Customer PO Number	Ordered Date	Ship Via	Manufacturer's Rep.
SO138891	8/16/2023	Reddaway	

Item No.	Description	Unit	Ordered	Unit Price	Total Price
CLSQO1H000024490W50	CLASSIC SQUARE OPEN CHAIR Finish: Champagne Back: Fixed Seam Style: Waterfall Leg: Standard Seat Upholstery: • Dillon - Sandy Back Upholstery: • Boothby - Whitecap Freight Estimate - 53' Truck #132834 Dock to dock delivery CMAS contract #4-23-08-1021 Call Lorraine 24 HRS B4 the delivery 562-519-9708	Each	600	\$129.00	\$77,400.00
			1	\$1,242.00	\$1,242.00

Subtotal \$78,642.00  
Sales Tax \$7,933.50  
**Order Total \$86,575.50**

\* All sales subject to current warranty.

\* Mity, Inc. reserves the right to charge a minimum 20% re-stocking fee on returned merchandise. Custom or non-standard products will be evaluated case by case.

\* Mity, Inc. reserves the right to refuse the return of merchandise that is custom in nature.

\* A Finance Charge of 2% per month (24% APR) may be charged on all overdue accounts.

\* Custom orders are subject to 50% prepayment terms. Lead time is measured from receipt of prepayment.

\* Mity, Inc. charges a 3% processing fee for all credit card payments.

\* Customer is responsible for offloading order at delivery time unless otherwise prearranged with the sales representative.



MityLite Inc. P.O. BOX 732698, Dallas, TX, 75373-2698 US | PHONE 801-224-0589 ext 4200 FAX 801-22



## Customer Contact & Setup Information

In order to assure timely and accurate correspondence with our Accounts Receivable team and the purchasing parties Accounts Payable contact please provide the following information:

Accounts Payable Contact Name: Ray Alvarez  
Accounts Payable Contact Phone: (562) 866-9771, ext. 2609  
Accounts Payable Contact Email: ralvarez@lakewoodcity.org

All Invoices will be emailed to the Accounts Payable Contact

Address to appear on Invoice: P.O. Box 220, Lakewood, California 90714

## Payment Remittance Information

We accept payment via check, electronic funds transfer (ACH & Wire) and credit cards. **Please note that a 3 % Processing Fee will be applied to the total transaction amount for all payments made by credit card.** If your company or institution has regulations preventing the payment of this fee, please advise your Accounts Payable team that they may need to plan to take advantage of one of our other remittance options.

## Payment Instructions

Please include all pertinent data tying the payment to this Sales Order with the following data:

Invoice #	Account #
Sales Order #	Quote #
Payment by Check	Payment by Credit Card
MITY Inc.	Online Credit Card Payment Portal:
PO BOX 732698	<a href="https://mitylite.com/payment/">https://mitylite.com/payment/</a> -OR-
Dallas, Texas 75373-2698	By phone: 1-801-224-0589 ext. 4200
Payment by ACH/EFT	Payment by Wire
Bank Name: JPMorgan Chase	Beneficiary Bank: JPMorgan Chase
Bank Location: New York, NY 10017	Bank Location: New York, NY 10017
Account Name: Mitylite, Inc.	Account Name: Mitylite, Inc.
Account Number: 469797075	Account Number: 469797075
ABA/Routing Number: 124001545	ABA/Routing Number: 021000021
	Swift Code: CHASUS33

Signature of Authorized Representative: \_\_\_\_\_

Printed Name of Authorized Representative: \_\_\_\_\_

Date: \_\_\_\_\_

**MITYLITE**<sup>®</sup>

**holsag**<sup>®</sup>

**BERTOLINI**<sup>™</sup>

**XpressPort**<sup>®</sup>

# DIVIDER SHEET

## **COUNCIL AGENDA**

September 12, 2023

**TO:** Honorable Mayor and City Council

**SUBJECT:** Approval of Agreement Amendment with Los Angeles County for Community Prosecutor Program

### **INTRODUCTION**

The Los Angeles County, Office of the District Attorney administers the Community Prosecutor Program designed to provide proactive approaches to address quality of life and nuisance issues in communities through the services a dedicated Deputy District Attorney. In August 2022, Lakewood joined the City of Paramount in sharing the cost of a Deputy District Attorney through the Community Prosecutor Program. Through this partnership, each city pays for 50% of the DDA.

### **STATEMENT OF FACTS**

The agreement for the Community Prosecutor Program allows for four (4) one (1) year term extensions. On June 13, 2023, City Council approved entering into an agreement amendment to extend the term of the agreement one additional year through June 30, 2024 and to increase the not-to-exceed amount to \$151,891 for the additional year. This amount was based a cost provided by the District Attorney's Office.


Staff was notified by the District Attorney's Office in July that the original cost for the program was preliminary and did not include an amount for indirect costs associated with the program. They provided a final cost amount of \$156,588.

Staff is recommending the City Council approve an amendment to the agreement for the Community Prosecutor Program to extend the term one additional year through June 30, 2024 and with a not-to-exceed amount of \$156,588. The FY2023-2024 approved budget includes sufficient allocation for the Community Prosecutor Program.

### **RECOMMENDATION**

Staff recommends the City Council approve an amendment to the agreement with Los Angeles County through the Office of the District Attorney for the Community Prosecutor Program, and authorize the Mayor to sign the agreement in a form as approved by the City Attorney.

  
Joshua Yordt  
Director of Public Safety

  
Thaddeus McCormack  
City Manager

**AMENDMENT NO.1  
TO  
AGREEMENT BY AND BETWEEN  
THE CITY OF LAKEWOOD AND THE COUNTY OF LOS ANGELES  
FOR  
COMMUNITY PROSECUTOR PROGRAM**

This Amendment Number One is made by and between the City of Lakewood (hereinafter "CITY") and the County of Los Angeles (hereinafter "COUNTY").

**RECITALS**

WHEREAS, on October 4, 2022, the County Board of Supervisors authorized the Los Angeles District Attorney's Office ("LADA") to enter the COUNTY into an agreement with the CITY for the Community Prosecutor Program;

WHEREAS, under California Government Code Section 26500.5, the LADA may sponsor, supervise, or participate in any project or program to improve the administration of justice;

WHEREAS, on November 28, 2022, the CITY and COUNTY executed an agreement for Community Prosecutor Program ("Agreement");

WHEREAS, the CITY and COUNTY mutually agree that it is both to their benefit to 1) extend the term of the Agreement for one (1) year through June 30, 2024; 2) update the status of the one Deputy District Attorney ("DDA") for the Program from a full-time basis to a part-time basis; and 3) update certain provisions of the Agreement.

NOW, THEREFORE, in consideration of the mutual benefits derived therefrom, it is agreed between the PARTIES that the Agreement shall be amended as follows:

1. This Amendment shall commence on the date of execution by the COUNTY.
2. Section 2.0 TERM OF THE AGREEMENT is deleted in its entirety and replaced as follows:

The term of this Agreement shall commence on the effective date of the execution of the last signatory and continue through June 30, 2024. Upon mutual agreement of both PARTIES, at the conclusion of this present agreement, the same or similar agreement may be extended for up to three (3) additional one (1) year periods.

3. Section 3.0 COUNTY OBLIGATIONS, the first sentence shall be deleted in its entirety and replaced as follows:

**AMENDMENT NO.1**  
**COMMUNITY PROSECUTOR PROGRAM**

COUNTY shall provide, on behalf of CITY, the services of one DDA for the Community Prosecutor Program, on a part-time basis to assist the CITY in the development of a multifaceted strategy for improving public safety.

4. Section 4.0 PAYMENT TERMS is deleted in its entirety and replaced as follows:

The contract sum, payable by CITY to COUNTY will not exceed \$156,588, for the period covering July 1, 2023, through June 30, 2024, and will be the total monetary amount for providing one part-time DDA for the services rendered in 3.0 through 3.4, of this Agreement for the implementation of the Community Prosecutor Program in accordance with Exhibit A - Budget which is attached and incorporated by reference. The total contract amount for the term of the Agreement shall be \$252,967.

The annual cost for the period covering July 1, 2023, through June 30, 2024, shall be limited to the salary, employee benefits, indirect costs, and State Bar dues of the assigned DDA, including any increases approved by the COUNTY for DDA Staff. Annual contributions in each subsequent year will be limited to an amount mutually acceptable to both PARTIES.

5. Section 15.0 COUNTERPARTS shall be added to the Agreement as follows:

This Agreement and any amendments may be executed in one or more original or facsimile counterparts, all of which when taken together shall constitute one in the same instrument.

Except as provided in this Amendment No.1, all other provisions, terms, and conditions to the agreement shall remain the same and in full force and effect.

**IN WITNESS WHEREOF**, the below PARTIES hereto have executed this Amendment No. 1.

\_\_\_\_\_  
ARIEL PE, Mayor  
City of Lakewood

\_\_\_\_\_  
GEORGE GASCÓN, District Attorney  
County of Los Angeles

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## CITY OF LAKEWOOD COMMUNITY PROSECUTOR PROGRAM

JULY 1, 2023 THROUGH JUNE 30, 2024

ESTIMATED BUDGET CATEGORY AND LINE ITEM DETAIL						COST
<u>Employee Salaries</u>						
<u>1</u> Deputy District Attorney III	3	x	50%	x	15,282.82 =	22,924
	9	x	50%	x	15,779.92 =	71,010
					Annual Salary	93,934
					<i>Net County Cost for LADA</i>	<u>0</u>
						93,934
						\$ 93,934
 <u>* Employee Benefits</u>						
<u>1</u> Deputy District Attorney III	1	x	61.453%	x	93,934 =	57,725
					<i>Net County Cost for LADA</i>	<u>0</u>
						57,725
						\$ 57,725
 <b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>						<b>\$ 151,659</b>
 <u>* Indirect Costs</u>						
<u>1</u> Deputy District Attorney III	1	x	67.300%	x	93,934 =	63,218
					<i>Net County Cost for LADA</i>	<u>(58,521)</u>
						4,697
						\$ 4,697
 <u>** California State Bar Dues</u>						
<u>1</u> Deputy District Attorney III	1	x	50%	x	463 =	232
					<i>Net County Cost for LADA</i>	<u>0</u>
						232
						\$ 232
 <b>TOTAL INDIRECT COSTS AND OTHERS</b>						<b>\$ 4,929</b>
 TOTAL PROGRAM COST						215,109
<i>NET COUNTY COST FOR LADA</i>						<u>27.2% (58,521)</u>
NET PROGRAM COST						72.8% 156,588
 Note:						
* Based on FY 2022-23 Auditor-Controller approved rates and are subject to change.						
** As of December 1, 2022, State Bar Dues are \$463/year.						
<b>NET PROGRAM COST</b>						<b>\$ 156,588</b>

# DIVIDER SHEET

## **COUNCIL AGENDA**

September 12<sup>th</sup>, 2023

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Update on Public Works Project No. 2023-03  
Civic Center Modular Office Trailer Site Work and Interior Improvements

### **INTRODUCTION**

On June 13<sup>th</sup>, 2023 the City Council awarded the project for the Civic Center Modular Office Trailer Site Work and Interior Improvements to low bidder Urban Professional Builders, Inc. in the amount of \$184,000 and authorized an additional \$36,800 in contingency. The project is currently in construction and anticipated changes in construction scope have resulted in the need to allocate previously appropriated and unencumbered project funds to cover the additional costs.

### **STATEMENT OF FACT**

Council has appropriated \$770,880 in funding for the Civic Center Modular Office Trailer Site Work and Interior Improvements project. To date, agreements have been entered totaling approximately \$741,000 for various scopes of work including architectural services, purchase of the modular office trailer, construction, purchase of the furniture, furnishings, and equipment (FFE), and construction contingency for the Urban Professional Builder contract. Funds of approximately \$30,000 remain unencumbered and available in the project budget.

Construction commenced on August 9, 2023. The base scope of work generally consists of site demolition and grading, concrete slab installation, electrical improvements, modular office interior flooring installation, drywall finishing/painting, and miscellaneous related improvements required by the contract documents.

Negotiated change orders to date total \$26,433 and include changes to the foundation from native soil to aggregate base in the amount of \$9,960; the gate material to a high-security gate to allow for panic push bars to be installed for emergency egress in the amount of \$5,618; and installation of a storm drain in the amount of \$10,855 to alleviate ponding from the roof runoff from the trailer. This leaves a remaining balance of \$10,367 in change order authority.

Due to anticipated changes in the scope of work, staff is requesting additional change order authority to complete the project. The original project design included connecting to the existing electrical for the previous construction trailer. It was determined during construction the wiring to the previous trailer was undersized and overcapacity, therefore new wiring and meter service are necessary to power the new modular offices. The city is working with the city electrical engineering consultant and SCE to determine capacity requirements and is negotiating the price of this change with the contractor. The rough estimate at this time for the electrical change is



anticipated to be approximately \$26,000. In addition, staff anticipates approximately \$5,000 in additional concrete work to replace damaged concrete and accommodate ADA path of travel.


<b>Change Order Authorization</b>		<b>\$36,800</b>
<u>Issued to date:</u>		
CO No. 1	Installation of drain to alleviate ponding from roof runoff from the trailer	\$10,855
CO No. 2	Installation of crushed aggregate base in lieu of native soil for foundation support	\$9,960
CO No. 3	Change in gate material to high-security to allow panic push bar installation for emergency egress	\$5,618
<b>Subtotal of authorized construction contingency balance</b>		<b>\$10,367</b>
<b>Unencumbered project allocation</b>		<b>\$30,000</b>
<u>Anticipated Need:</u>		
CO No. 4	Electrical Service Upgrade	\$26,000
CO No. 5	ADA Concrete	\$5,000
<b>Total remaining project funding</b>		<b>\$9,367</b>

## SUMMARY

The Civic Center Modular project is in construction. Staff recommends the contract change order authority be increased to allow for the known changes to the project and any other unforeseen conditions during construction. Since staff has identified available capital funds in the project account, no additional appropriation will be necessary.

## RECOMMENDATION

- (1) Authorize staff to approve a cumulative total of change orders, as necessary not to exceed \$66,800.

Kelli Pickler   
 Director of Public Works

Thaddeus McCormack  
 City Manager

PB for TM

# DIVIDER SHEET

# Public Hearings

## **COUNCIL AGENDA**

September 12, 2023

**TO:** Honorable Mayor and Members of the City Council

**SUBJECT:** CDBG Program Public Hearing on the Consolidated Annual Performance and Evaluation Report (CAPER) Fiscal Year 2022-2023

### **INTRODUCTION**

Community Development Block Grant (CDBG) regulations require grantees to prepare an annual performance report. The Consolidated Annual Performance and Evaluation Report (CAPER) summarizes a grantee's programmatic and financial accomplishments during the previous program year (July 1, 2022 to June 30, 2023). The CAPER is used by the U.S. Department of Housing and Urban Development (HUD) to: 1) Assess each grantee's ability to carry out its programs in compliance with applicable regulations and requirements; 2) Provide information necessary for HUD to report to Congress; and 3) Provide the grantee with an opportunity to describe its program achievements with its citizens. The CAPER is required to be submitted to HUD no later than 90 days after the close of the grantee's program year.

### **STATEMENT OF FACTS**

The CAPER includes a summary of the City of Lakewood's ("City") overall progress in meeting local priorities and goals during the program year. The City's CAPER discusses annual and cumulative performance in the context of the strategic goals of the five-year Consolidated Plan and the annual goals of the Annual Action Plan, including the following areas: decent housing, continuum of care, and citizen participation. The CAPER summarizes the City's accomplishments in furthering fair housing and other program requirements such as subrecipient monitoring, displacement and/or relocation activities, anti-poverty strategies, and an annual financial summary. It also includes a self-evaluation, which describes the City's accomplishments and identifies any changes necessary to meet the listed goals and strategies.

The total amount of CDBG funding during FY 2022-2023 was \$1,165,621.24, which consisted of newly awarded CDBG funds of \$456,232; carry-over CDBG funds of \$699,199.43 and \$10,189.81 in program income.

The CDBG accomplishments for FY 2022-2023 are summarized as follows:

1. Community Conservation – During FY 2022-2023 Code Enforcement responded to 1,328 service requests of which, 397 were located within CDBG eligible areas.
2. Public Services - unduplicated participants served:
  - Meals on Wheels - 91 individuals
  - Community Family Guidance - 50 individuals

- Pathways Volunteer Hospice - 81 individuals
  - Human Services Association – 161 individuals
  - Su Casa Ending Domestic Violence – 39
3. Fair Housing Program – During FY 2022-2023, a total of 180 households were assisted.
  4. Single Family Rehabilitation Loan Program – During FY 2022-2023, a total of ten loans were approved and funded with Lakewood Housing Successor Agency funds.
  5. Fix-Up Paint-Up Grant Program - During FY 2022-2023, a total of six grants were approved and funded with Lakewood Successor Agency funds.

The total amount expended in FY 2022-2023 was \$555,435.93. The City will carry over \$610,185.31 in CDBG to FY 2023-2024 to be used for the Weingart Senior Center improvement project.

As required by Code of Federal Regulations (24 CFR Part 91.105) and the Citizen Participation Plan, a Public Hearing must be held to give Lakewood residents an opportunity to comment on this report. A 15-day comment period began on August 25, 2023 to allow citizens to review the CAPER and submit written comments to the Community Development Director no later than September 11, 2023. The Comment period concludes on September 12, 2023 with a Public Hearing held before the City Council. Any comments received will be submitted in conjunction with the CAPER, which is due to the local HUD office no later than September 27, 2023.

#### **STAFF RECOMMENDATION**

It is recommended that the City Council hold a Public Hearing to solicit citizen comments on the City's Consolidated Annual Performance and Evaluation Report for fiscal year July 1, 2022 through June 30, 2023, and direct staff to take into consideration all comments received and submit them along with the CAPER to the local HUD office.

