

COUNCIL AGENDA

October 13, 2026

Staff Report: Approval of Memorandum of Understanding for Proposition A Discretionary Grant Program for Collecting and Reporting Data for the National Transit Database for the Reporting Fiscal Year of 2023-2024

TO: Honorable Mayor and Members of the City Council

ATTENTION: Thaddeus McCormack, City Manager

FROM: Valarie Frost, Director of Recreation and Community Services

Introduction

In 2018, the City of Lakewood began an agreement to participate in the Proposition A Discretionary Incentive Grant Program for collecting and reporting DASH Transportation data for the National Transit Database (NTD) through the Los Angeles County Metropolitan Transportation Authority (LACMTA). In June of 2026, LACMTA approved Fiscal Year 2025-2026 transit fund allocation payments to all cities that voluntarily reported NTD data for Fiscal Year 2023-2024. Through a Memorandum of Understanding (MOU) with LACMTA, the City of Lakewood continues to collect and report data to extend this relationship.

Statement of Facts

The City of Lakewood has been collecting and reporting NTD statistics from its DASH Transportation demand response transit service and submitting them to LACMTA since 2018. The Recreation and Community Services Department has used those funds to purchase senior services scheduling software that includes a transportation scheduling and reservation element for the DASH Transportation program, and a contracted cleaning and detailing company that washes and details the City's fleet of six vans and six buses, on a more frequent basis.

LACMTA has agreed to pay up to \$32,829 to support transit funds in Reporting Fiscal Year 2023-2024, via the attached MOU. Staff intend to continue to utilize these funds to support the transit software program in support of DASH routes and client management and/or other programs and infrastructure to support the DASH Transit program. Funds for reporting Fiscal Year 2023-2024 must be expended by June 30, 2029.

Fiscal Impact

This MOU will have no impact on the Operating Budget. Funds secured through this MOU will be applied to future spending to support DASH Transit operations through Los Angeles County Proposition A allocations.

Recommendation

It is recommended that the City Council approve and authorize the Mayor to sign the Memorandum of Understanding for Proposition A Discretionary Grant Program for collecting and reporting data for the National Transit Database for reporting Fiscal Year 2023-2024 to continue to collect and report National Transit Database statistics and receive approved transit allocation funds in return in the amount of \$32,829 for reporting Fiscal Year 2023-2024.

ATTACHMENTS

Memorandum of Understanding for Proposition A Discretionary Grant Program