  
Abel Avalos  
Director of Community Development

Thaddeus McCormack *PB for TM*  
City Manager

#### **ATTACHMENTS**

Fiscal Year 2022-2023 CAPER



# **CITY OF LAKEWOOD CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**

**FOR THE**

**COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM**

**JULY 1, 2022 - JUNE 30, 2023**

**Prepared by the City of Lakewood  
Community Development Department**

**City Lakewood**  
**FY 2022-2023 CAPER**

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## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan.**

#### **91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Lakewood was successful in carrying out its Strategic Plan and its Action Plan during FY 2022-2023. The City expects to serve 1,250 Lakewood households experiencing fair housing issues during the Five-Year 2020-2024 Consolidated Plan years and 250 households during FY 2022-2023. During FY 2022-2023, Lakewood's Fair Housing Consultant assisted 180 households. During the Five-Year 2020-2024 Consolidated Plan Lakewood's Code Enforcement staff is expected to assist 1,250 residents located with CDBG eligible areas and 250 residents in FY 2022-2023. During FY 2022-2023 Code Enforcement responded to 397 residents. During the Five-Year 2020-2024 Consolidated Plan Lakewood's subrecipients providing public service are expected to assist 1,500 residents and 300 during FY 2022-2023. Lakewood's subrecipients assisted 383 Lakewood residents. Services include congregate and delivered meals to Lakewood seniors, counseling for abused children and non-medical hospice care for Lakewood residents facing end of life. Other public service includes support of Continuum of Care by providing emergency shelter and transitional housing for victims of domestic violence. Su Casa Ending Domestic Violence provided service to 39 households and 133 individuals during FY 2022-2023. The City expects to process ten rehabilitation loans and six fix-up, paint-up six grants. During FY 2022-2023, the City met its goal by processing ten rehabilitation loans and six fix-up, paint-up grants.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

It appears that progress was not made with the construction of 37 affordable units, however, the City has completed its negotiations with an affordable housing developer and it is expected that the Disposition and Development Agreement will be heard before the City Council before the end of 2023.



Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Equal Housing Opportunity	Non-Homeless Special Needs	CDBG: \$35,358	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	1,250	591	47.3%	250	180	72%
Housing Development	Affordable Housing	Private: \$18,528,814 HCD: \$760,600	Homeowner Housing Added	Household Housing Unit	37	0	0%	37	0	0.00%
Housing Preservation and Improvement	Affordable Housing	CDBG: \$67,196	Homeowner Housing Rehabilitated	Household Housing Unit	80	46	57.7%	16	16	100%
Housing Preservation and Improvement	Affordable Housing	CDBG: \$34,540	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	1,250	1083	86.6%	250	397	158.8%
Improve and Provide Community Facilities	Non-Housing Community Development	CDBG: \$290,095	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1,000	397	39.7	200	161	80.5%
Provide Community Services	Non-Housing Community Development	CDBG: \$33,348	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	1,500	1,029	68.6%	250	383	153.2%
Provide Community Services	Non-Housing Community Development	CDBG: \$4,568	Homelessness Prevention / Continuum of Care	Persons Assisted	150	66	44%	40	39	97.5%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City of Lakewood's Consolidated Plan goals are used as the basis for the budgetary principals that were outlined in the Consolidated Plan. During FY 2022-2023, the City received \$456,232 in CDBG funds, carried over \$699,199.43 in CDBG funds from the prior program years, and received \$10,189.81 in program income, for a total of \$1,165,621.24.

The City spent a total of \$555,435.93 of the total CDBG allocation on activities that include \$34,540.64 for Code Enforcement, Lakewood's Fair Housing Consultant received \$35,358, Lakewood's subrecipients providing public service received \$33,348 and Lakewood contributed to the Continuum of Care by providing \$4,568 to Su Casa Ending Domestic Violence. The City spent \$67,196.28 on Rehabilitation Delivery Costs, \$90,329.90 on Program Administration and \$290,095.11 on plans for the Weingart Senior Center renovation. All CDBG funds were expended on CDBG eligible activities that include assisting low and moderate income households through home delivered and congregate meals to senior citizens, providing counseling services to abused children, providing emergency and transitional housing to victims of domestic violence, providing hospice care to persons experiencing terminal illness and affirmatively furthering fair housing. At the end of FY 2022-2023, the City has \$610,185.31 to carry over to FY 2023-2024 which is reserved for community facilities improvements at the Weingart Senior Center.

On July 20, 2023, City staff, by mistake, did a duplicate draw down for CDBG activities resulting in a \$14,904.47 overage of expenditures. Realizing this mistake, City staff returned the overage to HUD on August 9, 2023 however, the PR 26 Report has not yet been adjusted to reflect the return. Line 15 of the attached PR 26 Report which details the City's CDBG financial summary, shows an expended balance of \$570,340.40 rather than the actual amount expended of \$555,435.93. This line is incorrect as the PR 26 Report has not been adjusted for the \$14,904.47 return of funds to HUD.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	311
Black or African American	89
Asian	59
American Indian or American Native	7
Native Hawaiian or Other Pacific Islander	9
Other/Multi Racial	143
<b>Total</b>	<b>618</b>
Hispanic	212
Not Hispanic	406

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Public - Federal	\$1,165,621.24	\$555,435.93

Table 3 - Resources Made Available

### Narrative

The CDBG resources available in FY 2022-2023 include CDBG entitlement, program income received, and carryover funds. During FY 2022-2023, the City of Lakewood expended \$555,435.93 on CDBG eligible programs and administrative activities. The remainder of resources will be carried over to FY 2023-2024.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
5550.01 BG 1	10	10	Code Enforcement
5550.01 BG 2	10	10	Code Enforcement
5550.01 BG 3	10	10	Code Enforcement
5550.01 BG 4	10	10	Code Enforcement
5550.02 BG 1	10	10	Code Enforcement
5551.02 BG 2	10	10	Code Enforcement
5551.05 BG 1	10	10	Code Enforcement
5551.05 BG 3	10	10	Code Enforcement
5551.07 BG 2	10	10	Code Enforcement
5551.07 BG 3	10	10	Code Enforcement

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The City's CDBG and housing programs were advertised and made available throughout the City during FY 2022-2023 to assist in the reduction of concentration of low income persons. The programs were not directed to one geographical area but to extremely low to low income (0 to 80% of the County MFI) persons and families. The City continues to promote a balanced and integrated community and is committed to providing assistance throughout the City.

The only exception to this policy is that CDBG funded Code Enforcement activities are limited to low to income census tracts, which are known as area benefit activities. An area benefit activity is an activity that meets the identified needs of low income persons residing in an area where at least 51 percent of the residents (or less if the exception criteria are applicable) are low income persons. During FY 2022-2023, an area where at least 43.05 percent of the residents are low income persons is considered an area where the exception criteria is applied. The benefits of the activity are available to everyone in that area despite their income. A map of these low income census tracts is included in the CAPER. The City has traditionally

used 80 percent or more of its CDBG resources to operate programs available exclusively to low income people (whereas HUD regulations only require a minimum 70 percent low and moderate benefit for CDBG activities). To achieve this high ratio of low income benefit for its CDBG resources and the compelling need to assist these areas, the City utilized CDBG resources within low income census tracts areas. The allocation of funds is evenly distributed to the targeted census tracts listed in the table above.

### **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

While the City does not leverage additional funds, the City offers an annual Neighborhood Clean-Up Program that is operated through the City's Code Enforcement program. The program provides assistance to tenants and property owners in disposing of unsightly and unwanted debris in neighborhoods identified as needing assistance. Each year a total of six clean-up events are scheduled and each event has three or more roll-off bins available to residents in the vicinity of the bin. Neighborhood residents are notified of the event date and community volunteer assistance is provided. A private waste disposal company donated the bins for this FY 2022-2023 event saving the City \$11,111 in rental fees.

Lakewood's City facilities that are used to address the needs identified in the plan includes the Weingart Senior Center and Burns Community Center. Both facilities serve Lakewood's senior population. The Weingart Senior Center hosts a wide variety of services for Lakewood's 50 plus population. Services include educational and social engagement programs, fitness programs, special events, passive recreational programs, case management referrals, food assistance programs such as the congregate meals provided by Human Services Association, tax assistance and volunteer opportunities. Burns Community Center provides many services, including Meals on Wheels, senior exercise programs, Continuum of Care, and Mothers At Work, a day care operation.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	40	39
Number of Non-Homeless households to be provided affordable housing units	281	281
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>72</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	15	49
Number of households supported through Rehab of Existing Units	16	12
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>31</b>	<b>61</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The City offers a Single-Family Rehabilitation Loan and Fix-Up Paint Grant program to low income residents. The loan is for up to \$18,000 and the grants are accomplished by a painting contractor the City contracts with. The goal is to process ten loans and six grants per fiscal year. The City met this goal by processing ten loans and six grants during FY 2022-2023 to 12 households. The problem encountered in meeting these goals is the City has limited funding for its loan and grant program. The limited funding coupled with soaring construction costs and inflation, results in a limited rehabilitation a homeowner can accomplish. Often homeowners are limited to one project and sometimes the cost of the project, such as a reroof, exceeds the amount of the loan. To make up for this shortfall, the City will process more than one loan or grant application to a repeating program recipient in order to complete necessary repairs. During FY 2022-2023, there were 12 non-duplicated loan and grant recipients. Of the 16 applications processed, three of the

loan recipients also received the grant to paint the exterior of their home and one loan recipient obtained a second loan.

The City counts the number of ADUs toward its goal of number of households supported through the production of new units constructed. The City used a conservative 15 new units in its estimate for the anticipated number of ADUs to be constructed. As the table above shows, the number of ADUs that were constructed in FY 2022-2023 was 49.

**Discuss how these outcomes will impact future annual action plans.**

The City is considering offering fewer loans but with a greater loan amount so loan recipients can efficiently complete more needed projects on their property.

Given that 49 ADUs were constructed and received a final inspection, the City will increase its estimate of the number of households supported through the production of new units constructed in future Action Plans.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	335	0
Low-income	147	0
Moderate-income	111	0
<b>Total</b>	<b>593</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

The City's Public Service subrecipients assisted 383 individual residents in Lakewood, 363 individuals were low-moderate income while 20 were high income. The City's Fair Housing consultant assisted 180 households, of those households, 175 were low-moderate income. Su Casa Ending Domestic Violence assisted 39 households and the City's Rehabilitation Loan and Grant Program assisted 16 low income households.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Services are provided to people experiencing homeless in Lakewood by PATH. Services begin with outreach and continue up to one year after a person is permanently housed. An outreach worker (Lakewood Sheriff) and case manager provide services to Lakewood. Activities in the outreach phase are focused on assessing basic needs (clothing, hygiene products, showers and transportation). Outreach can include assistance obtaining documents necessary for housing i.e., social security card, identification, DD214, proof of income and disability verification. Outreach also includes emergency and temporary housing, liason and referral to subsidy providers, access to medical and mental health and substance abuse treatment services and primary care home establishment i.e. Department of Mental Health, Veterans Administration, and federally qualified health centers located in the SPA, Benefit establishment assistance for General Relief, Social Security programs, Temporary Assistance to Needy Families, and Veteran's Administration, referral to employment and education services i.e. Goodwill Industries and local centers of the Workforce Investment Board, housing location and re-location assistance.

Once a person is permanently housed retention services can continue up to one year and include household set up assistance, case management including prevention assistance to maintain housing, home visits and linkage to mainstream support services.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

In 2022, LAHSA released the Los Angeles Continuum of Care Housing Inventory Count. The housing inventory includes emergency shelters, transitional housing, safe havens, permanent supportive housing, rapid re-housing and other forms of permanent housing. According to LAHSA during FY 2022-2023, there were a total of 49,243 units available in Los Angeles County within the above stated categories and 60,800 beds. SPA 7 had a total of 2,347 units available and 3,408 beds.

The City works with community non-profit groups and community based organizations interested in providing transitional housing services to the homeless. The City does not directly provide transitional housing for the homeless; however, the City coordinated efforts to provide information and resources for transitional housing through the Burns Community Center.

Another form of transitional housing in the City is Adult Residential Facilities, Residential Care Facilities for the Elderly, Group Homes and Small Family Homes and is described as follows:

- The City has 16 Adult Residential Facilities that each house up to six adults aged 18-59. The facilities provide 24-hour non-medical care to individuals who may be physically, mentally or developmentally disabled.



- The City has 10 Residential Care Facilities for the Elderly, which each house up to six persons aged 60 or older. These facilities were accepted as transitional housing by the State Department of Housing and Community Development during the FY 2013-2021 Housing Element update.
- The City has one Small Family Home that provides 24-hour care for families with less than six children who are in need of assistance because of a physical, mental or developmental disability.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The short-term emergency housing location allows a maximum stay of 30 days providing supportive services to battered women and their children. At this facility, Su Casa has 20 beds and a shelter capacity of 24 persons. Their support services include food, shower facilities, laundry facilities, mail drop (the site is used as a mailing address), clothing, childcare, transportation, and intensive individual and group counseling for children.

At the second location, Su Casa provides transitional housing for up to one year in an apartment complex, which facilitates residents' ability to adapt to independent living and break the cycle of abuse. The maximum capacity at this facility is 16 persons and the residents are provided counseling, assistance in seeking jobs, schooling, and assistance with the location of permanent housing. Those persons who are employed while residing in the shelter are charged a small percentage of their income, which is saved in an escrow account and used for the costs associated with securing permanent housing.

Admittance to the program is strictly on a referral basis. The City provided funding for the purchase of the Transitional Housing Facility and has secured the transitional shelter with affordable housing covenants, which will expire in December 2063.

In addition to the City's partnership with Su Casa Ending Domestic Violence, the City uses CDBG funds to benefit low-income persons who are likely to become homeless under the City's Fair Housing Program which is administered by the City's Fair Housing consultant. During FY 2022-2023, 175 low and moderated income families were served under the Fair Housing Program, 49 families of the Fair Housing clients were referred to Section 8 assistance to help avoid becoming homeless. The City also partners with PATH (People Assisting the Homeless) and LAHSA for homeless prevention services.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The short-term emergency housing location allows a maximum stay of 30 days providing supportive services to battered women and their children. At this facility, Su Casa has 20 beds and a shelter capacity of 22 to 24 persons. Their support services include food, shower facilities, laundry facilities, mail drop (the site is used as a mailing address), clothing, childcare, transportation, and intensive individual and group counseling for children.

At the second location, Su Casa provides transitional housing for up to one year in an apartment complex, which facilitates residents' ability to adapt to independent living and break the cycle of abuse. The maximum capacity at this facility is 16 persons and the residents are provided counseling, assistance in seeking jobs, schooling, and assistance with the location of permanent housing. Those persons who are employed while residing in the shelter are charged a small percentage of their income, which is saved in an escrow account and used for the costs associated with securing permanent housing.

Admittance to the program is strictly on a referral basis. The City provided funding for the purchase of the Transitional Housing Facility and has secured the transitional shelter with affordable housing covenants, which will expire in December 2063.

The direct work in assisting the homeless is done through LAHSA's CoC initiatives and PATH. However, the City plans to further assist Su Casa Ending Domestic Violence, a non-profit agency that prevents victims of domestic violence and their children from becoming homeless by providing emergency and transitional housing during FY 2023-2024 using CDBG funds. The shelters provide the skills necessary to stay safe, find permanent housing, and become self-sufficient.

Chronically homeless persons require rehabilitation services, employment training and placement, health services, and case management services to move from homelessness to transitional housing, and then to supportive/permanent housing. The CoC Strategy coordinated by LAHSA offers a full range of services and facilities. The City supports LAHSA's strategy for constructing housing facilities that help transition chronically homeless persons to a stable housing situation and receive supportive services that would improve their employment skills. LAHSA's main goals include Housing First (permanent supportive housing), Housing Plus (wraparound services and support), Homeless Prevention, Enhanced Data Collection, and Securing Mainstream Resources.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

There are no public housing developments in the City; therefore, funding for FY 2022-2023 does not apply to this section.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

There are no public housing developments in the City; therefore, funding for FY 2022-2023 does not apply to this section.

### **Actions taken to provide assistance to troubled PHAs**

There are no public housing developments in the City; therefore, funding for FY 2022-2023 does not apply to this section.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City is committed to addressing the negative effects of public policies over which it has control. In order to promote integration and prevent low income concentrations, the City has designed its affordable housing programs to be available Citywide. This priority also serves to make sure that the City does not have any policies, rules, or regulations that would lead to minority or racial concentrations.

Since 1989, Lakewood has demonstrated a willingness to encourage housing development of all types. It has approved several zone changes to allow the construction of housing including General Commercial (C-4) to Multiple Family Residential (M-F-R) to allow for the building of a 201-unit senior citizen apartment complex in 1989, Light Manufacturing (M-1) to Planned Development Single Family (PDSF), to allow for the building of 184 single family residences in 1994, Open Space (O-S) to MFR, to allow for the building of a 85-unit senior citizen apartment complex in 1996, C-4 to MFR, to allow for the conversion of the Cloud Motel into apartments in 1999, Intermediate Commercial (C-3) to PDSF to all a 20 unit single-family residential project in 2003, C-4 to M-F-R in 2014 to allow an existing apartment complex to expand by adding 22 additional apartments, O-S to M-F-R to allow a three-unit condominium project in 2015, and Code amendments to allow for development of a variety of housing types, including those that benefit low and moderate income people.

The City has worked cooperatively within existing legislatively mandated constraints to develop and encourage public policies that foster affordable housing development and assistance. During FY 2018-2019, the City amended its zoning ordinance to allow the construction of Accessory Dwelling Units (ADU) on Single-Family Residentially (R-1) zoned properties as mandated by the State of California. During FY 2022-2023 the City approved the construction and finalized the building permits of 49 ADUs within the City of Lakewood.

The City makes an effort to fast track projects and process permits in a timely manner. Review policies have been modified to streamline the planing approval process, such as review for ADUs and other single-family addition projects. The City intends to maintain its current posture of openness and willingness to consider new ideas and eliminate any regulatory barriers under its control in the provision of a variety of housing to meet the needs of all income groups.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City promoted its housing and community service programs in all areas of the City to ensure all low and moderate income households received notifications of services provided by the City and to address the continuing needs of the underserved population. The City used the Chamber of Commerce, local newspaper, City newsletter, and community events to promote these services. The City, in conjunction with, the Los Angeles County Housing Authority and the Los Angeles County Community Development Department, provided the following services for low and moderate income Renter Households and

#### Owner-occupied Households:

- Referrals for mortgage assistance programs
- Coordination with neighborhood networks to elaborate on the needs of the community
- Code enforcement
- Home Improvement Programs
- Infrastructure improvements
- Provision of Fair Housing Services

#### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

No specific actions concerning lead-based paint was taken for FY 2022-2023. To reduce lead-base paint hazards in Lakewood, the City disseminates information and monitors the lead-poisoning data provided by Los Angeles County. In addition, the City's Residential Rehabilitation Program provides funding to low and moderate income households in making necessary improvements and correct code violations.

#### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

According to the 2012-2016 American Community Survey (ACS) 5-Year Estimates, it is estimated that approximately 12.48% of the City's population were living below the poverty level. This includes 5.2% in families and 12.1% in female head of household. Lakewood's rate of poverty is significantly lower, when compared to the 17.8% in Los Angeles County and 15.4% in the nation overall.

The County's Department of Public and Social Services administers various programs that provide cash aid and other benefits and services to individuals and families in need. These programs are designed to alleviate hardship and promote family health, personal responsibility, and economic independence. According to the County, the majority of persons who seek these programs are primarily in need of medical assistance and in-home support services.

A fundamental way to reduce poverty is through job creation and enhancement. There are a number of local, state, and federal programs that focus on job creation and retention. The most notable is the State of California's welfare reform plan, known as CalWORKS. CalWORKS is designed to move welfare recipients from dependency to self-sufficiency through employment, and to divert potential recipients from dependency. Job related education and training are provided through the County of Los Angeles, Department of Public and Social Services, as well as the State of California.

During FY 2022-2023, the City's Recreation and Community Services Department referred persons to the County anti-poverty programs described above. In addition, the City coordinated efforts with public and private organizations providing economic development and job training opportunities. Some of these are summarized as follows:

- Southeast Los Angeles County Workforce Investment Board
- California Trade and Commerce Agency-Team California

- California Employment Development Department
- Los Angeles County ROP

The City fostered employment growth through the expansion and rehabilitation of commercial centers located throughout the City. The new and improved commercial centers enhance the economic vitality of the City and work to attract and retain employment opportunities for Lakewood's residents.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The institutions involved in carrying out the aforesaid Priority actions include the Lakewood Community Development Department, the Housing Authority of the County of Los Angeles, Successor Agency, and private sector owners of rental property. The City, for its part, will promote and encourage fair housing, housing assistance and single-family home rehabilitation through:

- Continued utilization of the services of a Fair Housing Consultant or organization to promote, educate and enforce fair housing in the community.
- Continued use of the Los Angeles County Housing Authority to refer residents who are interested in receiving affordable housing assistance.

Continued use of Successor Agency funds to assist low income homeowners in rehabilitating their homes and in eliminating substandard conditions. The City will continue to encourage the Single Family Residential Rehabilitation Loan and Grant Programs by advertising the programs in a variety of ways.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

In FY 2022-2023, the City's housing programs are limited by resources to Housing Rehabilitation and Fair Housing.

The Single Family Residential Rehabilitation Loan and Fix-Up Paint-Up Grant Program are funded with Housing Successor Agency Loan Payback funds. The Section 8 Housing Program is federally funded and is administered entirely by HACOLA. Lakewood's Fair Housing Consultant referred 53 residents who are interested in affordable housing to contact HACOLA.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

For the fiscal year FY 2022-2023, the City, along with the Fair Housing Consultant, affirmatively furthered fair housing and addressed impediments to fair housing by:

1. Provided Public Education publications in both English and Spanish outlining the objectives and services of the Fair Housing Program. Information was made available at City Hall and was distributed to community organizations.
2. Provided referral assistance to 49 low and moderate income housing consumers, especially those who

are disabled, members of minority groups, the senior population, and those who have been unable to find decent, safe, and sanitary housing.

3. Attended monthly SPA 7 meetings to discuss homeless services and resources.

4. Attended quarterly PATH meetings held by the City of Long Beach Homeless Services coordinator.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Consolidated Plan provides the City with a number of benchmarks for measuring its progress toward the five-year goals. The FY 2022-2023 Action Plan is developed with this progress in mind, with quantifiable objectives and measurable outcomes for each of the proposed activities to adequately assess the City's Housing and Community Development accomplishments.

The City follows the monitoring requirements for the use of federal funds as established by HUD. The Community Development Department tracks the City's progress in implementing all of the strategies outlined in the Consolidated Plan. The lead person responsible for the Consolidated Plan preparation and yearly reporting is the Housing Specialist, under the supervision of the Neighborhood Preservation Manager and Director of Community Development.

Careful evaluation of the housing and public service delivery system can be the most effective tool in detecting gaps and making appropriate modifications. The City notifies all subrecipients that annual monitoring of their agency's day-to-day operations will take place to ensure compliance with all CDBG rules and regulations. The City also coordinates with the Fair Housing Organization in the administration of the Fair Housing Program.

The Department's loan portfolio, including loan administration and servicing functions, is managed and tracked by the Community Development Department. Loans are monitored for compliance and regulatory requirements such as affordability restrictions, occupancy and rent requirements, maintenance requirements, and loan repayments.

In addition to this monitoring, the Community Development Department tracks housing unit production through a housing database, which identifies housing projects from concept to completion. This database provides opportunity for staff to respond to City Council and public inquiries regarding the City's progress toward its Regional Housing Needs Goals.

In September 2003, HUD issued a notice to all entitlement grantees encouraging the development and use of a local performance measurement system. This performance measurement system has two critical components - productivity and program impact. Productivity reflects the level of efficiency (quantity, quality, and pace) and program impact reflects the desired outcomes in the community or in the lives of persons assisted.

The City's performance measurement system, as requested by HUD, is modeled from the City of Los Angeles' Matrix of Goals versus Accomplishments by Priority. The matrix collects an array of data, including priority, activity, funding source and amount spent, strategy, goals, and annual and long-term accomplishments. In addition, a performance indicator for each activity is defined. These performance indicators help the City identify if goals are being met and/or if outcomes are being produced. Generally,



the performance indicators relate to people, housing units, public facilities, and jobs.

The required tracking matrix is attached to the City's Consolidated Annual Performance Evaluation Report (CAPER). The matrix yields the following outcomes over a five-year period:

- Improved quality of life for CDBG program participants and low and moderate income persons
- Maintained current property values
- Increased percentage of housing units that are standard
- Increased business sales volume

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

On August 25, 2023, a notice was published in the Press Telegram announcing the public hearing before the Lakewood City Council on September 12, 2023 and announced a 15-day public comment period that will conclude on September 12, 2023. Public hearing notices were also posted in three locations within the City.

The Draft CAPER was available for public review at the following locations:

- Lakewood City Hall, Community Development Department, 5050 Clark Avenue, Lakewood, CA 90712
- Lakewood City Hall, City Clerk's Office, 5050 Clark Avenue, Lakewood, CA 90712
- Angelo M. Iacoboni Library, 4990 N. Clark Avenue, Lakewood, CA 90712

The City welcomed any written recommendations, suggestions, or other input. Any opinions or comments related to the CAPER were to be addressed to the following person:

Abel Avalos  
Director of Community Development  
City of Lakewood  
5050 North Clark Avenue  
Lakewood, CA 90712  
(562) 866-9771 extension 2301

All comments received during the 15-day comment period will be submitted to City Council for consideration and recommendation prior to being submitted to HUD.

No comments were received during the 15-day comment period to City Council for consideration and recommendation.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Lakewood will not be changing any of the program objectives as a result of its experiences during FY 2023-2024.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

The City of Lakewood does not have any open Brownfields Economic Development Initiative grants.

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

N/A

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

**Table 9 – Qualitative Efforts - Number of Activities by Program**

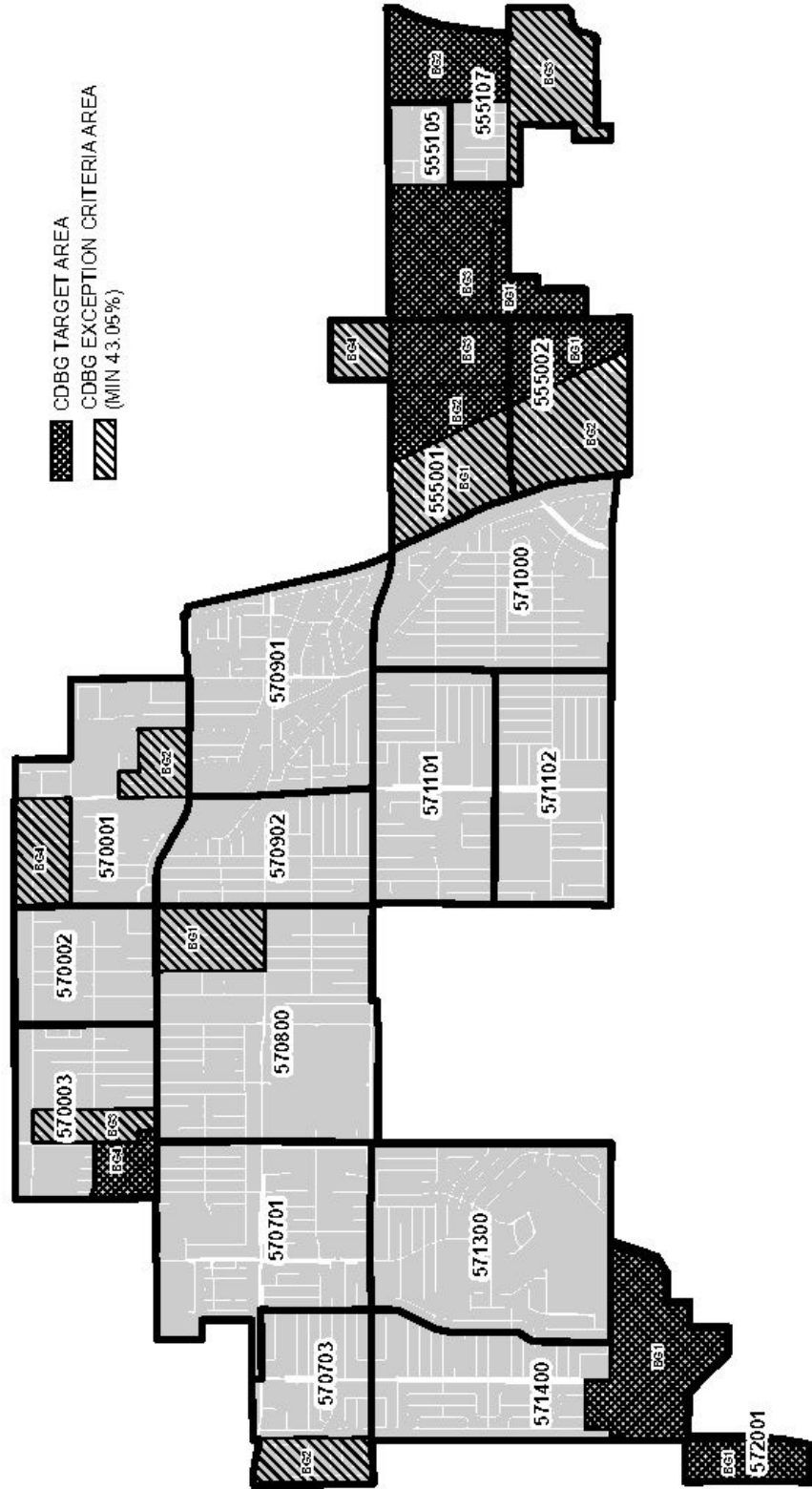
## **Narrative**

The City did not fund any activities using CDBG funds requiring Section 3 reporting.

# APPENDIX

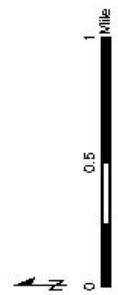
- Map of CDBG Eligible Areas
- Map of Public Service Providers
- Homeless Services and Shelters,  
Transitional and Permanent Housing  
within Lakewood Nearby Cities
- Code Enforcement Summary Report
- PR26 Report
- Published Notice

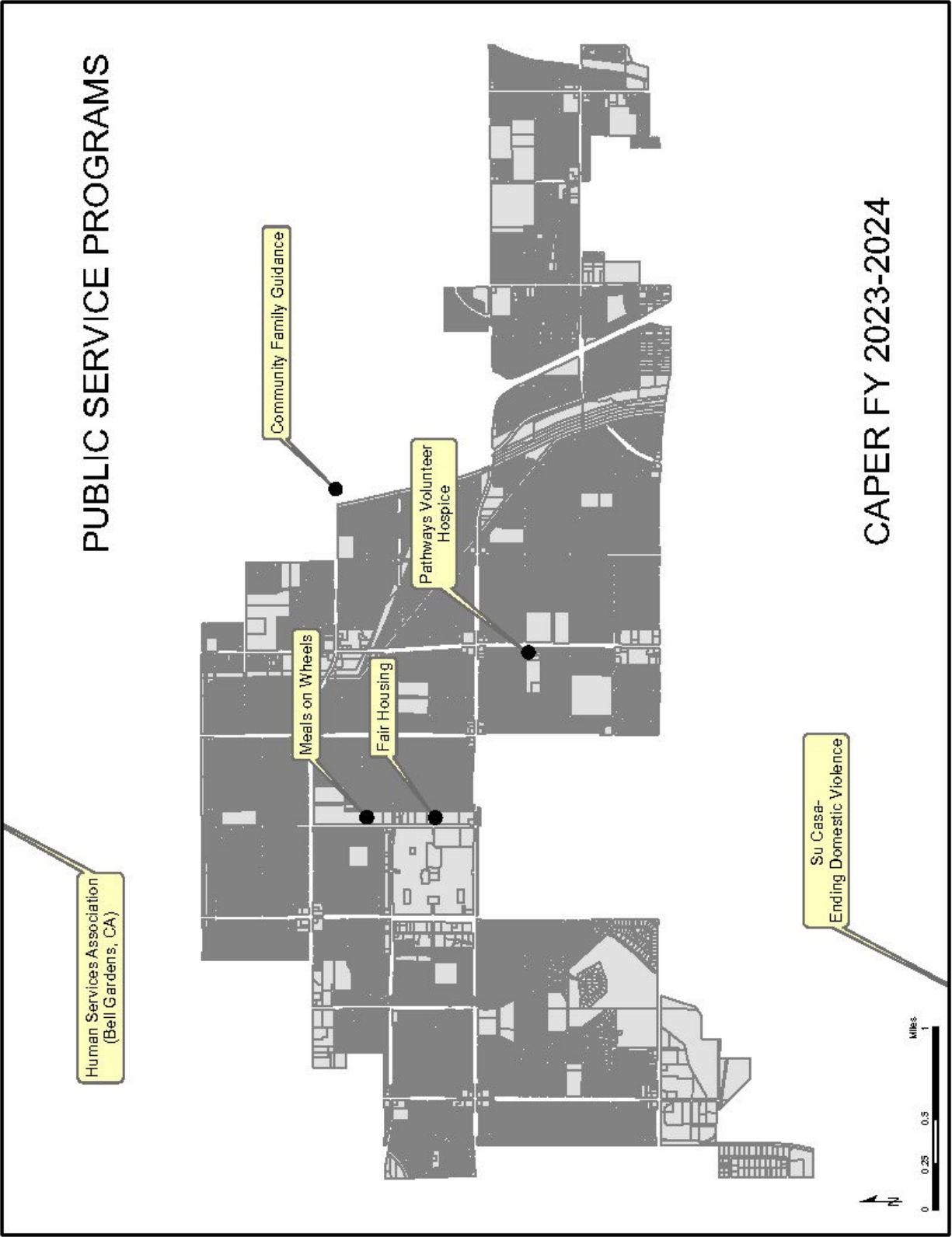
# COMMUNITY DEVELOPMENT BLOCK GRANT ELIGIBLE AREAS



CAPER FY 2022-2023

DATA FROM FY 2018 CDBG GRANTEES AND 2010-2015 ACS LMI SD, BY HUD OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT





PUBLIC SERVICE PROGRAMS

CAPER FY 2023-2024

## HOMELESS SERVICES AND SHELTERS, TRANSITIONAL AND PERMANENT HOUSING WITHIN LAKEWOOD AND NEARBY CITIES

<b>Long Beach Rescue Mission</b> Long Beach 90813 562-591-1292 Men	<b>Multi-Service Center</b> Long Beach 90813 562-570-4500 Homeless Outreach Services	<b>Omni Recovery Residence</b> Long Beach 90805 714-296-4289 Boarding Rooms for Men
<b>Granada Gardens</b> Long Beach 90815 562-257-5100 Housing Assistance	<b>Salvation Army</b> Long Beach 90802 562-491-8755 Housing Assistance	<b>Christian Outreach</b> Long Beach 90813 562-432-1440 Homeless Shelter
<b>Samaritan House</b> Long Beach 90813 562-591-1292 Transitional Housing	<b>Bakersfield Senior Housing</b> Long Beach 90815 562-257-5100 Housing Assistance	
<b>Tranquility Transitional Living</b> <b>The Place Between</b> 1372 Gaviota Avenue Long Beach 90813 Transitional Housing	<b>Women Shelter</b> Long Beach 90807 562-437-7233 Domestic Violence Shelter for Women	<b>Mentoring – A Touch From Above</b> <b>Long Beach</b> 5536 Linden Avenue Long Beach 90805 Housing Assistance
<b>Rescue Mission – Lydia House</b> Long Beach 90813 562-570-4500 Services for Women and Children	<b>Catholic Charities Century Villages</b> <b>At Cabrillo</b> Long Beach 90810 Multi Service Center – Homeless Housing services	<b>Su Casa Family Crisis and Support Center</b> Long Beach 90808 562-402-4888 Transitional Housing
<b>Substance Abuse Foundation</b> Long Beach 90804 562-987-5722 Halfway House, Substance Abuse Treatment	<b>Helping Hands Outreach</b> 5150 Candlewood St, Ste 24A Lakewood 90712 800-935-6085 Emergency Housing Vouchers, Section 8	<b>Housing Authority</b> Long Beach 9082 562-570-6985 Housing Authority, Low Income Affordable Housing, Public Housing
<b>TLM Properties Shared Homes</b> 1411 E Broadway Long Beach 90802 562-612-2050 Affordable Housing, shared living space	<b>Horizon Recuperative Care</b> 10510 S Vermont Avenue Los Angeles 90044 323-676-1000 Post-hospital care for homeless and displaced individuals	<b>New Image</b> 4201 Long Beach Blvd Suite 218 Long Beach 90802 323-846-8307 Supportive Services, emergency shelter individuals and families
<b>The Good Seed Long Beach</b> Long Beach 90813 323-758-5433 Supportive Housing, service, street outreach youth drop-in, case management	<b>Choices Recovery Services</b> <b>Halfway House</b> 1601 E 10 <sup>th</sup> Street Long Beach 90813 562-218-3639 Substance Abuse Treatment	



**FY 2022-2023 Code Enforcement Cases Within CDBG Eligible Areas**

ID	ADDRESS	ID	ADDRESS	ID	ADDRESS
1	11641 206th Street	45	21112 Alburtis Avenue	89	5030 Ashworth Avenue
2	12112 Lemming Street	46	5031 South Street	90	5030 Ashworth Avenue
3	12112 Lemming Street	47	6118 Bellflower Boulevard	91	5403 Montair Avenue
4	4332 Hungerford Street	48	Pioneer Boulevard	92	5412 Lorelei Avenue
5	5736 Lorelei Avenue	49	12141 Centralia Street	93	5743 Lorelei Avenue
6	4311 South Street	50	12141 Centralia Street	94	5825 Fanwood Avenue
7	4311 South Street	51	12141 Centralia Street	95	5832 Lakewood Boulevard
8	South Street & Clark Avenue	52	20611 Arline Avenue	96	11755 Carson Street
9	11303 212th Street	53	20803 Roston Avenue	97	209th Street & Carson Street
10	12141 Centralia Street	54	5139 Elderhall Avenue	98	20826 Pioneer Boulevard
11	20400 Longworth Avenue	55	5729 Autry Avenue	99	5031 South Street
12	4403 Andy Street	56	6060 Pepperwood Avenue	100	5802 Woodruff Boulevard
13	5031 South Street	57	5963 Clark Avenue	101	5907 Whitewood Avenue
14	5743 Snowden Avenue	58	12625 Lemming Street	102	12622 Stillman Street
15	12112 Lemming Street	59	20453 Sylvanwood Avenue	103	5963 Clark Avenue
16	6032 Whitewood Avenue	60	12360 Centralia Street	104	20339 Wilder Avenue
17	6178 Adenmoor Avenue	61	11444 Renville Street	105	5958 Oliva Avenue
18	11619 206th Street	62	12614 206th Street	106	11444 Renville Street
19	11645 208th Street	63	5949 Castana Avenue	107	11519 215th Street
20	11891 Centralia Street	64	Seine Avenue & Centralia Street	108	20706 Ibex Avenue
21	11891 Centralia Street	65	12543 Chadwell Street	109	5903 Whitewood Avenue
22	12355 Tilbury Avenue	66	20433 Sylvanwood Avenue	110	11872 207th Street
23	12632 Chadwell Street	67	12606 Lemming Street	111	12622 Stillman Street
24	20301 Arline Avenue	68	12625 Lemming Street	112	20643 Longworth Avenue
25	20528 Devlin Avenue	69	20833 Roseton Avenue	113	20729 Seine Avenue
26	20808 Pioneer Boulevard	70	20949 Wilder Avenue	114	20822 Arline Avenue
27	208026 Elaine Avenue	71	21017 Alburtis Avenue	115	20829 Roseton Avenue
28	21117 Nectar Avenue	72	21017 Alburtis Avenue	116	21017 Alburtis Avenue
29	21515 Roseton Avenue	73	21017 Alburtis Avenue	117	21017 Alburtis Avenue
30	4415 Ashworth Avenue	74	21117 Longworth Avenue	118	21017 Alburtis Avenue
31	5031 South Street	75	4311 South Street	119	2525 Carson Street
32	5721 Bellflower Boulevard	76	4415 Ashworth Street	120	6179 Adenmoor Avenue
33	5848 Oliva Avenue	77	5931 Clark Avenue	121	Clark Avenue & Ashworth Street
34	5939 South Street	78	5938 Sunfield Avenue	122	4105 South Street
35	6152 Eastbrook Avenue	79	21529 Pioneer Boulevard	123	4311 South Street
36	11402 214th Street	80	5139 Elderhall Avenue	124	5747 Lakewood Boulevard
37	20303 Devlin Avenue	81	6058 Whitewood Avenue	125	11531 216th Street
38	20339 Wilder Avenue	82	12625 Lemming Street	126	20303 Winkler Avenue
39	21109 Seeley Place	83	20453 Sylvanwood Avenue	127	20610 Alburtis Avenue
40	5902 Edgefield Avenue	84	20603 Elaine Avenue	128	11747 Carson Street
41	6022 Whitewood Avenue	85	21259 Pioneer Boulevard	129	11755 Carson Street
42	11659 208th Street	86	5803 Clark Avenue	130	20524 Alburtis Avenue
43	12113 Lemming Street	87	5839 Bonfair Avenue	131	2108 Del Bay Street
44	12118 Lemming Street	88	20803 Roseton Avenue	132	11414 Chadwell Street

ID	ADDRESS	ID	ADDRESS	ID	ADDRESS
133	20455 Sylvanwood Avenue	179	11697 Del Amo Boulevard	225	11848 206th Street
134	19900 Rossford Avenue	180	11702 209th Street	226	5019 Ashworth Street
135	19900 Rossford Avenue	181	20745 1/2 Elaine Avenue	227	11723 Del Amo Boulevard
136	19900 Rossford Avenue	182	21002 Hawaiian Avenue	228	11743 Centralia Street
137	19900 Rossford Avenue	183	21109 Haston Place	229	20820 Arline Avenue
138	20713 Roseton Avenue	184	5939 South Street	230	5829 Lakewood Boulevard
139	21017 Alburtis Avenue	185	5949 South Street	231	11641 206th Street
140	20435 Sylvanwood Avenue	186	5964 Castana Avenue	232	11600 Walcroft Street
141	11856 209th Street	187	12609 Gradwell Street	233	21002 Longworth Avenue
142	20836 Pioneer Boulevard	188	12543 Chadwell Street	234	11302 212th Street
143	20843 Roseton Avenue	189	21405 Bloomfield Avenue	235	11444 Renville Street
144	20919 Roseton Avenue	190	11355 Walcroft Street	236	12052 208th Street
145	21017 Alburtis Avenue	191	11414 Chadwell Street	237	12750 Centralia Street
146	21017 Alburtis Avenue	192	11848 206th Street	238	12664 Renville Street
147	5803 Farwood Avenue	193	19910 Rossford Avenue	239	20343 Callaway Avenue
148	5832 Lakewood Boulevard	194	20519 Arline Avenue	240	20830 Elaine Avenue
149	5949 South Street	195	5309 Hersholt Avenue	241	5761 Ashworth Street
150	6128 Bellflower Boulevard	196	5309 Hersholt Avenue	242	11455 216th Street
151	6166 Bellflower Boulevard	197	5635 Montair Avenue	243	21002 Claretta Avenue
152	12518 Walcroft Street	198	11702 Massinger Street	244	11903 Centralia Street
153	20915 Pioneer Boulevard	199	11747 Carson Street	245	12603 Renville Street
154	21017 Violeta Avenue	200	20693 Pioneer Boulevard	246	12609 Renville Street
155	5450 South Street	201	Arline Avenue & 207th Street	247	5632 Pearce Avenue
156	11433 Carson Street	202	20515 Alburtis Avenue	248	5819 Farwood Avenue
157	11708 Walcroft Street	203	5139 Elderhall Avenue	249	5819 Farwood Avenue
158	5030 Ashworth Street	204	5142 Elderhall Avenue	250	12603 Renville Street
159	209th Street/Alburtis Avenue	205	5646 Montair Avenue	251	11302 212th Street
160	Centralia St/ Alburtis Ave	206	11414 Chadwell Street	252	11426 211th Street
161	Del Amo Blvd/Bloomfield Ave	207	11535 205th Street	253	21002 Longworth Avenue
162	5529 Bellflower Boulevard	208	20708 Pioneer Boulevard	254	11959 207th Street
163	11329 Chadwell Street	209	21017 Alburtis Avenue	255	21022 Hawaiian Avenue
164	11526 216th Street	210	5322 Montair Avenue	256	12542 Centralia Street
165	12508 Walcroft Street	211	11603 Stangate Street	257	5939 Pepperwood Avenue
166	12525 Vandemere Street	212	11854 206th Street	258	11715 Centralia Street
167	12531 Vandemere Street	213	11743 Centralia Street	259	12664 Renville Street
168	19910 Rossford Avenue	214	20931 Pioneer Boulevard	260	20718 Pioneer Boulevard
169	11846 207th Street	215	11715 208th Street	261	21002 Longworth Avenue
170	20413 Seine Avenue	216	5632 Montair Avenue	262	21023 Alburtis Avenue
171	20703 Ibex Avenue	217	5969 Oliva Avenue	263	20817 Norwalk Boulevard
172	20830 Seine Avenue	218	11539 215th Street	264	11629 Centralia Street
173	11712 208th Street	219	12542 Chadwell Street	265	11635 Centralia Street
174	20613 Arline Avenue	220	6121 Droxford Street	266	11635 Centralia Street
175	20805 Gridley Road	221	12224 Centralia Street	267	12656 Stillman Street
176	21109 Haston Place	222	12603 Renville Street	268	12659 Stillman Street
177	11563 215th Street	223	11355 Walcroft Street	269	12660 206th Street
178	11622 206th Street	224	11355 Walcroft Street	270	20718 Pioneer Boulevard

ID	ADDRESS	ID	ADDRESS	ID	ADDRESS
271	20811 Seine Avenue	317	21003 Gridley Road	363	20605 Sylvanwood Avenue
272	20920 Roseton Avenue	318	5949 Hayter Avenue	364	20702 Elaine Avenue
273	12603 Renville Street	319	20643 Longworth Avenue	365	20743 Elaine Avenue
274	21107 Haston Place	320	11426 211th Street	366	11526 216th Street
275	20702 Ibox Avenue	321	11606 206th Street	367	12348 Farlow Street
276	5809 Lakewood Boulevard	322	12534 215th Street	368	12613 213th Street
277	11412 206th Street	323	20643 Longworth Avenue	369	5309 Hersholt Avenue
278	20913 Roseton Avenue	324	12613 213th Street	370	Bloomfield Ave/Centralia St
279	5813 Oliva Avenue	325	12613 213th Street	371	20716 Elaine Avenue
280	11412 206th Street	326	12613 213th Street	372	5306 Autry Avenue
281	11412 206th Street	327	12613 213th Street	373	11913 206th Street
282	11418 206th Street	328	12613 213th Street	374	5917 Castana Avenue
283	11634 207th Street	329	12613 213th Street	375	6200 Bellflower Boulevard
284	12609 213th Street	330	20718 Wardham Avenue	376	3200 Carson Street
285	20606 Sylvanwood Avenue	331	20413 Seine Avenue	377	4105 South Street
286	21318 Haston Place	332	3937 Paramount Boulevard	378	21002 Longworth Avenue
287	12134 206th Street	333	12614 213th Street	379	5703 Hersholt Avenue
288	12609 213th Street	334	21002 Longworth Avenue	380	2005 Bixby Road
289	11455 Carson Street	335	12614 213th Street	381	20806 Gridley Road
290	2141 Bixby Road	336	11556 216th Street	382	21223 Longworth Avenue
291	2770 Carson Street	337	11644 206th Street	383	5971 Hayter Avenue
292	2744 Industry Avenue	338	11767 206th Street	384	6117 Ibbetson Avenue
293	3920 Pixie Avenue	339	19900 Rossford Avenue	385	11650 206th Street
294	4001 Watson Plaza Drive	340	20712 Gridley Avenue	386	20941 Norwalk Boulevard
295	11750 214th Street	341	21243 Wilder Avenue	387	5917 Castana Avenue
296	Studebaker Rd & Del Amo Bl	342	21243 Wilder Avenue	388	11708 216th Street
297	11509 216th Street	343	5917 Castana Avenue	389	12349 Farlow Street
298	11528 Elvins Street	344	20643 Longworth Avenue	390	20223 Jersey Avenue
299	21017 Alburtis Avenue	345	21011 Wardham Avenue	391	2128 Lark Bay Lane
300	11361 Walcroft Street	346	21017 Alburtis Avenue	392	5402 Lorelei Avenue
301	11531 216th Street	347	21022 Hawaiian Avenue	393	6117 Ibbetson Avenue
302	11537 216th Street	348	5949 Hayter Avenue	394	11601 Carson Street
303	12403 Gradwell Street	349	6178 Ibbetson Avenue	395	11605 Carson Street
304	12609 213th Street	350	11610 206th Street	396	20612 Roseton Avenue
305	12614 Renville Street	351	11924 207th Street	397	2005 Bixby Road
306	12617 Vandemere Street	352	12613 213th Street		
307	205th St & Pioneer Bl	353	11318 214th Street		
308	20920 Roseton Avenue	354	11709 216th Street		
309	2128 Lark Bay Lane	355	11924 207th Street		
310	5937 Lakewood Boulevard	356	12014 208th Street		
311	19910 Rossford Avenue	357	12056 208th Street		
312	21107 Haston Place	358	12502 Renville Street		
313	11401 Carson Street	359	12542 Chadwell Street		
314	11655 Centralia Street	360	21109 Haston Place		
315	11695 Del Amo Boulevard	361	12613 213th Street		
316	20627 Alburtis Avenue	362	12625 Lemming Street		



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**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	699,199.43
02 ENTITLEMENT GRANT	466,232.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	10,189.81
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,165,621.24

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	479,996.75
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	479,996.75
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	50,343.65
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	50,343.65
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	995,280.84

**PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	479,996.75
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	479,996.75
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS (PY) COVERED IN CERTIFICATION	FY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	21,264.07
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	21,264.07
32 ENTITLEMENT GRANT	466,232.00
33 PRIOR YEAR PROGRAM INCOME	12,272.80
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 31-34)	488,504.80
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	16.64%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	50,343.65
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	50,343.65
42 ENTITLEMENT GRANT	466,232.00
43 CURRENT YEAR PROGRAM INCOME	10,189.81
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 41-44)	466,421.81
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.37%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	9	348	E735979	Weingart Senior Center Improvements	03A	LMC	\$61,159.00
2019	9	348	E745723	Weingart Senior Center Improvements	03A	LMC	\$192,626.51
2019	9	348	E797549	Weingart Senior Center Improvements	03A	LMC	\$34,294.05
2019	9	348	6807954	Weingart Senior Center Improvements	03A	LMC	\$2,015.55
					03A	Matrix Code	\$290,095.11
2022	4	378	E735979	Meals on Wheels	05A	LMC	\$4,375.00
2022	4	378	E745723	Meals on Wheels	05A	LMC	\$875.00
2022	4	378	E758660	Meals on Wheels	05A	LMC	\$1,447.66
2022	4	378	E797549	Meals on Wheels	05A	LMC	\$3,619.17
2022	5	379	E735979	Pathways Volunteer Hospice	05A	LMC	\$3,541.65
2022	5	379	E745723	Pathways Volunteer Hospice	05A	LMC	\$1,416.66
2022	5	379	E758660	Pathways Volunteer Hospice	05A	LMC	\$708.33
2022	5	379	E797549	Pathways Volunteer Hospice	05A	LMC	\$2,807.69
2022	6	380	E735979	Human Services Association	05A	LMC	\$3,000.00
2022	6	380	E745723	Human Services Association	05A	LMC	\$1,500.00
2022	6	380	E758660	Human Services Association	05A	LMC	\$1,500.00
2022	6	380	E797549	Human Services Association	05A	LMC	\$3,723.00
					05A	Matrix Code	\$28,514.16
2022	7	381	E735979	Su Casa Ending Domestic Violence	05G	LMC	\$2,083.35
2022	7	381	E745723	Su Casa Ending Domestic Violence	05G	LMC	\$833.34
2022	7	381	E758660	Su Casa Ending Domestic Violence	05G	LMC	\$416.67
2022	7	381	E797549	Su Casa Ending Domestic Violence	05G	LMC	\$1,651.31
					05G	Matrix Code	\$4,984.67
2022	2	376	E735979	Fair Housing	05J	LMC	\$16,098.32
2022	2	376	E745723	Fair Housing	05J	LMC	\$6,449.16
2022	2	376	E758660	Fair Housing	05J	LMC	\$3,224.58
2022	2	376	E797549	Fair Housing	05J	LMC	\$12,810.52
					05J	Matrix Code	\$38,582.58
2022	3	377	E735979	Community Family Guidance	05N	LMC	\$2,833.32
2022	3	377	E745723	Community Family Guidance	05N	LMC	\$1,416.66
2022	3	377	E758660	Community Family Guidance	05N	LMC	\$1,416.66
2022	3	377	E797549	Community Family Guidance	05N	LMC	\$3,516.02
					05N	Matrix Code	\$9,182.66
2022	8	382	E735979	Rehabilitation Delivery Costs	14H	LNH	\$27,603.19
2022	8	382	E745723	Rehabilitation Delivery Costs	14H	LNH	\$7,436.98
2022	8	382	E758660	Rehabilitation Delivery Costs	14H	LNH	\$5,443.21
2022	8	382	E797549	Rehabilitation Delivery Costs	14H	LNH	\$32,156.11
					14H	Matrix Code	\$72,639.49
2022	1	375	E735979	Code Enforcement	15	LMA	\$13,536.09
2022	1	375	E745723	Code Enforcement	15	LMA	\$7,655.30
2022	1	375	E758660	Code Enforcement	15	LMA	\$1,457.44
2022	1	375	E797549	Code Enforcement	15	LMA	\$13,349.25
					15	Matrix Code	\$35,998.08
Total							\$479,996.75

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2022	4	378	E735979	No	Meals on Wheels	B22MC080521	EN	05A	LMC	\$4,375.00
2022	4	378	E745723	No	Meals on Wheels	B22MC080521	EN	05A	LMC	\$875.00
2022	4	378	E758660	No	Meals on Wheels	B22MC080521	EN	05A	LMC	\$1,447.88
2022	4	378	E797549	No	Meals on Wheels	B22MC080521	EN	05A	LMC	\$3,819.17
2022	5	379	E735979	No	Pathways Volunteer Hospice	B22MC080521	EN	05A	LMC	\$3,541.85
2022	5	379	E745723	No	Pathways Volunteer Hospice	B22MC080521	EN	05A	LMC	\$1,418.88
2022	5	379	E758660	No	Pathways Volunteer Hospice	B22MC080521	EN	05A	LMC	\$708.33
2022	5	379	E797549	No	Pathways Volunteer Hospice	B22MC080521	EN	05A	LMC	\$2,807.89
2022	6	380	E735979	No	Human Services Association	B22MC080521	EN	05A	LMC	\$3,000.00
2022	6	380	E745723	No	Human Services Association	B22MC080521	EN	05A	LMC	\$1,500.00
2022	6	380	E758660	No	Human Services Association	B22MC080521	EN	05A	LMC	\$1,500.00
2022	6	380	E797549	No	Human Services Association	B22MC080521	EN	05A	LMC	\$3,723.00
									<b>05A Matrix Code</b>	<b>\$28,514.16</b>
2022	7	381	E735979	No	Su Casa Ending Domestic Violence	B22MC080521	EN	05G	LMC	\$2,083.35
2022	7	381	E745723	No	Su Casa Ending Domestic Violence	B22MC080521	EN	05G	LMC	\$633.34
2022	7	381	E758660	No	Su Casa Ending Domestic Violence	B22MC080521	EN	05G	LMC	\$418.87
2022	7	381	E797549	No	Su Casa Ending Domestic Violence	B22MC080521	EN	05G	LMC	\$1,851.31
									<b>05G Matrix Code</b>	<b>\$4,984.67</b>
2022	2	376	E735979	No	Fair Housing	B22MC080521	EN	05J	LMC	\$18,098.32
2022	2	376	E745723	No	Fair Housing	B22MC080521	EN	05J	LMC	\$8,449.18
2022	2	376	E758660	No	Fair Housing	B22MC080521	EN	05J	LMC	\$3,224.58
2022	2	376	E797549	No	Fair Housing	B22MC080521	EN	05J	LMC	\$12,810.52
									<b>05J Matrix Code</b>	<b>\$38,582.58</b>
2022	3	377	E735979	No	Community Family Guidance	B22MC080521	EN	05N	LMC	\$2,833.32
2022	3	377	E745723	No	Community Family Guidance	B22MC080521	EN	05N	LMC	\$1,418.88
2022	3	377	E758660	No	Community Family Guidance	B22MC080521	EN	05N	LMC	\$1,418.88
2022	3	377	E797549	No	Community Family Guidance	B22MC080521	EN	05N	LMC	\$3,518.02
									<b>05N Matrix Code</b>	<b>\$9,182.66</b>
<b>Total</b>										<b>\$81,264.07</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	9	383	E735979	Program Administration	21A		\$8,011.97
2022	9	383	E745723	Program Administration	21A		\$4,179.00
2022	9	383	E758660	Program Administration	21A		\$13.75
2022	9	383	E797549	Program Administration	21A		\$138.83
						<b>21A Matrix Code</b>	<b>\$90,343.65</b>
<b>Total</b>							<b>\$90,343.65</b>



**NOTICE OF PUBLIC HEARING FOR FY 2022-2023 CONSOLIDATED ANNUAL  
PERFORMANCE AND EVALUATION REPORT AND 15-DAY COMMENT PERIOD**

NOTICE IS HEREBY GIVEN that on Tuesday, September 12, 2023, a Public Hearing will be held before the City of Lakewood's City Council for citizen comments on the City's Consolidated Annual Performance and Evaluation Report (CAPER) for the Fiscal Year (FY) July 1, 2022 – June 30, 2023. The CAPER is an assessment of the effectiveness of the City of Lakewood's performance during the reporting period of FY 2022 – 2023, and the achievement of its five-year strategy objectives and priorities as described in the Consolidated Plan.

The CAPER will be available for public review during the 15-day comment period beginning Friday, August 25, 2023. The City of Lakewood welcomes any written recommendations, suggestions, or other input on the CAPER.

The City of Lakewood intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodations are required, please call Carolyn Lehouillier, Housing Specialist, at (562) 866-9771, extension 2320, at least 48 hours prior to the Public Hearing.

Citizens wishing to comment on the FY 2022 – 2023 CAPER may be heard at the September 12, 2023 Public Hearing or may do so in writing and be received by September 11, 2023 to:

City of Lakewood  
Community Development Department  
5050 Clark Avenue  
Lakewood, CA 90712  
Attention: Carolyn Lehouillier  
Housing Specialist

NOTICE IS FURTHER GIVEN that said Public Hearing will be held Tuesday, September 12, 2023, at 7:30 p.m. in the Council Chambers at the Civic Centre, 5000 Clark Avenue, Lakewood, California 90712. All interested persons may attend at said time and testify in this matter. The current proposed CAPER is available for review online at [www.lakewoodcity.org](http://www.lakewoodcity.org), in the City Clerk's office and Community Development Department at Lakewood City Hall, 5050 Clark Avenue, Lakewood, California, and at Iacaboni Library, 4990 Clark Avenue, Lakewood California.

NOTICE IS FURTHER GIVEN that if you challenge the aforementioned action in court, you may be limited to raise only those issues you or someone else raised at the Public Hearing described in this notice, or in written correspondence delivered to the City, at or prior to the Public Hearing.

Thaddeus McCormack  
City Manager, City of Lakewood

Dated this 25th day of August, 2023  
Long Beach Press-Telegram  
Published: 8/25/23

# DIVIDER SHEET



*Legislation*

## **COUNCIL AGENDA**

September 12, 2023

**TO:** Honorable Mayor and City Council

**SUBJECT:** 2023 LMC Update Ordinance – Second Reading

### **BACKGROUND**

The City Council introduced the subject ordinance with a first reading on August 8, 2023. The ordinance had previously been reviewed and approved by the Planning and Environment Commission (PEC). Among the topics covered under the subject ordinance was the addition of wasps, hornets and yellow jackets to Honeybees, which had previously been listed as public nuisance in the Lakewood Municipal Code

In addition to recommending introduction of the ordinance, the PEC also recommended that the City Council instruct staff to conduct a separate study on allowing backyard beekeeping of honeybees, including a review adjacent jurisdiction regulations regarding such, and then prepare an ordinance to allow backyard beekeeping as an allowed land use in Lakewood and to exclude such domesticated honeybees from the list of public nuisances.

The City Council instructed the Community Development Director to commence a study regarding the possibility of removing honeybees from the nuisance list and allowing beekeeping in the City of Lakewood. Staff has commenced such a study and have begun by considering information and examples of ordinances from other cities. Subsequent to the introduction of the ordinance, staff also received inquiries regarding confusion about the feeding of birds, and their inclusion on the nuisance list. Staff intends to also include some clarifying language related to bird feeding in a future ordinance. Once staff has completed its study, they will bring back a draft ordinance at a future date for consideration by the City Council.

The proposed ordinance being considered for second reading only adds wasps, hornets, and yellow jackets to the list of public nuisances. Beekeeping policy is not subject to discussion within the context of adopting the 2023 LMC Update Ordinance.

### **RECOMMENDATION**

Adopt the 2023 LMC Ordinance as presented without any additional modifications.

  
Abel Avalos

Director of Community Development

Thaddeus McCormack  
City Manager

PB for TM

## ORDINANCE NO. 2023-6

AN ORDINANCE AMENDING THE CITY OF LAKEWOOD MUNICIPAL CODE TO UPDATE AND ADD VARIOUS REGULATIONS INCLUDING THOSE REGARDING PUBLIC NUISANCES OF BEES/WASPS AND BIRD FEEDING, WASTE HAULER ENFORCEMENT, FRONT YARD SAFETY AND PARKING STANDARDS, WALL/FENCE/HEDGE HEIGHT REVIEW PROCEDURES, APPEAL TIMELINES AND OTHERS.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES ORDAIN AS FOLLOWS:

SECTION 1. PURPOSE. Periodically, the City needs to review and modify existing local regulations to conform to new state laws, remove outdated provisions, correct errors, recognize current procedures, clarify, and make needed modifications to existing regulations. The last update ordinance was prepared in 2021. This ordinance includes changes identified and recommended by staff and others during the last two years. Local regulation should respond to changes in state laws. It is timely and necessary to incorporate the following into the Lakewood Municipal Code.

SECTION 2. INTENT. The intent of this Ordinance is to update various provisions of Articles IV, V, VI, and IX of the Lakewood Municipal Code (LMC) to recognize procedural changes, state law modifications, and to clarify and simplify development review procedures for certain land uses, including the following:

### **Code Enforcement Revisions:**

1. Property Nuisance Bees – Repeal LMC Section 4282.
2. Property Nuisance – Bees, Wasps, Hornets, and Yellow Jackets - Add LMC Section 4323.P.
3. Public and Private Property Tree/Plant Maintenance – Amend LMC Sections 4325, 4325.1.
4. Bird Feeding is a Nuisance – Amend LMC Section 4328.
5. Graffiti Removal – Amend LMC Section 4328.2.
6. Vandalism Damage Cost Recovery – Amend LMC Section 4328.4.
7. Lien Hearing Procedures– Amend LMC Sections 4908.2., .3, and .4.
8. Waste Hauler Enforcement – Amend LMC Subsection 5359. A. and add 5359. C. vi.
9. Business License Unlawful Business and Enforcement – Amend Sections 6201 and 6202.

### **Residential Revisions:**

10. ADU/JADU Rental minimum 31 days to conform to state law – Amend LMC Subsections 9302.21a. E.2., 9302.21b. D.1., and 9320.F.
11. Clarify Planning Commission definition - Amend LMC Section 9302.36.
12. Redefine lot lines, lot width, yards, and yard setback areas – Amend LMC Sections 9302.31, .49, .51, .52, .53, and add 9302.54 for side street side yard and 9302.55 for building area.
13. Front Yard Safety Standards (driveway visibility, child safety corridor, sidewalk safety, noise attenuation, street tree protection, and utility line protection) - Add LMC Subsection 9320. K.

14. Swimming Pool Access and Accessibility - Amend LMC Subsection 9320. H.
15. Off Street Parking and Disabled Access - Amend LMC Section 9321.
16. Residential Development Standards - Amend LMC Sections 9322, and .1, .2, .2a, .3, .4, .5, .6 and 9322.7. C., Accessory Buildings.
17. Driveway Width - Amend LMC Subsection 9322.10.B.2.
18. Projections (eaves, porches, staircases) – Amend LMC Sections 9383 & .1, .2 and .3.
19. Wall/Fence/Hedge Standards – Amend LMC Section 9384.
20. Lot Area Reduction and Dwelling Unit Location – Amend LMC Sections 9385 and 9385.1.
21. Accessory Building - Amend LMC Section 9386.
22. Drainage Acceptance – Amend LMC Section 9387.

**PEC Hearing and Appeal Procedures:**

23. PEC Findings, Notice of Action, and Appeals – Amend LMC Sections 9403, 9403.2, and 9407.
24. PEC Hearing Timelines – Amend LMC Section 9421.

SECTION 3. Section 4282 of the Lakewood Municipal Code, regarding Bees is hereby repealed.

SECTION 4. Subsection 4323. P. of the Lakewood Municipal Code, regarding Property Nuisances - Bees, Wasps, Hornets, and Yellow Jackets is hereby added to read as follows:

**4323. Property Nuisances.** No person who owns, leases, occupies, or is otherwise in charge of any property within the City of Lakewood shall maintain such property to allow any of the following conditions on the property. The following property conditions are public nuisances per se that require the protection and redress of community interests and that can be abated in accord with this Code and can be prosecuted as misdemeanors in accord with Section 1200 of the Lakewood Municipal Code. The following are prohibited:

...

**P. BEES, WASPS, HORNETS, AND YELLOW JACKETS.**

It is unlawful for any property owner to have, allow to remain or maintain on their lot zoned for any residential, commercial, or industrial land use purposes, developed or vacant, any hive, comb, nest, swarm, colony, breeding ground or a group of twenty (20) or more flying insects commonly known as bees, wasps, hornets, or yellow jackets for two or more consecutive days within any thirty (30) day period, and such an acts hereby declared a public nuisance. Furthermore, it is unlawful to maintain or fail to maintain such property in such a manner that it allows and encourages such insects to remain and thrive on the property in any life stage and/or to return to the property once removed or eliminated, except as allowed for a collection and extraction procedure by a professional bee control service.

**1. Regulated Species.** Specifically regulated are those flying insects that are within the biological order of Hymenoptera and suborder *Apocrita* (bees, wasps, and ants) but shall not include any ant species and shall include the following, and any similar types of insects, as determined appropriate by the Community Development Director:

- a) **Bees.** All *Apoidea* super family species including, but not limited to, *Apis mellifera* (Honeybees.)

b) **Wasps, Hornets, and Yellow Jackets.** All *Vespula* family species, including but not limited to, *Vespula pensylvanica* (Western Yellowjacket) and *V. Mischocyttarus flavitarsus* (Common Paper Wasps).

**2. Prohibited Actions.** This prohibition includes:

- a) The intentional possession and maintenance of such insects in any life stage in any comb, hive, colony, or any structure or device containing therein a group of such insects in any life stage and any material deposited by such insects.
- b) The unintentional possession of such insects inside a building, other device or vegetation on the property and the failure to remove any such nest, hive, or swarm within ten (10) days of notification of such in writing by the City.
- c) Removal and relocation of honeybees to an approved location is allowed by a professional beekeeper.

SECTION 5. Section 4325 of the Lakewood Municipal Code, regarding public property tree/plant maintenance procedures is hereby amended to read as follows:

**4325. PUBLIC PROPERTY TREE/PLANT MAINTENANCE.** The Director of Public Works shall have full power and authority over the planting, removal and maintenance of trees, shrubs, and ground covers in or upon any public street, parkway or other public ground and shall have the right and power to establish rules and regulations relating to such trees, shrubs, and ground covers. The Director of Public Works or designee shall have the power to cause the trimming or removal of any tree, shrub, or ground cover in or upon any public street parkway, or public ground which is diseased, or which endangers, or which may endanger the security or peaceful usefulness by the public of any public street or sidewalk.

SECTION 6. Section 4325.1 of the Lakewood Municipal Code, regarding private property tree/plant maintenance procedures is hereby amended to read as follows:

**4325.1. PRIVATE PROPERTY TREE/PLANT MAINTENANCE.** Each property owner shall maintain the trees, shrubs, and groundcovers on their property in a safe and properly trimmed manner and in conformance with any landscaping requirements of this Code including those regarding residential front yard landscaping standards, commercial landscaping standards, parking lot landscaping standards and other required lot surfacing requirements. The trees and other plantings shall be maintained with proper trimming in a visually attractive manner that does not impact the public safety of any public street, sidewalk, parkway, alleyway, or the usefulness of any public property. Private landscaping shall not overhang or project into or onto any public property or right-of-way. Any non-compliant landscaping is hereby declared to be a public nuisance per se presenting a danger to public safety and subject to the abatement procedures established by this code.

The Director of Community Development or a delegate representative shall have full power and authority to enforce and abate such landscaping maintenance standards on private property, including the planting, removal and maintenance of trees, shrubs, and ground covers in a compliant manner. This includes the removal of dead or diseased trees or other plants or any

such vegetation which endangers, or which may endanger the security or peaceful use by the public of any public street, parkway, or sidewalk.

SECTION 7. Section 4328 of the Lakewood Municipal Code, regarding bird feeding is hereby amended to read as follows:

**4328. BIRD FEEDING NUISANCE.** No person or property owner within a residential zone shall place or maintain any food or substance upon which birds, including pigeons, may feed or which will attract birds, unless the birds are owned and maintained by the person or property owner and fed within the walls of a building, or within the confines of a cage, pen, bird house, or loft located outside of a building. Such bird feeding is hereby determined to be an unlawful public nuisance per se and an unauthorized activity at any time it is observed and documented by a city enforcement officer on any two or more days within a thirty-day period. The City Council hereby declares any such activity to be a public nuisance, which shall be abated as provided in this Code. The City Council further finds and determines that, pursuant to the provisions of Section 38771 of the Government Code of the State of California, the violation of the provisions of this Section is a public nuisance which may be abated as provided in the Civil Code or the code of Civil Procedure.

SECTION 8. Section 4328.2 of the Lakewood Municipal Code, regarding graffiti removal procedures is hereby amended to read as follows:

**4328.2 GRAFFITI REMOVAL.** The City Manager is hereby authorized to use public funds and facilities for the removal of any of the aforementioned described graffiti as provided for and subject to the provisions of Section 53069.3 of the Government Code of the State of California. Property owners shall remove graffiti within ten (10) calendar days following delivery of written notification from the city.

SECTION 9. Section 4328.4 of the Lakewood Municipal Code regarding vandalism damages is hereby amended to read as follows:

**4328.4 VANDALISM DAMAGE COST RECOVERY.** The City Manager is authorized to notify any court that finds a person guilty of the act of vandalism as defined in Section 594 of the California Penal Code that the city has an ordinance wherein the City Council has authorized the City Manager or his agent to clean up, remove graffiti, and repair the property damaged by the act of vandalism. Furthermore, the City Manager or designee shall request that the total cost to the City of doing such clean up and repair and the total cost to collect these expenses be ordered by the court to be paid by the person convicted of the vandalism pursuant to Section 594 of the California Penal Code.

SECTION 10. Section 5359.A. of the Lakewood Municipal Code, regarding Waste Regulation Enforcement procedures is hereby amended to read as follows:

A. In response to violations of this Code, the City may avail itself of any legal remedy, including Administrative Citation (Sections 4900, et seq.), infraction or misdemeanor prosecution, or civil action. Regardless of the remedy utilized, the amounts of the fines or assessments for such

violations shall be the greater of 1) the maximum amounts allowed by applicable State law and regulations for such specific violations and as such amounts are increased by state law from time to time, or 2) the maximum amounts allowed by State law for infractions; with such amounts to include enhancements for multiple violations within the same calendar year.

Penalties shall increase for multiple violations within a one-year period, and additional enforcement actions may be imposed, including revocation of building permits and business licenses. Such rates are based on Government Code Sections 53069.4, 25132 and 36900, and the rates shall be automatically adjusted to the maximum allowed in each category as the Government Code is modified from time to time in the future. However, in no event shall the fines be less than the following within any twelve (12) month period:

- **First violation:** Fine shall be *\$100 per violation*.  
In addition, the Public Works Director or designee shall ban the contractor and any subcontractor associated with the violation from ever again being authorized to self-haul. This ban shall include any other legal business entities that are currently or may be created in the future by the same contractor and/or subcontractor that are violators and who are the owner or partial owner of such an entity.
- **Second violation:** Fine shall be *\$200 per violation*.  
In addition to the above, the contractor and/or subcontractor involved in the original violation shall be banned from being issued building permits within the city for a period of six months.
- **Third or subsequent violation:** Fine shall be *\$500 per violation*.  
In addition to all the above, any such contractor and/or subcontractor that participated in the original violation shall have their current business license revoked, and they shall not be allowed to renew their business license for a period of one year.

The Notice of Violation (“Notice”) shall be delivered by at least one of the following methods: in person, by depositing the notice into U.S. Postal Service mail system, or by transmitting the Notice by electronic mail sent by city staff to the contractor or subcontractor identified as violating the required hauling procedures. The date such a notice is deposited into the mail or is transmitted electronically by email or is posted on the site shall constitute the date of delivery.

In the event that the violations as described in this subsection are committed by multiple contractor businesses who operate in whole or in part with the same individual holding the applicable State contractor’s license under which each such business operates, then all such violations shall count in determining the number of violations for purposes of enhanced fines and penalties, irrespective of the business name or business license holder. Any fines, permit or license revocations or suspensions applicable to one of such contractors shall be applicable to all such contractor businesses.

The Public Works Director or designee shall be responsible for establishing operational procedures and maintaining a list of such violations and violators in order to properly implement the enforcement of the penalties established herein.

SECTION 11. Section 5359.C.vi. of the Lakewood Municipal Code, regarding waste regulation enforcement is hereby amended to read as follows:

vi. In the instance of a construction project contractor who has elected to either self-haul or subcontract for the hauling of construction and demolition debris from a construction site in lieu of utilizing the authorized city franchised hauler, then both the primary contractor and any subcontractor are both responsible to document the hauling procedure in an approved manner by the Public Works Director and as described by this chapter and as elsewhere regulated within this code, including Section 5357 regarding procedures for self-haulers. The ability to self-haul construction debris shall be considered on a case-by-case basis as approved by the Public Works Director or designee and such waste and debris shall be disposed of only at a facility preapproved by the Public Works Director.

Failure to follow these procedures shall result in enforcement actions and penalties as specified in this chapter and Code. Penalties may also include revocation of related building permits, revocation, or suspension of business licenses for both the contractor and the subcontractor for a minimum one-year period and other penalties as determined appropriate by the Public Works Director, including fines in accordance with Section 5359.

SECTION 12. Section 6201 of the Lakewood Municipal Code, regarding business license unlawful business procedure is hereby amended to read as follows:

6201. UNLAWFUL BUSINESS. No certificate or permit issued under the provisions of the Business License Law shall be construed as to authorizing anyone to conduct or carry on any illegal or unlawful activity or business or to operate any business or activity in a manner that does not comply with the standards and procedures of this Code or other local ordinances or any state law for which the City has enforcement compliance responsibility.

SECTION 13. Section 6202 of the Lakewood Municipal Code, regarding business license enforcement procedures is hereby amended to read as follows:

6202. ENFORCEMENT. It shall be the duty of the Director of Administrative Services and Finance ("Director of Finance"), or designee as hereinafter specified, to enforce each and all of the provisions of the Business License Law, including the collection of business taxes and penalties. The Director of Finance shall be responsible for the issuance of all permits, licenses and certificates required by the Business License Law and for the proper processing of all applications and registrants for permits, licenses, or certificates. The City Attorney shall advise the Director of Finance, or his authorized representative, on the legal effects and application of any provision of the Business License Law, and shall assist in the collection of any fee, license, tax, penalty or fine, including revocation and/or suspension of any related permit, building permit, license, or certificate.

SECTION 14. Section 9302.21a.E.2. of the Lakewood Municipal Code, regarding ADU minimum rental period is hereby amended to read as follows:

2. An ADU shall only be rented or leased for terms that are thirty-one (31) days or more.

SECTION 15. Section 9302.21b.D.1. of the Lakewood Municipal Code, regarding JADU minimum rental period is hereby amended to read as follows:



1. A JADU shall only be rented or leased for terms that are thirty-one (31) days or more.

SECTION 16. Section 9302.31 of the Lakewood Municipal Code, regarding the lot line definitions is hereby amended to read as follows:

**9302.31. LOT LINES.** The boundary lines of lots are:

- A. FRONT LOT LINE:** The property line which abuts a public street, private street, or an access easement and to which the lot is assigned an address. On a corner lot only one (1) street facing property line shall be considered as a front lot line, and such front lot line shall be determined by, and the address assigned by, the Community Development Director.
- B. REAR LOT LINE:** The property line opposite and not tangent to the front lot line.
- C. SIDE LOT LINE:** Any property lot lines that are not the front lot line or the rear lot line and that extends between the front lot line and the rear lot line.
- D. SIDE STREET LOT LINE.** On a corner lot, the property line facing the street that is not the street with the front property line, as determined by the Community Development Director.

SECTION 17. Section 9302.36 of the Lakewood Municipal Code, regarding the Planning and Environment Commission definition is hereby amended to read as follows:

**9302.36. PLANNING COMMISSION.** The Planning and Environment Commission (“PEC”) of the City of Lakewood, California. (Amended by Ord. 80-17)

SECTION 18. Section 9302.49 of the Lakewood Municipal Code, regarding lot width definition is hereby amended to read as follows:

**9302.49. WIDTH, LOT.** Lot width means the average (mean) horizontal distance between the side lot property lines. Average lot width may be calculated by dividing the overall lot area by the greatest depth of the lot.

SECTION 19. Section 9302.51 of the Lakewood Municipal Code, regarding front yard and front yard setback area definitions is hereby amended to read as follows:

**9302.51. YARD, FRONT.** A yard extending across the full width of the lot between the internal edges of the side yard setback areas and measured between the front lot line and the nearest line of any enclosed structure or covered porch or garage attached thereto. “Front yard” also includes any area adjacent to the front yard which is not within the required side yard setback areas.

**A. Front Yard Setback Area.** The front yard setback area shall be a regulated area measured in feet from and at right angles to the front property line, establishing a minimum setback line for structures parallel to the front property line and which extends between the internal edge of the side yard setback areas. The side yard setback areas extend from the rear yard setback area to the front lot property lines. The width of such a setback area is defined by the zone district in which the lot is located. Only specified projections are allowed to be constructed in such an area, except as otherwise authorized by another ordinance or state law.

SECTION 20. Section 9302.52 of the Lakewood Municipal Code, regarding rear yard and rear yard setback area definitions is hereby amended to read as follows:

**9302.52. YARD, REAR.** A yard extending across the full width of the lot between the side lot property lines and measured between the rear lot line and the nearest rear line of the main building or the nearest rear line of any enclosed or covered porch or patio. Where a rear yard abuts a street, it shall meet the front yard setback requirements of the zone in which the lot is located.

**A. Rear Yard Setback Area.** The rear yard setback area shall be a regulated area measured in feet from and at right angles to the rear property line, establishing a minimum structure setback line parallel to the rear property line, which extends between the side lot property lines. The width of such a setback area is defined by the zone district in which the lot is located. Only specified projections are allowed to be constructed in such an area, except as otherwise authorized by another ordinance or state law.

SECTION 21. Section 9302.53 of the Lakewood Municipal Code, regarding side yard and side yard setback area definitions is hereby amended to read as follows:

**9302.53. YARD, SIDE.** A side yard is an area extending from the front property line to the internal edge of the rear yard setback area and between the side property line and the nearest line of the main building or of any accessory building attached thereto.

**A. Side Yard Setback Area.** A side yard setback area shall be a regulated area extending from the front property line to the internal edge of the rear yard setback area and shall be measured in feet from and at right angles to each side property line, establishing a minimum structure setback line parallel to the side property lines. The width of such a setback area is defined by the zone district in which the lot is located. Only specified projections are allowed to be constructed in such an area, except as otherwise authorized by another ordinance or state law.

SECTION 22. Section 9302.54 of the Lakewood Municipal Code, regarding side street yard and side street side yard setback area is hereby added to read as follows:

**9302.54. YARD, SIDE STREET.** On a corner lot, a side street yard is an area extending from the side street property line between the internal edge of the rear lot setback area and the front property line between the side property line and the nearest line of the main building or of any accessory building attached thereto.

**A. Side Street Side Yard Setback Area.** A side street side yard setback area is an area extending from the front property line to the internal edge of the rear lot setback area and the width of such area is defined by the zone district in which the lot is located. Only specified projections are allowed to be constructed in such an area, except as otherwise authorized by another ordinance or state law.

SECTION 23. Section 9302.55 of the Lakewood Municipal Code, regarding building area definition is hereby added to read as follows:

**9302.55. YARD, BUILDING AREA.** The yard area of the lot that remains after removing all required yard setback areas and upon which allowed structures may be constructed in accordance with the development standards of the zone district in which the lot is located, unless otherwise regulated by this code or state law.

SECTION 24. Subsection 9320. F. of the Lakewood Municipal Code, regarding R-1 Zone Residential Rentals is hereby amended to read as follows:

**F. Residential Rentals.**

1. Long-Term Rental (31 days or more).
  - a. Whole Home Rental. An entire primary dwelling unit may only be rented for periods of time that are thirty-one (31) days or more. This includes second primary dwelling units (i.e., per SB9.)
  - b. Accessory Dwelling Unit (ADU) Rental. An Accessory Dwelling Unit may only be rented for periods of time that are thirty-one (31) days or more.
  - c. Junior Accessory Dwelling Unit (JADU) Rental. A Junior Accessory Dwelling Unit may only be rented for periods of time that are thirty-one (31) days or more and either a primary dwelling unit or the JADU shall be occupied by the property owner.
  - d. Home-Share Rental (long-term). The renting of not more than two rooms to not more than two roomers, and/or the providing of table board to not more than two boarders or both, in a single-family residence may only be rented for periods of time that are thirty-one (31) days or more.
2. Short-Term Rentals of any dwellings (less than thirty-one (31) days) are not allowed.

SECTION 25. Subsection 9320. K. of the Lakewood Municipal Code, regarding R-1 Zone residential front yard safety standards is hereby added to read as follows:

**K. Front Yard Safety Standards.** The City Council hereby finds that the following development standards are necessary to protect residents, especially children, from potential harm that may be caused by the location of any structures in the front yards of residential lots. These standards are each individually necessary to protect the public health, safety, and welfare of the residents of the City of Lakewood from potential safety hazards and other unsafe conditions. These standards shall apply to all areas within the front yard setback area and within any adjacent side yard setback area that is the same distance from the front property line as the front yard setback area. The Community Development Director is authorized to make determinations and regulatory interpretations of these provisions in order to reasonably implement the stated objectives regarding the application or waiver of the following front yard standards, especially as it applies to any existing or proposed vegetation and/or structures (*e.g., a tree or a flagpole.*)

- 1. Driveway Visibility Triangle.** In order to preserve a safe view of the sidewalk and street from any vehicle backing out of a driveway either on-site or on an adjacent lot, there shall be an unobstructed view of the sidewalk from each side of the driveway. A safe view from the driveway shall be achieved by having no structures or vegetation that exceeds forty-two inches in height within an area that is defined as a right-angle triangle that has one side fifteen feet (15') parallel with the sidewalk and another side fifteen feet (15') parallel with the driveway with a triangular connection between these two sides and along

both sides of a driveway, creating two such triangles. This shall apply to both sides of a lot and shall include any area within the side yard setback area, adjacent to the front yard. This is also recommended for any driveway within the side street yard setback area of a corner lot, subject to review and approval by the Community Development Director or designee.

**2. Child Safety Visual Corridor.** In order to preserve and promote safe passageways for children walking to and from schools, libraries, and public parks along city sidewalks, no structure over 42" in height shall be constructed within ten (10) feet of a public sidewalk that is within one-half of a mile from a school, library, or public park.

**3. Sidewalk Safety Setback.** There shall be a minimum four-foot (4') safety setback area from the front property line for any structure over forty-two inches (42") in height to assure adequate protection and to allow adequate space to maintain the public right-of-way. This setback is required to inhibit any unauthorized encroachments into the public right-of-way from both above ground and underground improvements (e.g., foundations.) Any dispute regarding the location of the front property line shall be resolved through a property line survey prepared for the property owner and at the property owner's expense.

**4. Noise Attenuation Windows.** Any habitable structure within ten (10) feet of any public right-of-way, including a sidewalk or street, shall be required to install triple pane tempered glass windows that meet with a Sound Transmission Class rating of 24 or less, as specified by the California Building Code requirements for sound attenuation.

**5. Street Tree Protection.** No habitable structure shall be located within the dripline of any tree planted within the city right-of-way, and/or within fourteen feet (14') of the trunk of such a tree. The property owner is hereby notified that any structure constructed in the front yard is done at their risk and may be damaged by tree roots and/or branch fall. The property owner shall be fully responsible for the installation of any required root barriers and for the maintenance and repair of any building damage caused by tree root intrusion or tree debris fall. The city seeks to preserve existing street trees and minimize any potential structural damage and any resultant liability caused thereby. Each property owner has a responsibility to protect and properly maintain their on-site structures from potential dangers and a responsibility to notify the city of any unsafe conditions when observed.

**6. Utility Line Protection.** No habitable structure in the front yard shall be constructed or proposed to be constructed over any underground utility line. Any conflicting utility line (e.g., gas, water, sewer, electrical, low voltage cable, or fiber optic cable) shall be relocated at the property owner's expense, so that it is outside of the footprint of any proposed front yard habitable structure. This reduces conflicts with any future land division that places separate detached units on individual lots, as allowed by state law to assure that each unit has their utility connections on the resultant lot.

SECTION 26. Subsection 9320. L. of the Lakewood Municipal Code, regarding R-1 Zone residential pool/spa safety standards is hereby amended to read as follows:

**L. Residential Swimming Pool/Spa Safety Standards.** When a lot in the R-1 or R-A zone has a swimming pool and/or spa and has more than one dwelling unit on the lot, then such swimming pool and/or spa shall be accessible to all residents on that lot equally without restriction. Any such pool serving more than one family is a public pool and shall be subject to the requirements and

inspections for such public pools as regulated by the Los Angeles County Public Health Department (“Public Health.”) This includes all required signage, as specified by Public Health. In addition, the pool shall be maintained by a certified pool technician, professionally trained, and certified by the Los Angeles County Public Health Department. If any resident requires accessible accommodations for the disabled, the property owner shall install the appropriate equipment and any other necessary improvements to the satisfaction of the Community Development Department.

SECTION 27. Section 9321 of the Lakewood Municipal Code, regarding off-street parking standards is hereby amended to read as follows:

**9321. OFF-STREET PARKING, SINGLE FAMILY RESIDENTIAL.** A private garage or carport providing not less than two (2) automobile covered parking spaces shall be maintained for the first dwelling unit on a lot and at least one (1) additional paved parking space shall be provided for each additional dwelling unit on a lot, except as waived or modified by state law. Such a garage or carport shall not be within the front yard, however, the paved driveway area in the front yard may be used for required parking spaces. Tandem parking is allowed on the paved driveway.

An existing driveway on a residential lot may be expanded in such a manner that it may accommodate one additional parking space in the front yard setback area, in addition to the number of legally conforming parking spaces on the lot, as they existed on August 8, 2023. The additional space shall not exceed 200 square feet unless adjacent to and contiguous with the existing legally conforming driveway, wherein the expansion shall be no more than 10 feet in width. Such a driveway expansion shall not be allowed in instances where a circular driveway exists or is allowed to be installed. All front yard parking spaces shall be accessible from the existing driveway apron and, in order to preserve on-street parking, the additional front yard parking space shall only be allowed provided there is no expansion of the driveway apron.

In addition, any area paved between the external edge of the driveway and the nearest side property line may be used for parking. If a property owner has a vehicle with a valid unexpired placard or license plate for the disabled, then an additional five (5) feet wide walkway may be paved towards the interior of the lot to accommodate a walkway access for the disabled. This disabled access walkway is in lieu of and replaces the otherwise allowed two (2) foot wide passenger walkway. In no instance shall any additional paving allowed by this section exceed the maximum allowed front yard hardscape area as specified by Section 9322.10. C of this Code. All required parking spaces shall be kept clear of storage, furniture, appliances, equipment, plants, or accumulations of trash, rubbish, or debris, and shall remain accessible for the parking of vehicles.

Notwithstanding the foregoing, a private garage or carport providing one (1) automobile storage space shall be maintained for each single-family residence validly erected and conforming on February 27, 1958, provided, however, one (1) additional paved automobile parking space is provided on the lot.

SECTION 28. Section 9322 of the Lakewood Municipal Code, regarding R-1 zone lot area is standard is hereby amended to read as follows:

**9322. LOT AREA.** The minimum required area of a lot or parcel in the R-1 zone shall be set forth in Section 9210, unless otherwise waived or modified by state law. In the event that a larger required area is designated for a particular area in the R-1 zone, it shall be indicated by a number

expressing the required square footage following the zoning symbol. In no instance shall the minimum lot area of the subdivision of an existing lot in the R-1 zone result in a lot to be less than 1,200 square feet, as allowed by state law.

SECTION 29. Section 9322.1 of the Lakewood Municipal Code, regarding R-1 zone lot area per dwelling standard is hereby amended to read as follows:

**9322.1. LOT AREA PER DWELLING.** The lot area per dwelling unit shall not be less than the minimum area required for a lot or parcel, unless otherwise waived, or modified by state law to allow additional dwelling units.

SECTION 30. Section 9322.2 of the Lakewood Municipal Code, regarding R-1 Zone lot coverage standards is hereby amended to read as follows:

**9322.2. LOT COVERAGE.** The total first floor area of the main building and all enclosed accessory structures shall not exceed forty-five percent (45%) of the lot area, unless otherwise waived, or modified by state law.

SECTION 31. Section 9322.2a. of the Lakewood Municipal Code, regarding R-1 zone floor area ratio standards is hereby amended to read as follows:

**9322.2a. FLOOR AREA RATIO.** The total floor area of the main building used for living purposes shall not exceed sixty percent (60%) of the lot area, unless otherwise waived or modified by state law.

SECTION 32. Section 9322.3 of the Lakewood Municipal Code, regarding R-1 building height standards is hereby amended to read as follows:

**9322.3. BUILDING HEIGHT.** In the R-1 zone, no building shall exceed two and one-half (2 1/2) stories or thirty-five (35) feet in height, whichever is the lesser, except that no structure allowed in the front yard area shall exceed eighteen (18) feet in height, if detached from all other structures and shall not exceed twenty-five (25) feet in height if attached to another structure that is not in the front yard, except that an additional two (2) feet may be added to match the adjoining roof pitch.

SECTION 33. Section 9322.4 of the Lakewood Municipal Code, regarding front yard setback area standards is hereby amended to read as follows:

**9322.4. FRONT YARD SETBACK AREA.** Every lot and every parcel in the R-1 zone shall have a front yard setback area of not less than twenty (20) feet from the front property line except as listed below, or not less than ten (10) feet from the front property line, where the lot or parcel is located on a cul-de-sac street or on a knuckle intersection, unless otherwise waived, or modified by state law.

Every lot in the R-1 zone located within Tract No. 11600 and Tract No. 12673 (more commonly known as Lakewood Gardens) shall have a front yard setback area of not less than fourteen (14) feet from the front property line, unless otherwise waived, or modified by state law.

SECTION 34. Section 9322.5 of the Lakewood Municipal Code, regarding side yard setback area standards is hereby amended to read as follows:

**9322.5. SIDE YARD SETBACK AREA.** (Nonconforming Buildings - See Section 9396)

- A. For interior lots, the side yard setback area shall be four (4) feet in width from the side property line, unless otherwise waived or modified by state law.
- B. For corner lots, the side yard setback area abutting a side street shall be four (4) feet in width from the side property line, unless otherwise waived, or modified by state law.

SECTION 35. Section 9322.6 of the Lakewood Municipal Code, regarding rear yard setback area standards is hereby amended/added to read as follows:

**9322.6. REAR YARD SETBACK AREA.** The rear yard setback area shall be four (4) feet from the rear lot line, unless otherwise waived, or modified by state law.

SECTION 36. Subsection 9322.7. C of the Lakewood Municipal Code, regarding R-1 Zone accessory building standards is hereby amended to read as follows:

**9322.7. ACCESSORY BUILDINGS.**

C. Any accessory building used or designed for human habitation, including an ADU, shall be located no less than four (4) feet from any rear and/or side lot lines, unless otherwise waived or modified by state law.

SECTION 37. Subsection 9322.10.B.2 of the Lakewood Municipal Code, regarding driveway width standards is hereby amended to read as follows:

**2. Driveway Width.** The driveway width shall be no wider than ten (10) feet for each off-street parking space to which it leads (e.g., 20 feet wide driveway for a two-car garage or carport.) Every single-family dwelling unit shall provide off-street parking in compliance with Section 9490 and Subsection 9490.T. of this code and shall have a minimum of two off-street parking spaces for either one or two dwelling units on a single-family residential lot, except and as specified by Section 9321, unless otherwise waived, or modified by state law.

- a) The driveway may be expanded with concrete pavement or other hardscape material to fill in the area between the driveway and the nearest side property line. The driveway fill-in provision shall apply to only one property line.
- b) A driveway leading to parking spaces behind the residence shall not exceed the width between the residence and the side property line.
- c) Vehicles may park on all portions of an allowed driveway to satisfy parking requirements of the lot, including tandem parking, and are allowed on any paved driveway portion thereof in the required front yard or side yard setback area.

- d) An existing driveway on a residential lot may be expanded in such a manner that it may accommodate one additional parking space in the front yard setback area, in addition to the number of legally conforming parking spaces on the lot, as they existed on August 8, 2023. The additional space shall not exceed 200 square feet unless adjacent to and contiguous with the existing legally conforming driveway, wherein the expansion shall be no more than 10 feet in width. Such a driveway expansion shall not be allowed in instances where a circular driveway exists or is allowed to be installed. All front yard parking spaces shall be accessible from the existing driveway apron and in order to preserve on street parking, the additional front yard parking space shall only be allowed provided there is no expansion of the driveway apron.

SECTION 38. Subsection 9332. C of the Lakewood Municipal Code, regarding the MFR zoning district development standards – yard requirements is hereby amended to read as follows:

**C. YARD REQUIREMENTS.**

1. **Front Yard Setback Area.** Every lot shall have a front yard setback area of not less than twenty (20) feet in depth measured from the front property line. All primary multifamily structures shall maintain a minimum twenty (20) foot setback for the first story and a minimum twenty-five (25) foot setback for any story above the first story, except as allowed for ADU projections into the front yard.

2. **Side Yard Setback Area.**

- a) On interior lots, the side yard setback area shall not be less than four (4) feet in width, unless otherwise waived, or modified by state law.

- b) On the corner lots, the side yard setback area abutting a street shall not be less than four (4) feet in width, unless otherwise waived, or modified by state law.

3. **Rear Yard.** The rear yard shall not be less than four (4) feet, unless otherwise waived, or modified by state law.

4. **Accessory Building Setbacks.** Accessory buildings may be located on the rear lot line, if there are no openings in the wall abutting the rear lot line or alley, and the wall is constructed of one-hour fire resistant materials. Provisions shall be made for all roof drainage to remain on the subject property. Each garage fronting on any street or alley providing access thereto shall be located no closer than twenty (20) feet from the street or alley right of way line except as follows:

- a) Any garage constructed with an automatic mechanical garage door opener and having access onto an alley, may be located closer than twenty feet from the property lines, provided that a twenty-four (24) foot back out turning radius is maintained from the automatic garage door to the opposite side of the alley.

- b) Any garage constructed pursuant to a building permit issued prior to March 26, 1974, and finalized before March 26, 1975, pursuant to a subdivision map tentatively approved by the City Council prior to March 26, 1975, may be located closer than twenty (20) feet from said street or alley right-of-way line, as authorized by any ordinance in effect on March 26, 1974.

- c) Canopies may be located only in the rear yard and may not be located in any driveway area used for automobile parking. Such structures shall be located not less



than 3 feet from the side and rear property lines and shall be subject to all standards applicable to accessory structures. (Amended by Ord. 74-2 and Ord. 2004-5)

5. **Accessory Structures.** No accessory structure, such as, but not limited to garages, workshops, sheds, or greenhouses, shall be used as living quarters or recreational areas, except as allowed for as a conversion to an ADU as defined in Section 9302.21a., a JADU as defined in Section 9302.21b, and/or as a second primary dwelling unit or as otherwise waived or modified by state law.

SECTION 39. Subsection 9332. D. 7. of the Lakewood Municipal Code, regarding the MFR zoning district development standards – building separation standard is hereby amended to read as follows:

**D. DISTANCE BETWEEN BUILDINGS.**

There shall be provided and maintained on each lot the following open or unobstructed space between buildings:

...

7. The minimum distance between all buildings shall be at least four (4) feet between the eaves of each building.

SECTION 40. Section 9383 of the Lakewood Municipal Code, regarding cornice and eave projections is hereby amended to read as follows:

**9383. CORNICE AND EAVE PROJECTIONS.** Cornices, eaves, belt courses, sills, buttresses, or other similar architectural features may extend into a side yard setback area provided a minimum clearance of thirty (30) inches is maintained between said eaves and the side yard property line. The foregoing may extend or project into a front or rear yard setback area not more than thirty (30) inches.

SECTION 41. Section 9383.1 of the Lakewood Municipal Code, regarding projections of stairways is hereby amended to read as follows:

**9383.1. PROJECTIONS – STAIRWAYS/BALCONIES.** A covered unenclosed stairway or balcony may extend or project into a required front yard setback area not more than forty-eight (48”) inches and shall be at least thirty (30”) inches away from either a rear or side property line.

SECTION 42. Section 9383.2 of the Lakewood Municipal Code, regarding projection of porches is hereby amended to read as follows:

**9383.2. PROJECTION OF PORCHES /PLATFORMS.** An uncovered or covered unenclosed porch, platform or landing place which does not extend above the grade of the first floor level of the building may extend or project into any required front yard setback area not more than six (6) feet, or into a required rear or side yard setback area without limitation as to area, provided such structure in a side yard or rear yard setback area shall not reduce to less than three (3) feet the width of an unobstructed pedestrian way or sidewalk on ground level. However, no porch,

platform, or landing place, whether covered or uncovered, shall project into the required front yard of any lot or parcel in the R-1 or R-A zone located within Tract No. 11600 and Tract No. 12673, unless otherwise waived or modified by state law.

SECTION 43. Section 9383.3 of the Lakewood Municipal Code, regarding miscellaneous projections is hereby amended to read as follows:

**9383.3. PROJECTIONS – MISCELLANEOUS.** The following projections, intrusions, and obstructions may be constructed or maintained within any required yard setback area:

- A. Planting boxes or masonry planters;
- B. Guard railings for safety protection around ramps;
- C. Trees, plants, bushes, shrubs, and fencing otherwise meeting the requirements of this Code. Hedges used for the purpose of perimeter fencing shall be classified as fences.
- D. Swimming pools and swimming pool appurtenances may be located, constructed, and maintained in any required side and/or rear yard setback areas in residential zones and in accordance with the building code. Appurtenances shall consist of diving board, slides, filters, and heaters. If such appurtenances are enclosed, the structure shall not exceed six (6) feet in height. Heater vents shall terminate in accordance with the Plumbing Code. If heater and/or filter and any such enclosures are located in the side yard, or within three (3) feet of the rear property line, the side and rear perimeter walls shall be of one-hour fire resistive construction or more.
- E. Water heaters, chimneys and other similar devices are permitted to project into the required side and rear yard setback areas provided a minimum clearance of thirty inches (30") is maintained at all times.
- F. Carports located in the rear fifty percent (50%) of the lot are permitted to project into the required side and rear yard setback areas up to the property line, provided the structure meets the requirements of the Building Code and Fire Code for material, type and setbacks, and provided the supports for the carport do not encroach into the adjacent property or the required driveway turning radius necessary for access to the carport.
- G. Porte-cochere structures may be erected, constructed, or placed in the side yard setback area over an existing driveway to provide shelter for persons getting out of a vehicle subject to the following regulations:
  - 1. A porte-cochere may project into the side yard setback area provided, the porte-cochere structure shall maintain a minimum clearance of thirty (30) inches between the porte-cochere and the side property line.
  - 2. The roof line of a port-cochere structure shall conform to the existing roof design of the structure to which it is attached.
- H. **Front Yard ADU.** An attached or detached ADU may project into the front yard in accordance with state law and subsection 9320. K. of this code and provided 1) it maintains a minimum (4) foot side yard and a minimum (4) foot front yard setback and 2) provided the roof line of the ADU, if attached, shall conform to the existing roof design of the structure to which it is attached and not exceed twenty-five (25) feet in height, unless increased no more than an additional two (2) feet to align the roof pitch to the existing primary residence.

In the instance of a detached ADU, the roof shall not exceed eighteen (18) feet in height. Such an ADU is allowed notwithstanding the provisions of Sections 9383 et. seq., relating to other limitations on projections that may conflict with such a front yard ADU.

SECTION 44. Subsection 9384 of the Lakewood Municipal Code, regarding wall, fence or hedge requirements is hereby amended to read as follows:

**9384. WALL, FENCE, OR HEDGE.** A wall, fence, or a hedge used as and in lieu of fencing, may be maintained within the required yard setback areas, subject to the following:

**A. Rear and Side Yard Setback Areas.** In any residential zone, any wall, fence, or hedge shall not be more than seven feet six inches (7' 6") in height, unless otherwise approved by the Development Review Board (DRB) and when located within the required rear yard setback area or that portion of any side yard setback area that is not adjacent to any portion of the required front yard setback area.

**B. Front Yard and Side Yard Setback Areas Adjacent to Front Yards.** In any residential zone, a wall, fence, or hedge when located within the required front yard setback area or within any side yard setback area adjacent to any portion of the front yard setback area shall not exceed an overall height of forty-two inches (42"), unless otherwise approved by the DRB.

**C. Measurement.** The height of fences, walls and hedges shall be measured from the finished grade, on either side thereof, at each point along the base of such a fence, wall, or hedge. The finished grade may be raised by a retaining wall or berm and then such a fence, wall or hedge may be placed on the top of such a modified finished grade and set back a minimum of six inches from the transitional edge of such a raised finished grade.

**D. Wall/Fence Extension.** A "wall/fence extension" is an addition on top of an existing fence or block wall and that is constructed of a different material than the original fence or wall that is installed to increase the height of the wall or fence up to the maximum allowed height. A wall/fence extension shall be compatible with the color, style, and usage of the abutting properties and may be approved by the Community Development Director or designee based on a determination of an acceptable compatibility.

**E. DRB – All Zones.** Fences, walls, and hedges of a height in excess of the foregoing may be authorized pursuant to review by the DRB and subject to a finding that there is a need for increased lot safety, protection for light, air, open space, street view, aesthetics and not detrimental to surrounding properties or neighborhood.

**F. Commercial and Industrial.** Walls, fences, or hedges in commercial and manufacturing zones are allowed to be eight feet (8') in height except that heights in excess thereof may be authorized by the DRB provided findings are made that determine that the public safety, public, convenience, and necessity require a height in excess of the foregoing. Chain link fencing is not an acceptable material for perimeter fencing on any developed commercial project area that is adjacent to and viewable from a public street. Chain link fencing may be used on lots zoned for industrial uses and to secure vacant commercial lots or those under construction, as well as to secure the rear and side perimeter areas of commercial lots not visible to the public from a public street. The use of tubular steel fencing or other materials

determined acceptable by the Community Development Director or designee are to be used for street viewable perimeter fencing.

**G. Exceptions.** The foregoing provisions shall not apply to walls, fences, or hedges used to enclose or fence schools, public buildings, grounds, parks, and recreation areas, except that no such wall, fence, or hedge shall exceed eight feet (8') in height, unless authorized by the DRB and provided findings are made that determine that the public safety, public, convenience, and necessity require a height in excess of the foregoing.

**H. Hedges.** Hedges in lieu of fencing shall mean one or more plants or bushes or trees planted or growing or maintained for fencing purposes within all or a part of a required yard setback area. The setback area that is occupied by such "hedges in lieu of fencing" shall be occupied by 50% or more of foliage, in a manner such that 50% or more of the air, light or view that otherwise would have been available, if not so planted, growing, or maintained, is obstructed. Foliage used for such hedges includes all trunks, stems, branches, and leaves.

**I. Open Space Exception.** Notwithstanding the foregoing, said walls, fences, or hedges placed on the rear property line abutting the West San Gabriel River Open Space Area may be maintained without review by the Development Review Board to a height of eight feet (8') above the grade level of the land on either side thereof provided that any wall or fence complies with the standards on file in the office of the Director of Community Development pertaining to colors, material, and construction. This subsection applies to properties abutting the West San Gabriel River Open Space Area between Shadeway Road on the north and by Carson Street on the south, all as set forth on a map on file in the office of the Director of Community Development.

**J. Driveway Width Protection.** Fences, walls, or hedges shall not be constructed, installed, or maintained so as to reduce the width of a driveway to be less than eight (8) feet six (6) inches or reduce the driveway width of an adjacent property to be less than eight (8) feet six (6) inches, unless authorized by a Conditional Use Permit.

**K. Director Referral.** The Community Development Director may upon review and his/her discretion refer any proposed wall, fence or hedge project for review and determination at a public hearing before either the Development Review Board and/or the Planning and Environment Commission to resolve any policy or neighborhood compatibility concerns.

SECTION 45. Section 9385 of the Lakewood Municipal Code, regarding lot area reduction standard is hereby amended to read as follows:

**9385. LOT AREA REDUCTION.** No lot area shall be so reduced or diminished that the lot area, average width, yards, or other open spaces shall be smaller than prescribed by this Code, except as otherwise allowed, or waived by state law.

SECTION 46. Section 9385.1 of the Lakewood Municipal Code, regarding dwelling location standard is hereby amended to read as follows:

**9385.1. DWELLING LOCATION - POTENTIAL LOT DIVISION.** Where more than one dwelling unit is constructed on one lot or parcel of land, the buildings shall be so located on that

lot or parcel of land so that it can be divided into smaller parcels or lots, each of which will contain not less than the minimum required area, and on each of which, when considered as a separate lot or parcel, the number and location of buildings will comply with the minimum required area requirements of this Code, unless otherwise waived, or modified by state law, which allows a one-time division of any single family residential lot, existing on January 1, 2022 to no less than 1,200 square feet. The underground utilities to each such dwelling unit shall be located and/or relocated in such a manner that the underground utilities for one dwelling unit are not under or obstructed by another dwelling unit and so that they are located fully on a potential lot of such a lot division.

SECTION 47. Section 9386 of the Lakewood Municipal Code, regarding accessory building standards is hereby amended to read as follows:

**9386. ACCESSORY BUILDINGS.** Accessory buildings shall be constructed and maintained in conformance with the yard setback areas of the zone districts in which they are located, unless otherwise allowed by this code or by state law. No accessory structure, such as, but not limited to garages, workshops, sheds, or greenhouses, shall be used as living quarters, except as allowed for as a conversion to an ADU as defined in Section 9302.21a., a JADU as defined in Section 9302.21b., and/or as allowed for a second primary dwelling unit.

SECTION 48. Section 9387 of the Lakewood Municipal Code, regarding drainage standards is hereby amended to read as follows:

**9387. DRAINAGE.** No person shall alter any grade of any property in such a manner, so as to cause the diversion of water runoff or drainage onto any abutting property. The point of entry, quantity, and manner of such lot drainage into the public storm water system shall be determined by and shall require the approval of the Public Works Director or designee. The use of pervious materials and any on-site retention and detention systems for storm water are encouraged.

SECTION 49. Section 9403 of the Lakewood Municipal Code, regarding PEC findings and decisions is hereby amended to read as follows:

**9403. PEC FINDINGS AND DECISION.** The Planning and Environment Commission (“PEC”) shall make its decision to approve or not approve each project, based on the findings specified in Section 9401 or elsewhere in the Code and if approved shall impose any necessary conditions of approval on the project construction and/or limitations regarding the ongoing operation of the approved land use to protect the public health, safety, and welfare. The formal notice of action shall be in the form of an adopted resolution and shall be delivered as specified in Sections 9403.2.

SECTION 50. Section 9403.2 of the Lakewood Municipal Code, regarding notice of a PEC decision is hereby amended to read as follows:

**9403.2. NOTICE OF PEC DECISION.** No later than ten (10) city business days, (*days that City Hall is open for business*) city staff shall deliver the formal PEC action decision on any matter to

the respective property owner, the applicant, if other than the property owner, the City Clerk, City Manager, each member of the City Council, and any other interested party that has requested such notification in writing either at the hearing or otherwise and that has provided their name, address and/or electronic mail (email) address for such notification.

The notice of the PEC decision shall be delivered by at least one of the following options: in person, by depositing the notice of the PEC decision into the U.S. Postal Service mail system, and/ or by transmitting the notice by e-mail from the city staff to those required to have or requesting such notice. The date such a notice is deposited into the mail or is transmitted electronically shall constitute the date of delivery.

SECTION 51. Section 9407 of the Lakewood Municipal Code, regarding a PEC decision appeal is hereby amended to read as follows:

**9407. APPEAL OF A PEC DECISION.** Actions by the Planning and Environment Commission (“PEC”) shall be by majority vote and shall be final, conclusive, and effective ten (10) calendar days after delivery of the notice of the PEC action to the property owner, applicant and others as required.,. Delivery shall be as provided in Section 9403.2. The PEC action shall be final, unless prior to the effective date of the PEC decision a properly prepared appeal in writing is filed, including required filing fees with the City Clerk by the applicant or by any other person.

The appeal statement shall detail the requested remedy and why in the opinion of the appellant the PEC decision failed to act appropriately or condition properly the project being appealed in order to protect the overall public health, safety, or welfare of the City of Lakewood. The appeal shall be limited to the matters discussed orally or considered by the PEC in written or displayed materials presented for consideration as part of the PEC hearing.

In addition, any member of the City Council may, prior to the effective date of the PEC decision and by direction to the City Clerk, bring before the Council for the purpose of reviewing any decision made by the Planning and Environment Commission. The filing of such an appeal or the request for City Council review of such a decision prior to the effective date of the PEC action shall stay the effective date of the PEC action until the City Council has acted on the appeal or review.

SECTION 52. Section 9421 of the Lakewood Municipal Code, regarding PEC hearings is hereby amended to read as follows:

**9421. PEC HEARING TIMELINES.** All proposals for amending zone boundaries or classifications of property uses within such zones as are defined by this Code, or proposals for the granting of conditional use permits or variances; or proposals for the revocation or modification of conditional use permits, variances, and/or nonconforming uses, as provided in this Code, shall be set by the secretary of the Planning and Environment Commission (“PEC”) for public hearing when such hearing is to be held before the PEC, and by the Clerk of the City Council for any such hearing to be held before the City Council.

The date of the hearing shall be set for not less than ten (10) calendar days and no more than one hundred twenty (120) calendar days from the time of filing of any such proposal, except:

- 1) as otherwise set by an approved motion of the PEC or City Council or,

2) in the instance of a hearing regarding the revocation or requiring the modification of a variance, conditional use permit or non-conforming use, the hearing shall be set no less than forty (40) calendar days, following notification of the intent to conduct such a hearing to either revoke or modify a previous approval.

Where an application is made for the granting of a conditional use permit or variance any required PEC hearing shall be concluded by its decision granting or denying the application within one hundred twenty (120) calendar days from the date the application was deemed complete and accepted for processing unless the maximum processing time is waived upon a request by the applicant.

Where by reason of a written appeal or otherwise by the terms and provisions of this Chapter a hearing is required before the City Council on an application pertaining to a conditional use permit or a variance, such hearing shall be concluded by the granting or denial by the City Council of the application or the appeal within one hundred twenty (120) calendar days from the time of the filing with the City Clerk of the written appeal or application for relief by the City Council, unless the time limit is waived by the applicant.

Notwithstanding the foregoing, in any case where an environmental analysis or study is required under the terms and provisions of the California Environmental Quality Act (CEQA), the aforementioned time limit for concluding any such proceeding shall be extended by the time necessary to determine whether the project is to be: 1) Exempt from CEQA review, by a time not exceeding thirty (30) days, or 2) Prepare/process a Negative Declaration by a time not exceeding one hundred (100) days, or 3) Prepare/process an Environmental Impact Report by a time not exceeding eleven (11) months, unless the time limit extension is waived by the applicant.

SECTION 53. CEQA. This Ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b) (3). This Ordinance has no impact on the physical environment as it will only modify administrative procedures and not result in any changes to the physical environment.

SECTION 54. SEVERABILITY. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent authority, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 55 CONTINUITY. To the extent the provisions of the Lakewood Municipal Code as amended by this Ordinance are substantially the same as the provisions of that Code as they read immediately prior to the adoption of this Ordinance, then those provisions shall be construed as continuations of the earlier provisions and not as new enactments.

SECTION 56. CERTIFICATION. The City Clerk shall certify the adoption of this Ordinance and shall post a certified copy of this Ordinance, including the vote for and against same, in the Office of the City Clerk, in accordance with Government Code Section 36933. The

City Council hereby finds and determines there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code, directs the City Clerk to cause the ordinance within 15 days after its passage to be posted in at least three (3) public places within the City as established by Ordinance.

SECTION 57. EFFECTIVE DATE. This Ordinance shall be posted or published as required by law and shall take effect thirty (30) days after its adoption.

APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by the following roll call vote:

	AYES	NAYS	ABSENT
Mayor Pe	_____	_____	_____
Council Member Chase	_____	_____	_____
Council Member Croft	_____	_____	_____
Council Member Rogers	_____	_____	_____
Council Member Wood	_____	_____	_____

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



# DIVIDER SHEET

*Reports*

## **COUNCIL AGENDA**

September 12, 2023

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Fall/Winter Recreation Programs and Events

### **INTRODUCTION**

From youth sports activities to community service initiatives, the Recreation and Community Services department plays a central role in creating opportunities that enrich the lives of all those who participate in the many programs and activities offered. Registration for 2023 fall classes began over the Labor Day weekend and classes will begin on Monday, September 25 and run through January 2023.

### **STATEMENT OF FACT**

The seasonal recreation catalog is the guidebook for recreation programs, activities and events scheduled at city parks and community centers. The catalog was made available online beginning Thursday, August 31, with residents receiving postcards directing them to the website. Additionally, a limited number of hard copies of the catalog are available for pick up at Lakewood parks, community centers, and Lakewood City Hall. Falling in line to promote this season's recreational opportunities, the catalog lists over 499 classes and workshops. The cover features the statement "Fall Breeze and Autumn Leaves" and is accompanied by pictures of special events and activities that take place during the fall season.

### **After-School and School Vacation Supervision**

Lakewood's Recreation and Community Services Department is dedicated to keeping our parks a healthy and fun place for kids to enjoy self-directed activities after school. Clean, safe parks overseen by trained recreation staff are a great place for kids to be creative, active and to socialize with friends. Kids can check out supplies to use while enjoying the park, and return to park staff when done, including:

- Playground equipment
- Board games
- Arts and crafts supplies

Park supervision hours adjust to school schedules to provide additional supervision on early dismissal days and holidays.

For the traditional two-week winter holiday school recess, a "Winter Wonderland" Day Camp will be offered for children ages 6-12 at Bolivar, Boyar, Mayfair and Palms Parks featuring arts and crafts, outdoor sports, indoor games, and specialized activities. Week 1 will be offered December 26-29 with an excursion to the Santa Ana Zoo. Week 2 will be offered January 2-5 with an excursion to Discovery Cube.

**Facility supervision schedules at most city parks are:**

	August 28 – November 4	November 5 – March 9
Monday – Friday	3 – 6 p.m.	3 – 5 p.m.
Saturday	9 a.m. – 6 p.m.	9 a.m. – 5 p.m.
Sunday/School Holidays	12 noon – 6 p.m.	12 noon – 5 p.m.
All parks are closed on Thanksgiving Day, Christmas Eve and Christmas Day		

**Teen Programs**

The Lakewood Youth Center and Teen Resource Center at Bloomfield Park will provide a slate of educational and social programs as well as volunteer opportunities for teens in Lakewood. Both centers are open daily and offer a variety of amenities including gaming systems, computers, air hockey, ping-pong, movies, and music. Additionally, specialized programming opportunities include Fusion Fridays at the Youth Center and Super Saturdays at the Teen Resource Center.

The Lakewood Teen Action Committee's Youth in Government program will return this year. The program encourages Lakewood's youth to immerse themselves in civic engagement and develop an understanding of civic values. Participants will contribute their ideas to provide a positive impact on the Lakewood community. The program is open to Lakewood residents entering grades 10 through 12. Applications are available beginning August 27 through October 31 with participants selected in November. The program calendar begins in December and concludes in May 2023. Additionally, the Lakewood Teen Action Committee will resume this fall continuing to focus on service to the community. Meetings are scheduled to begin on Tuesday, September 19.

The Annual College Fair returns to The Centre on Tuesday, October 10. This year's fair will be offered in-person while incorporating an Online Resource Guide and the option to attend an in-person or virtual College Information Workshop. Over 50 colleges from across the country are expected to host a display booth and over 400 students and caregivers are anticipated to attend.

**Lakewood Youth Sports**

The Lakewood Youth Sports (LYS) program continues to be a core focus area of recreational opportunities for youth in Lakewood. LYS has provided young residents a free, fun, and inclusive sports atmosphere to learn athletic skills and the value of sportsmanship. The fall season will offer flag football, volleyball and volleytennis. Registration took place August 5 through August 19. There is no fee for Lakewood residents. Non-resident registration is \$20 per athlete.

The flag football program will offer three divisions. The Rookie Division, for ages 4-5, offers participants a fun introduction to flag football fundamentals using a Nerf football and modified rules for fun with minimal competition. The Smurf Division, for ages 6-7, offers participants a non-competitive league to prepare athletes for the transition from Smurf to competitive play. The Competitive Division is for youth ages 8-17.

The volleytennis program, for ages 8-9, is a fast-moving game played like volleyball with a modified format. Volleyball is offered for participants ages 10-17. Players are assigned to teams for league play and city championships.

Teams will practice and play on weekday evenings and Saturdays. Volleyball teams will practice and play games at the Hoover Middle School gymnasium. Practices began the week of September 5, while league games will be played September 23 through November 11. Playoffs will conclude by Saturday, November 18.

### **Older Adult Programming**

Lakewood's senior population will also find many opportunities to stay busy this fall. At the Burns Community Center, fitness classes, including a new cardio circuit class, stretching, walking club, and chair volleyball, are offered daily, with a few of the more popular classes meeting twice per week. The competitive pickleball group attracts over 140 members and will continue to offer five meeting times a week, with three days of morning play and two days of evening play. Also scheduled this fall are regular programs including: two driving courses sponsored by AARP; three Canvas and Cupcake classes; two Bunco parties; two seasonal cookie decorating classes; and Gentle Yoga.

Daily activities at the Weingart Senior Center are going strong and include a variety of classes that keep older adults interested and engaged. The fitness room provides stationary bikes, treadmills, and weights, and is open for daily use. Additionally, recreation staff leads and conducts fitness classes including chair exercise, mat exercise, aerobics and cardio salsa. A variety of dance, art, handicraft, and other recreation programs are also offered throughout the week. Karaoke Dance and Sing is currently offered twice per month. The Human Services Association Nutrition Program is fully open for in-person congregate dining five days per week. Additionally, the 41<sup>st</sup> annual Fall Craft Festival will take place on Saturday, September 30 from 10 a.m. to 3 p.m., inviting sellers age 50+ to sell a variety of handmade items at reasonable prices. The 12<sup>th</sup> annual Older Adults Benefits Fair takes place at Weingart Senior Center on Monday, October 16 from 10 a.m. to noon. Representatives of various health plans will help seniors compare benefits.

### **Fall Special Events**

The fall issue of the catalog promotes several special events including the Play at Palms series of events featuring a different event at Palms Park on the second Friday of each month. The series began Sept. 8 with a Concert in the Outfield featuring Selena Tribute Band. A Movie Night under the Stars will be offered on October 13, featuring Hotel Transylvania: Transformania. On November 10, the Harvest Festival will help participants get ready for fall with a train ride, inflatable attractions, face painting, a petting zoo and games, and on January 12 The Amazing Dave Magic Show performs amazing magic and captivating balloon art. These events are free for the community to attend.

The City of Lakewood commemorated Patriot Day with a flag-lowering ceremony from 6:30-7 p.m. on Monday, September 11 in the east parking lot at Lakewood City Hall. The 30 minute ceremony included the presentation of the colors, remarks from Mayor Ariel Pe, musical performances, and a moment of silence. At the conclusion of the event, the Los Angeles County Sheriff's Department trumpet players played as our nation's flag was lowered for the night. This year the third annual Fest-Of-All multi-cultural food and music festival will be held on Saturday, October 14 from 2 to 8 p.m. at Lakewood Center in the large parking area south of El Torito and west of Target. Representing a wide variety of cultures, Fest-Of-All will include the following key event elements:

- Multi-Cultural Food Court
- Two entertainment stages—with a wide variety of musical acts and dance performers
- Family Fun Zone with inflatable attractions
- Craft Village
- Children's Cultural Booth
- Community display booths for Lakewood non-profit organizations

The Lollipop Lane Craft Boutique will once again take place at Mayfair Park on Saturday, October 21 from 9 a.m. to 3 p.m. This shopping venue will feature over 100 vendors, many of whom are Lakewood residents, selling affordable handmade craft and gift items.

Lakewood's Halloween carnivals will take place at eight parks on Tuesday, October 31 from 6 to 8:30 p.m. The free carnivals feature game booths and contests in a safe Halloween environment for youngsters 6 to 12 years of age. Over 200 attractions for preschool and school-age children will be featured. Winners will receive candy and novelty prizes at each booth. Special contests and games are scheduled throughout the evening, highlighted by the costume parade for all ages at 7 p.m. Popular attractions include the haunted house, specially designed for children 6 to 11 years old, which will be open throughout the evening at Bolivar, Del Valle, Palms and San Martin Parks. Mayfair Park will also have inflatable bounce houses, obstacle courses, and extreme attractions on site for additional Halloween fun for a minimal cost.

The Project Shepherd Holiday Program will support Lakewood families in need with canned food, grocery store gift cards and gifts for children this holiday season. Local schools will be encouraged to support efforts with a food drive this year. Children enrolled in the Project Shepherd program can request individualized gifts through the Teddy Bear Tree Program. Community members, employee groups, churches, and businesses throughout the city traditionally fulfill gift requests for this holiday giving program. Virtual options such as online donations and the Amazon Gift Registry will once again be offered this year. Registration for the Project Shepherd Program opens on Wednesday, November 1 at the Burns Community Center and Palms Park.

### **SUMMARY**

The Recreation and Community Services department's after-school programs, youth sports leagues, programs for older adults, community special events, and contract classes continue to provide residents with opportunities to learn, be active, have fun, and connect with the community.

### **RECOMMENDATION**

It is the recommendation of staff that the City Council receive and file the report on Fall/Winter Recreation Programs and Events.

Valarie Frost, Director *VF*  
Recreation and Community Services

Thaddeus McCormack *PB for TM*  
City Manager

# DIVIDER SHEET



## **COUNCIL AGENDA**

September 12, 2023

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approval of Legal Services Agreement with the Law Firms of Baron & Budd, P.C. and Cossich, Sumich, Parsiola & Taylor LLC for Legal Representation Pursuant to Per-and-Polyfluoroalkyl Substances (PFAS) Litigation

### **INTRODUCTION**

On March 14, 2023, the US EPA announced its first-ever proposed national drinking water standard for PFAS. The proposed regulation could become legally enforceable within the next year, and it includes the proposed Maximum Contaminant Levels (“MCLs”) at four (4) parts per trillion (ppt) for both perfluorooctanoic acid (PFOA) and perfluorooctane sulfonate (PFOS) which are man-made substances collectively known as PFAS and frequently referred to as “forever chemicals.”

On June 2, 2023, The Chemours Company, DuPont de Nemours, Inc. and Corteva, Inc. announced they have reached an agreement to resolve all PFAS related drinking water claims of a defined class of public water systems that serve the vast majority of the United States population. The class includes water systems with a current detection of PFAS at any level and those that are currently required to monitor for the presence of PFAS under EPA monitoring rules or other applicable laws. This includes but is not limited to systems in the South Carolina aqueous film-forming foam multi-district litigation (“AFFF MDL”). The companies will collectively establish and contribute a total of \$1.185 billion to a settlement fund (“water district settlement fund”).

On June 22, 2023, 3M also announced that it had reached an agreement to settle lawsuits that claimed that toxic “forever chemicals”, had contaminated water supplies in the United States. The company said it would pay up to \$10.3 billion over 13 years to fund public water suppliers in the US that have detected these chemicals in drinking water. The settlement comes after 3M faced thousands of lawsuits for the last two decades over its manufacturing of products containing PFAS.

In light of these PFAS settlement agreements and others pending as well as the potential financial impact of the proposed MCLs on municipal water systems, staff is seeking legal services from The Law Firms of Baron & Budd, P.C. and Cossich, Sumich, Parsiola & Taylor LLC (The Law Firms) to pursue claims for damages, compensation, and other relief to which the City of Lakewood may be entitled to both now and in the future. Any PFAS detection regardless of the levels makes Lakewood eligible to receive settlement funds once approved by the court. Under the terms of the settlement, Public Water Systems must test all of their groundwater wells and/or surface water systems.

The Law Firms would handle the testing costs and arrangements to have the samples taken and analyzed. The Law Firms would also handle all of the claims forms and filings that will be required in the two proposed settlements as well as putting forth City of Lakewood's case against the remaining defendants that have yet to settle. Under the proposed Legal Services Agreement, the City will not pay any costs to The Law Firms unless settlement funds are received. The Law Firms will be awarded twenty-five percent (25%) of any gross recovery the City receives.

### STATEMENT OF FACT

Perfluorooctanoic acid (PFOA), and perfluorooctane sulfonic acid (PFOS) are man-made chemicals within a class known as per-and polyfluoroalkyl substances (PFAS). These chemicals are used to create many nonstick, stain resistant, and waterproof products. These are also the chemicals used in the manufacturing of aqueous film-forming foam (AFFF). AFFF is a water-based firefighting agent used to control and extinguish Class B fuel fires and is used in many locations like military bases, airports, petroleum refineries, and fire training centers.

Since the 1960s, several companies have manufactured, marketed, and sold AFFF knowing that it contained toxic chemicals that would be released into the environment when used by consumers as recommended. The carbon-fluorine bond in PFAS is one of the strongest known bonds, which is the reason these chemicals are so persistent in the environment. PFOA and PFOS are highly water soluble, which increases the rate at which they spread throughout the environment, contaminating soil, groundwater, surface water, and wastewater. Because of this persistence, PFAS chemicals are frequently referred to as "forever chemicals."

Chemical manufacturers who have failed to notify consumers of the potential hazards to the environment related to these products and can be held liable for their negligence. Litigation against these companies has resulted in the recovery of billions of dollars that has helped toward the cost of cleanup efforts.

On March 14, 2023, the US EPA announced its first-ever proposed national drinking water standard for PFAS. The proposed regulation could become legally enforceable within the next year, and it includes the proposed Maximum Contaminant Levels ("MCLs") at four (4) parts per trillion (ppt) for both perfluorooctanoic acid (PFOA) and perfluorooctane sulfonate (PFOS).

In December 2019, with consultation from the Division of Drinking Water, the City of Lakewood Water Resources Department collected PFAS samples for Wells 4, 8 and 10. Laboratory results indicated that both PFOA and PFOS were **non-detect** for all three wells.

Although, PFAS were not detected in the City's water system from the three wells we have sampled, the City is interested in pursuing claims for damages, compensation, and other relief to which the City of Lakewood may be entitled to both now and in the future. Any PFAS detection regardless of the levels makes Lakewood eligible to receive the aforementioned settlement funds

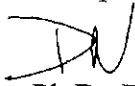
Staff has contacted The Law Firms who is currently representing over 217 cities and water agencies across the country in over 32 states and 29 municipalities in California alone in PFAS litigations against chemical manufacturers. The proposed Legal Services Agreement with The Law Firms would allow the City to join current and pending lawsuits related to PFAS and AFFF contamination. The City will not pay any costs to The Law Firms unless settlements are received. The Law Firms will be entitled to attorney's fees of 25% of any gross settlement the City recovers.

At its August 29, 2023 meeting, the Water Resources Committee discussed this item and supported staff recommendation.

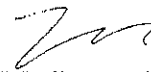
### **RECOMMENDATION**

That the City Council:

- Approve a Legal Services Agreement with the Law Firms of Baron & Budd, P.C. and Cossich, Sumich, Parsiola & Taylor LLC for Legal Representation Pursuant to Per-and-Polyfluoroalkyl Substances (PFAS) Litigation and authorize the Mayor to sign the corresponding agreement in a form approved by the City Attorney.



Derek Nguyen, Ph.D., P.E.  
Director of Water Resources



Thaddeus McCormack  
City Manager

# DIVIDER SHEET

# *Housing Successor*

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING  
FUND SUMMARY 8/24/2023**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	<u>50.00</u>
		<b>50.00</b>

Council Approval

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

Attest

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Director of Finance and Administrative Services

CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING  
SUMMARY CHECK REGISTER

<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>
08/24/2023	CHICAGO TITLE CO	50.00
	Totals:	<u>50.00</u>

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING  
FUND SUMMARY 9/7/2023**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	3,400.00
		<hr/>
		<b>3,400.00</b>

Council Approval

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

Attest

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Director of Finance and Administrative Services



**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING  
SUMMARY CHECK REGISTER**

<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>
09/07/2023	SINDAHA SAMIR	3,400.00
	<b>Totals:</b>	<b>3,400.00</b>